



**MINUTES**  
**Virtual Board of Directors' Meeting**  
**November 17, 2021**

1. The meeting was called to order in conjunction with the Corporation at 6:36 p.m. by the Chairperson of the Board, Mr. William Fonseca. The following were present:

Board of Directors:                    Mr. William Fonseca, East Longmeadow  
   Ms. Lisa Murray, Hampden-Wilbraham Regional  
   Ms. Mary Keane, Longmeadow  
   Ms. Erika Emmelmann, Southwick-Tolland-Granville Regional

Collaborative:                            Mr. Roland Joyal, Jr., Executive Director  
   Ms. Anna Bishop, Director of Finance

Guests:                                    Ms. Laura Stone, Powers & Sullivan  
   Ms. Renee Davis, Powers & Sullivan  
   Ms. Paulajo Gaines, DESE  
   Ms. Elizabeth Boucher, East Longmeadow  
   Ms. Kerri O'Connor, Agawam  
   Ms. Sarah Bowler, Ludlow

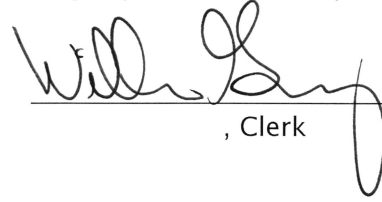
2. A public forum was offered. There were no comments from the public.
3. Ms. Stone and Ms. Davis of Powers and Sullivan presented their FY21 comprehensive financial report noting no material findings. Ms. Keane moved to approve the FY21 Annual Comprehensive Financial Report as presented by Powers and Sullivan. Ms. Murray seconded. On a roll call vote, the following voted YES: Ms. Murray, Ms. Keane, Ms. Emmelmann, and Mr. Fonseca. Motion carries.  
  
Ms. Keane further moved to designate \$5,324,559 as cumulative surplus, the amount certified by the FY21 audit and to retain the FY21 cumulative surplus funds for the Collaborative's use.
4. Mr. Joyal reviewed the Collaborative's 2021 Annual Report that is filed with the Department of Elementary and Secondary Education. The report highlights program offerings as well as cost saving analyses. Ms. Keane moved to approve the FY21 Collaborative Annual Report as presented. Ms. Emmelmann seconded. On a roll call vote, the following voted YES: Ms. Murray, Ms. Keane, Ms. Emmelmann, and Mr. Fonseca. Approved unanimously.

**LOWER PIONEER VALLEY EDUCATIONAL COLLABORATIVE**  
**174 BRUSH HILL AVENUE, WEST SPRINGFIELD, MA 01089    PHONE 413-735-2200    FAX 413-735-2280**



As a quorum will not be present for the remainder of the meeting, Ms. Keane moved to adjourn. Ms. Emmelmann seconded. Approved unanimously. The meeting adjourned at 6:57 p.m. The next meeting is scheduled for December 15.

\_\_\_\_\_  
(date)

  
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, Clerk

