



**MINUTES**  
**Virtual Board of Directors' Meeting**  
**March 16, 2022**

1. The meeting was called to order via Zoom videoconferencing at 6:31 p.m. by the Vice Chairperson of the Board, Mr. Jeffrey Laing. The following were present:

Board of Directors:                    Ms. Lisa Murray, Hampden-Wilbraham Regional  
   Ms. Mary Keane, Longmeadow  
   Mr. Jeffrey Laing, Ludlow  
   Ms. Erika Emmelmann, Southwick-Tolland-Granville Regional  
   Mr. Diana Coyne, West Springfield

Collaborative:                         Mr. Roland Joyal, Jr., Executive Director  
   Ms. Anna Bishop, Director of Finance

2. A public forum was offered. There were no comments from the public.
3. Ms. Emmelmann moved to approve the consent agenda items as presented. Ms. Coyne seconded. On a roll call vote, the following voted YES: Ms. Emmelmann, Ms. Coyne, Ms. Murray, and Mr. Laing. Motion carries.

Ms. Keane joined the meeting at 6:33 p.m.

4. Mr. Joyal noted that a department head will occasionally join the Board each month to give a brief overview of their program. This evening, Mr. Jarvis, Director of Career and Technical Education, gave a brief overview of the LPVEC vocational programs offered.

Mr. Jarvis left the meeting at 6:48 p.m.

5.     A. Mr. Joyal noted that a tentative agreement has been reached with the union representing transportation drivers and monitors. When the agreement has been ratified, it will be brought before the Board for review and approval.  
  
       B. Ms. Bishop reported that the Corporation is in the process of negotiating the purchase of property adjacent to the Agawam transportation facility on Shoemaker Lane to facilitate transitioning the Southwick transportation operation to the Agawam facility. She will keep the Board apprised of the progress.
6.     A. Ms. Bishop reviewed current revenues and expenditures noting nothing extraordinary to report.

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B. Mr. Joyal noted that the Collaborative has contracted with DESE to manage staff for their Statewide System of Support program. One of the employees has request permission to attend an all-expense paid convention in Chicago, Illinois in April. Ms. Emmelmann moved to authorize Ms. Rist to attend the NCSI convention April 5 and 6 in Chicago as presented. Ms. Coyne seconded. On a roll call vote, the following voted YES: Mr. Laing, Ms. Murray, Ms. Emmelmann, Ms. Coyne, and Ms. Keane. Motion carries.

8. The next meeting is scheduled for 5 p.m. on April 13, 2022.

Ms. Coyne moved to adjourn the meeting. Ms. Keane seconded. On a roll call vote, the following voted YES: Mr. Laing, Ms. Murray, Ms. Emmelmann, Ms. Coyne, and Ms. Keane. Approved unanimously. The meeting adjourned at 7:01 p.m.

8/5/2022  
(date)

Diana Coyne  
, Clerk

