



MINUTES
Board of Directors' Meeting
LPVEC Lecture Hall
DECEMBER 13, 2023

1. The meeting was called to order at 6:38 p.m. by the Chairperson of the Board, Mr. Jeffrey Laing. The following were present:

Board of Directors: Ms. Lisa Murray, Hampden-Wilbraham Regional
 Mr. Jeffrey Laing, Ludlow
 Ms. Erika Emmelmann, Southwick-Tolland-Granville Regional
 Ms. Diana Coyne, West Springfield

Collaborative: Mr. Alvin W. Morton, I, Executive Director
 Ms. Anna Bishop, Director of Finance
 Ms. Erin Duchesne, Director of Municipal Reimbursement
 Ms. Karina Monroe, Director of Curriculum

2. A public forum was offered. There were no comments from the public.
3. Ms. Duchesne was introduced and she presented an overview of her program including the amount of federal funds that have been reimbursed to districts.

At 7:10 p.m. Ms. Duchesne left the meeting and Ms. Monroe was introduced. Ms. Monroe presented an overview of her program which concluded at 7:50 p.m.

4. Ms. Murray moved to approve this evening's consent agenda as presented. Ms. Emmelmann seconded. Approved unanimously.
5. A. Ms. Coyne moved to authorize Ms. Monroe to participate in the ASCD Annual Conference in Washington DC March 22 through 25, 2024 as presented. Ms. Emmelmann seconded. Approved unanimously.
B. Mr. Morton reviewed student participation and awards at the Skills USA leadership conference last month.
C. Mr. Morton gave a brief update on the implementation of the Yondr Program at the Brush Hill facility. He commended staff for their participation and vigilance making the implementation a smooth one. The program will be evaluated at the close of the school year to determine how to fund the program in FY 25.

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6. C. Ms. Bishop noted that there is an opportunity to apply for further funding for purchase of additional electric buses. The Board discussed that the first phase of the implementation should be reviewed once completed to determine the feasibility of a second purchase of vehicles should be made. Should a decision be made not to pursue further purchases, the LPVEC can elect to reject the award.

Ms. Emmelmann left the meeting at 8:15 p.m.

- A. Ms. Bishop reviewed revenues and expenditures for the period ending November 30th.
- B. Ms. Bishop also included information on special education enrollments and tuitions in response to Board member inquiries.
- D. Ms. Bishop gave a brief update on the progress of the Agawam transportation site renovation. She noted that in leveling the new parking area, there is 3,000 tons of soil that needs to be removed and disposed of. There would be potential liability to the LPVEC should it be re-used and found to be contaminated.
7. Mr. Morton noted that the LPVEC will have a holiday party and will raffle a donated pizza oven with the proceeds to go to the LPVEC scholarship fund.

The group discussed recruitment efforts in transportation.

Ms. Coyne moved to adjourn the meeting. Ms. Murray seconded. Approved unanimously. The meeting adjourned at 8:35 p.m.

12/24/24
(date)

Diana Coyne
Diana Coyne, Clerk