

LOWER PIONEER VALLEY EDUCATIONAL CORPORATION

174 Brush Hill Avenue
West Springfield, MA 01089

Telephone: (413) 735-2200
Fax: (413) 735-2280



MINUTES
Board of Directors' Meeting
MARCH 19, 2025

1. The meeting was called to order by the President of the Corporation, Ms. Catherine McDougal. The meeting began at 6:30 p.m. The following were present:

Board of Directors: Ms. Catherine McDougal, Agawam
Dr. Adam Rosenblum, Longmeadow
Ms. Sarah Bowler, Ludlow
Ms. Kira Thompson, West Springfield

LPVEC: Mr. Alvin W. Morton, I, Executive Director
Ms. Anna Bishop, Director of Finance and Operations
2. There were no public communications.
3. Dr. Rosenblum moved to approve the minutes of the November 20, 2024, Board of Director's meeting as presented. Ms. Bowler seconded. Approved unanimously.
4. Ms. Bishop reviewed assets and liabilities on the balance sheet as of February 28, 2025.
5. Ms. Bishop recommended that the current lease agreements expiring at the end of this fiscal year between the Corporation and the Collaborative for various properties be extended for a period of one year until the current capital projects have been completed and lease amounts can be re-calculated at that time. Paving and the fuel station in Agawam are still in process. Mr. Rosenblum moved to extend the real property leases for one year as presented. Ms. Bowler seconded. Approved unanimously.
6. Ms. Bishop reported that the project manager has reviewed all bid proposals for the Agawam Transportation Facility site improvements consisting of paving and installation of a fueling station. They determined that SRS Petroleum Services Corp. should be awarded the contract in the amount of \$3,520,270 as their history of performance and workmanship are acceptable. Ms. Bowler moved to award the bid entitled "Bus Maintenance Facility Site Improvements and Fuel Station Project" to SRS Petroleum Services Corp. on the basis of being the lowest responsive and responsible bidder as indicated on the attached spreadsheet. Ms. Thompson seconded. Approved unanimously.
7. Ms. McDougal opened the floor for nominations of the Vice President of the Board. Dr. Rosenblum moved to approve the nomination of Kira Thompson as Vice President. Ms. Bowler seconded. Approved unanimously. Hearing no objections, Ms. McDougal moved to close nominations for Vice President. Ms. Bowler seconded. Approved unanimously. Ms. Thompson accepted the position.

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8. The next meeting of the Corporation Board is scheduled for June 11 at 6 p.m.

Ms. Bowler moved to adjourn the meeting. Dr. Rosenblum seconded. Approved unanimously. The meeting adjourned at 6:33 p.m.

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(Date)



(Signature)

Clerk