

LOWER PIONEER VALLEY EDUCATIONAL CORPORATION

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MINUTES VIRTUAL BOARD OF DIRECTORS MEETING DECEMBER 14, 2022

1. The meeting was called to order by the President of the Corporation, Ms. Kerri O'Connor at 6:02 p.m. The following were present:

Board of Directors: Ms. Kerri O'Connor, Agawam
Ms. Elizabeth Boucher, East Longmeadow
Ms. Sarah Bowler, Ludlow
Ms. Kira Thompson, West Springfield

Collaborative: Mr. Roland Joyal, Executive Director
Ms. Anna Bishop, Director of Finance and Operations

2. There were no public comments or communications.
3. Ms. Boucher moved to approve the minutes of the November 16, 2022 meeting as presented. Ms. Bowler seconded. On a roll call vote, the following voted YES: Ms. Boucher, Ms. Thompson, and Ms. Bowler. Ms. O'Connor abstained. Motion carries.
4. Ms. Bishop reviewed the project at Shoemaker Lane for development of the recently purchased property to be used for additional parking in anticipation of housing Southwick transportation services in Agawam. Solicitation for qualified site design services was published October 12th with two responses. The most qualified contractor is chosen for the project, a fee proposal and price structure will be negotiated and a contract signed. Ms. Boucher moved to authorize contracting with Weston & Sampson, Inc. in order to request a fee proposal; negotiate a price for the project; and enter into a contract with Weston & Sampson, Inc. for the design services related to the parking and fuel station at the Agawam garage site located at 384 Shoemaker Lane, Agawam. Ms. O'Connor seconded. On a roll call vote, the following voted YES: Ms. Thompson, Ms. Bowler, Ms. Boucher, and Ms. O'Connor. Approved unanimously.

Ms. Bishop also reviewed roofing and paving needs at the Brush Hill facility. As there was only one bidder on roofing in the spring, the project was combined and re-posted with a number of bidders for general and subcontracting. Ms. Boucher moved to award the "Roof and Parking Lot Replacement Project" bid to Poulin Construction Inc. on the basis of being the lowest responsive and responsible bidder as delineated on the attached tally form. Ms. Bowler seconded. On a roll call vote, the following voted YES: Ms. O'Connor, Ms. Boucher, Ms. Thompson, and Ms. Bowler. Approved unanimously.

5. Mr. Joyal reviewed the recent \$10 million grant award for the purchase of 25 electric busses. The busses will be ordered within six months and take approximately eighteen months for delivery. The vehicles will be used in all member districts with consideration given to the length of the route and terrain. Infrastructure to accommodate the charging stations will be an ongoing discussion and plan with additional funding sought for this purpose.

At 6:19 p.m., Ms. Boucher moved to adjourn the meeting. Ms. Bowler seconded. Approved unanimously.

9-11-23

(Date)

Kira Thompson

(Signature), Clerk

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