



MINUTES
Board of Directors' Meeting
October 18, 2023

1. The meeting was called to order at 6:31 p.m. by the Chairperson of the Board, Mr. Jeffrey Laing. The following were present:

Board of Directors: Mr. Albert J. Christopher, Agawam
 Ms. Lisa Murray, Hampden-Wilbraham Regional
 Ms. Mary Keane, Longmeadow
 Mr. Jeffrey Laing, Ludlow
 Ms. Erika Emmelmann, Southwick-Tolland-Granville Regional
 Ms. Diana Coyne, West Springfield

Collaborative: Mr. Alvin W. Morton, I, Executive Director
 Ms. Anna Bishop, Director of Finance

2. A public forum was offered. There were no comments from the public.
3. Ms. Lightfoot gave a brief presentation on how she is developing this new program at the LPVEC and her role in supporting districts. She gave a demonstration on the website information that she has made available as well.
4. Mr. Christopher moved to approve this evening's consent agenda items as presented. Ms. Emmelmann seconded. Approved unanimously.
5. A. Mr. Morton discussed CTEC staff's yearly participation in a national conference through grant funding. Ms. Coyne moved to authorize four staff members to participate in the ACTE Annual Conference in Phoenix, Arizona, November 29 through December 2, 2023 as presented. Ms. Emmelmann seconded. Approved unanimously.
- B. Mr. Morton congratulated Ms. Bishop and her department on receiving the GFOA's Certificate of Achievement for Excellence in Financial Reporting for FY22.
- C. Mr. Morton noted that he had an addition to his weekly update. A "Stop the Bleed" training is being offered to staff through Baystate Medical Center. Once these staff become a trainer, they will be able to train other staff in the organization. Mr. Morton also reported that the Food Service Cook position has been filled and the new staff member will start this week.

APPROVED

BY L.P.E. COLLABORATIVE
BOARD OF DIRECTORS

- D. Mr. Morton discussed on-going issues in recruitment efforts throughout the Collaborative. The group discussed if issuing stipends would have a positive impact in certain programs. Quarterly stipends to transportation managerial staff will continue as they continue to drive school busses during the staffing shortage.
- E. Mr. Morton had included the LPVEC's organizational structure over the past several years noting that he will compare to other collaboratives and districts to determine if there are any areas where the Collaborative can be more efficient.
- F. Mr. Morton reported that the LPVEC has been awarded a pilot grant to assist districts in mitigating the use of electronic devices by students during the school day through innovative approaches. Mr. Morton also reported that vape detectors are being tested at the Brush Hill facility as student vaping has become a concerning issue.

At 7:50 p.m. Ms. Coyne moved to enter into Executive Session to discuss strategy with respect to collective bargaining as the Chair states that having the discussion in open session would have a detrimental effect on the bargaining position of the LPVEC. Ms. Emmelmann seconded. Approved unanimously.

Open Session resumed at 8:20 p.m. Ms. Keane moved to adjourn. Ms. Coyne seconded. Approved unanimously. The meeting adjourned at 8:20 p.m.

12/13/2023
(date)

Diana Coyne
, Clerk