



**SUPERINTENDENTS' MEETING
JANUARY 10, 2019**

1. The meeting began at 9:04 a.m. The following were present:

Superintendents: Mr. Gordon Smith, East Longmeadow
Mr. Albert Ganem, Jr., Hampden-Wilbraham Regional
Mr. Martin O'Shea, Longmeadow
Ms. Jennifer Willard, Southwick-Tolland-Granville Regional
Mr. Michael Richard, West Springfield

Collaborative: Mr. Andrew M. Churchill, Executive Director
Ms. Anna Bishop, Director of Finance and Operations

2. Notes from the December 13, 2018 meeting were included for review.
3. Mr. Ganem asked the group if there was any interest in creating a cohort for a superintendent degree program at Westfield State University. He noted that Worcester State has been doing this with success. He would suggest having 15 participants to make the program worthwhile.
4. Mr. Churchill reviewed the major components of the tentative agreement with the transportation workers union. The ratification meeting is scheduled for this evening.
5. Mr. Churchill reported that the new minimum wage will be more than what some of our employees are currently earning. He asked how member districts plan to address the situation.

Mr. Lemanski joined the meeting at 9:25 a.m.

6. Mr. Churchill noted that the FY18 audit was enclosed for review and if there are any questions for the auditor, they can be addressed at next month's meeting. Ms. Bishop noted that collaborative member districts are allowed to make pre-payments on any services they wish for up to a full year.
7. The group discussed how the Holiday break falls for the FY20 calendar. They expect to close school on the Friday before Christmas but administrative offices will be open on December 23rd.

The group discussed areas of mutual interest and concluded at 10:16 a.m.

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