



**MINUTES**  
**Virtual Board of Directors' Meeting**  
**MARCH 15, 2023**

1. The meeting was called to order at 6:30 p.m. by the Chairperson of the Board, Mr. Jeffrey Laing. The following were present:

Board of Directors:            Ms. Aimee Dalenta, East Longmeadow  
   Ms. Lisa Murray, Hampden-Wilbraham Regional  
   Ms. Mary Keane, Longmeadow  
   Mr. Jeffrey Laing, Ludlow

Collaborative:                Mr. Roland Joyal, Jr., Executive Director  
   Ms. Anna Bishop, Director of Finance

2. A public forum was offered. There were no comments from the public.

Items 3, 6 A, and 6 D are tabled to the next meeting due to time constraints this evening.

4. Mr. Joyal reviewed recent personnel changes and Ms. Murray moved to approve this evening's consent agenda items as presented. Ms. Keane seconded. On a roll call vote, the following voted YES: Mr. Laing, Ms. Dalenta, Ms. Murray, and Ms. Keane. Approved unanimously.

5. A. Mr. Joyal noted that results for student organization competitions were enclosed this evening for the Board's information. A number of students qualify to compete at the national level and therefore, travel authorizations are required. Additionally, staff and students are participating in various state organizations events requiring approval as they are overnight conferences.

- B. Ms. Murray moved to authorize five staff members to participate in the Massachusetts Vocational Association Annual Conference held in Foxborough March 31 through April 2, 2023 as presented. Ms. Keane seconded. On a roll call vote, the following voted YES: Ms. Murray, Ms. Dalenta, Ms. Keane, and Mr. Laing. Approved unanimously.

Ms. Murray moved to authorize staff and student participation in the Massachusetts Future Farmers of America State Convention in Framingham April 4 through 6, 2023 as presented. Ms. Keane seconded. On a roll call vote, the following voted YES: Ms. Dalenta, Ms. Murray, Ms. Keane, and Mr. Laing. Approved unanimously.

Ms. Emmelmann joined the meeting at 6:34 p.m.

5A1

Ms. Murray moved to authorize participation by students and staff in the Business Professionals of American National Conference in Anaheim, California, April 26 through 30, 2023 as presented. Ms. Keane seconded. On a roll call vote, the following voted YES: Ms. Dalenta, Ms. Murray, Ms. Keane, Mr. Laing, and Ms. Emmelmann. Approved unanimously.

6. B. Ms. Bishop reviewed current revenues and expenditures and billing cycles noting nothing extraordinary to report.
- C. Ms. Bishop reported that an invoice from last fiscal year had just been received and accounting standards prohibit using the current fiscal year operating budget. The vendor will need to be paid from cumulative surplus funds. Ms. Murray moved to appropriate from the Enterprise Fund, Unreserved Fund Balance, the amount of \$1,168 to satisfy the FY22 outstanding invoice from J D Rivet. Ms. Emmelmann seconded. On a roll call vote, the following voted YES: Mr. Laing, Ms. Keane, Ms. Dalenta, Ms. Murray, and Ms. Emmelmann. Approved unanimously.

Ms. Murray moved to adjourn the meeting. Ms. Keane seconded. On a roll call vote, the following voted YES: Ms. Emmelmann, Ms. Murray, Ms. Dalenta, Ms. Keane, and Mr. Laing. Approved unanimously. The meeting adjourned at 6:39 p.m.

4/26/23

(date)

  
Diana Coupe  
, Clerk