



**MINUTES**

**Screening Committee Meeting**

**LPVEC Lecture Hall**

**May 11, 2023**

1. The meeting was called to order at 6:00 p.m. by the Chairperson of the Board, Mr. Jeffrey Laing. The following were present:

Kenneth Berger,	Instructor	Mellisa Chapman,	Instructor
Jill Donovan,	Asst General Mgr	Charles Joyal,	Asst. Principal
Jeffrey Laing,	Board Chair	Jennifer Law,	Parent
Karina Monroe,	Curriculum Director	Lisa Murray,	Board member
George Scobie,	Coop Coordinator	Phyllis St. John,	Admin. Asst.
David Young,	Driver	Margaret Frieswyk,	NESDEC Consultant

2. The group discussed the sequence of the interviewee questions. Dr. Frieswyk gave instructions for conducting the interviews noting that Ms. Murray will be the time keeper. There should be no elaborations on questions, but Mr. Laing or Ms. Murray can ask for clarification. Interviews will be conducted in the Bistro at 45 minutes each with 15 minute break between beginning at 5 p.m on May 15, 16, and 17 with deliberations on May 18<sup>th</sup>.
3. Ms. Murray moved to enter into Executive Session to consider applicants for employment by the Screening Committee as the Chair declares that an open meeting will have a detrimental effect in obtaining qualified applicants. Ms. Monroe seconded. On a roll call vote, the following voted YES: Mr. Berger, Ms. Chapman, Ms. Donovan, Mr. Joyal, Mr. Laing, Ms. Law, Ms. Monroe, Ms. Murray, Mr. Scobie, Ms. St John, and Mr. Young. Executive Session began at 6:13 p.m.

Open session resumed at 7:50 p.m. and Ms. Murray moved to adjourn. Ms. Monroe seconded. On a roll call vote, the following voted YES: Mr. Berger, Ms. Chapman, Ms. Donovan, Mr. Joyal, Mr. Laing, Ms. Law, Ms. Monroe, Ms. Murray, Mr. Scobie, Ms. St John, and Mr. Young.

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