



MINUTES
Board of Directors' Meeting
November 19, 2025

1. The meeting was called to order at 6:01 p.m. by the Chairperson of the Board, Mr. Jeffrey Laing. The following were present:

Board of Directors: Mr. Albert J. Christopher, Agawam
 Mr. William Strother, East Longmeadow
 Ms. Lisa Murray, Hampden-Wilbraham Regional
 Ms. Kate Bean, Longmeadow
 Mr. Jeffrey Laing, Ludlow
 Ms. Melissa Morrissey, Southwick-Tolland-Granville Regional
 Ms. Julie Anne Wise, West Springfield

Collaborative: Mr. Alvin W. Morton, I, Executive Director
 Ms. Anna Bishop, Director of Finance and Operations

Guests: Ms. Stacy Wieners
 Mr. Robert Blanchard

2. A public forum was offered. There were no comments from the public.
3. Ms. Murray moved to approve this evening's consent calendar items as presented. Ms. Wise seconded. Approved unanimously.
4. The Board discussed concerns with transportation services emphasizing that more specific language should be included in the Collaborative Agreement with member districts to prevent further subcontracting with outside private vendors. Mr. Morton reviewed the number of current driver shortages mostly attributable to long-term medical leaves.
5. At 6:17 p.m., Mr. Laing moved to enter into Executive Session to discuss strategy with respect to collective bargaining or litigation as an open meeting may have a detrimental effect on the bargaining or litigating position of the public body and he so declares. Open session will resume at its conclusion. Ms. Murray seconded. On a roll call vote, the following voted YES: Mr. Strother, Ms. Bean, Ms. Morrissey, Ms. Wise, Mr. Christopher, Ms. Murray, and Mr. Laing.

Open Session resumed at 7:43 p.m.

6. A. Mr. Morton reported that four students will be competing at the Skills USA Fall Leadership Conference in Marlborough on November 23rd and 24th. Two teachers will be accompanying them for the 2-day event.

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Ms. Murray moved to authorize two staff members and four students to participate in the Skills USA Fall Leadership Conference November 23 and 24, 2025, in Marlborough, MA, as presented. Ms. Wise seconded. Approved unanimously.

- B. Mr. Morton noted that all job descriptions are being reviewed and will be brought forward to the Board as they are updated.

Ms. Murray moved to approve the revised job description entitled "Teacher: Graphic Design and Visual Communications" as presented. Ms. Wise seconded. Approved unanimously.

Ms. Murray moved to approve the revised job description entitled "Teacher: Health Assisting" as presented. Ms. Wise seconded. Approved unanimously.

- C. Mr. Morton noted that the Special Education department has indicated a need to develop policies that have not yet been adopted for the LPVEC. A number had been presented at the October meeting and there are several additional that are presented this evening.

Ms. Murray moved to introduce the new policy entitled IHBEA English Lerner Education for discussion and to bring forward to the next meeting for adoption.

Ms. Murray further moved to introduce the new policy entitled JIC Student Discipline for discussion and to bring forward to the next meeting for adoption.

Ms. Murray further moved to introduce the new policy entitled JICJA Student Cell Phones and Electronic Devices for discussion and to bring forward to the next meeting for adoption.

Ms. Murray further moved to introduce the new policy entitled JKAA Physical Restraint of Students for discussion and to bring forward to the next meeting for adoption.

Ms. Murray further moved to introduce the new policy entitled JRA Student Records for discussion and to bring forward to the next meeting for adoption. Ms. Wise seconded. Approved unanimously.

Ms. Murray moved to adopt the policy JIE Pregnant Students at this, its second and final reading. Ms. Wise seconded. Approved unanimously.

- D. Mr. Morton reported that two organizations have recently made donations, one to Career and Technical Education programs and one to Special and Alternative Education programs.

Ms. Murray moved to accept the donation of 700 pairs of used work boots at the approximate value of \$105,000 from Maverick Work Wear. Ms. Wise seconded. Approved unanimously.

The Chair will entertain a motion to accept the donation of two communication application computer licenses at a total value of \$299.98 for the Compass Program as presented.

7. A. Ms. Bishop reviewed current revenue and expenditures with nothing extraordinary to report. She noted that some services are billed after the fact resulting in a deficit until those funds have been received from the districts.

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- B. Ms. Bishop reported that the paving and fuel station project at the Agawam transportation facility is in its final stages. Ms. Murray moved to appropriate \$2,203,464.98 from the Enterprise Capital Projects Fund for expenses incurred to date from SRS Petroleum Services, Corp. for the Bus Maintenance Facility Site Improvements and Fuel Station Project. Ms. Wise seconded. Approved unanimously.

 - C. Ms. Bishop reported that the LPVEC Early Education and Care program has been awarded funding from the DESE Commonwealth Cares for Children program to support with day-to-day operational and workforce costs. Ms. Murray moved to accept the Department of Early Education and Care Commonwealth Cares for Children Grant funds in the total amount of \$24,111.28 as presented. Ms. Wise seconded. Approved unanimously.
8. Mr. Morton brought to the Board's attention the upcoming events including the Brush Hill Open House, Thanksgiving Food Drive, and Blood Drive.

Mr. Morton noted that the FY27 draft budget, FY25 audit and annual reports will be presented at the December meeting.

Ms. Murray moved to adjourn the meeting. Ms. Wise seconded. Approved unanimously. The meeting adjourned at 8:11 p.m.

(date)

, Clerk