



**JOINT MEETING
SUPERINTENDENTS AND BUSINESS MANAGERS
DECEMBER 13, 2018**

1. Discussion began at 9:06 a.m. The following were present:

Superintendents: Mr. Stephen Lemanski, Agawam
Mr. Gordon Smith, East Longmeadow
Mr. Albert Ganem, Jr., Hampden-Wilbraham Regional
Mr. Todd Gazda, Ludlow
Ms. Jennifer Willard, Southwick-Tolland-Granville Regional
Mr. Michael Richard, West Springfield

Business Managers: Mr. Robert Clickstein, Agawam
Ms. Pamela Blair, East Longmeadow
Mr. Howard Barber, Hampden-Wilbraham Regional
Mr. Thomas Mazza, Longmeadow
Mr. Steven Presnal, Southwick-Tolland-Granville Regional
Mr. Carey Sheehan, West Springfield

Collaborative: Mr. Andrew M. Churchill, Executive Director
Ms. Anna Bishop, Director of Finance and Operations

3. Mr. Churchill noted that legislation requires that we submit an annual report to DESE outlining programs, cost-effectiveness, progress on goals and objectives, as well as include our annual audit. The report is enclosed for informational purposes.
4. The group supported having Mr. Churchill represent them on the M.A.S.S. suburban superintendent group.
5. Mr. Churchill reported that a tentative agreement has been reached with the union representing transportation employees. There are a few factors that will impact the FY20 budget and have been factored into it.
6. Mr. Churchill reported that M.A.S.S. is offering SpEd and SEI endorsement courses required for license renewal for administrators. Mr. Barber noted that MASBO is also offering courses.

Mr. Barber inquired regarding the reduced number of buses being used in his district due to driver shortages. Mr. Churchill noted billing would be adjusted accordingly, and that bus drivers are being recruited and trained in order to alleviate the shortage.

Mr. Ganem joined the meeting at 9:34 a.m.

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Mr. Churchill discussed the need to close the Asperger High School special education program in Ludlow. Mr. Richard asked whether that would limit high school options later.

2. Ms. Bishop distributed the draft FY20 budget which has an overall 1.97 percent increase over last year and discussed the impact the pending union contract will have if ratified (it is included in the draft budget). She also reviewed Municipal Reimbursement, Energy Management, Therapy and Contracted Services, out-of-district tuition, as well as cost-per-bus per day.

The group concluded their discussion at 10:15 a.m.