



**LOWER PIONEER VALLEY
EDUCATIONAL COLLABORATIVE**

**INVITATION FOR BIDS
SCHOOL NURSING SUPPLIES
BID #2024-07**

*174 Brush Hill Avenue
West Springfield, MA 01089
(413) 735-2200*

*Anna Bishop
Director of Finance and Operations*



**INVITATION FOR BID
SCHOOL NURSING SUPPLIES
BID #2024-07**

The Lower Pioneer Valley Educational Collaborative (LPVEC) will receive sealed bids for School Nursing Supplies.

Bid specifications can be obtained at the Lower Pioneer Valley Educational Collaborative, 174 Brush Hill Avenue, West Springfield, Massachusetts, or by calling (413) 735-2200 after 10:00 a.m. on May 31, 2023.

Sealed paper bids should be submitted in the format requested to the Lower Pioneer Valley Educational Collaborative, 174 Brush Hill Avenue, West Springfield, MA 01089, marked on the outside lower, left-hand corner of the Bidder's envelope "**School Nursing Supplies Bid #2024-07**" and received no later than 2:00 p.m., June 15, 2023, at which time bids will be publicly opened via Google Meet and recorded. No bid shall be accepted after this deadline.

The LPVEC is exempt from state sales tax and adheres to MGL Chapter 30B bidding requirements.

The LPVEC, acting for the participating school districts and municipalities, reserves the right to waive any informalities in any or all bids or to reject any or all bids, or any portion thereof, as may be in the best interest of the Collaborative and its participants to do so.

Prior to the issuance of a contract or purchase order, the Collaborative reserves the right to request any Bidder to submit appropriate information of equipment covered in the bid specifications.

GENERAL INFORMATION

1. INTRODUCTION AND PURPOSE

The Lower Pioneer Valley Educational Collaborative (LPVEC), on behalf of its affiliate organization, the Massachusetts Association of School Business Officials – West (Participants), is requesting written proposals on behalf of the Participants for their **School Nursing Supplies Bid #2024-07**. This solicitation is being conducted in accordance with the provisions of Massachusetts General Laws Chapter 30B, and all contracts must be strictly awarded in accordance with the requirements of this Invitation for Bid. The Collaborative has no discretion under the law to consider bids that fail to comply with those requirements, except for minor informalities.

- 1.1. The Lower Pioneer Valley Educational Collaborative (“LPVEC”) provides programs and services to its member districts in the areas of career and technical education, special education, and school transportation.
- 1.2. MASBO-West is a professional organization whose membership is comprised of school business officials, superintendents, and other school business personnel from 54 school districts located in Western Massachusetts.
- 1.3. This proposal is intended to cover all interested participating communities, which include, but are not limited to:

Lower Pioneer Valley Educational Collaborative
Mohawk Regional Schools
Palmer Public Schools
Gill-Montague Regional School District

2. SUBMISSION OF BIDS – INSTRUCTION TO PROPOSERS

- 2.1. **SUBMISSION DEADLINE AND REQUIREMENTS:** The Lower Pioneer Valley Educational Collaborative is requesting Bids from qualified vendors for their **School Nursing Supplies Bid #2024-07**. Bids must be submitted to:

The Lower Pioneer Valley Educational Collaborative
ATTN: Anna Bishop, Director of Finance & Operations
174 Brush Hill Avenue
West Springfield, MA 01089

Sealed bids should be marked on the outside lower, left-hand corner of the Bidder’s envelope “**School Nursing Supplies Bid #2024-07**” and submitted no later than 2:00 p.m. on June 15, 2023, at which time bids will be publicly opened via Google Meet conference and recorded. No bid shall be accepted after this deadline. No telephone, facsimile, or verbal quotations will be accepted. The LPVEC is not responsible for late, lost, misdirected, damaged, incomplete, illegible, or postage-due mail.

Additional copies of the Invitation for Bids documents are available upon request.

Each Bidder is responsible for delivery of the Bid. Bids and/or Bid revisions received after the date and time specified will not be considered.

Each Bid must be an original and hard copy, and signed by an authorized member of the Bidder's company. This member should be the highest-ranking officer at the local level.

Each Bidder must submit with the signed original Bid, one (1) copy of the signed original Bid.

Bidders are hereby notified that issuance of this Invitation for Bid and receipt of responses does not assure that a Bidder will be chosen. LPVEC reserves the right to reject any and all bids. LPVEC reserves the right to waive any of the informalities of this Invitation for Bid, to request additional information from any Bidders, to award without negotiation or discussion, to negotiate with any Bidders, to reject any or all bids or parts of bids, to solicit new bids, or to reject any or all Bidders as it deems in either's best interest.

2.2. KEY DATES

Specifications available:	10:00 a.m.	May 31, 2023
Question Submittal Deadline:	4:00 p.m.	June 7, 2023
Responses Due:	2:00 p.m.	June 15, 2023

3. INQUIRIES

Prospective Bidders may request clarification of information contained in the Invitation for Bid. All such requests must be received by the close of business on June 7, 2023. A response to all written requests will be provided two (2) business days after the inquiry deadline. Responses to any request for clarification will be provided in writing to all prospective Bidders who are on record as having received the Invitation for Bid. All inquiries for clarification of information contained in the Invitation for Bid must be submitted on the Bidder Inquiry Form (Submittal Form III) to:

-
Anna Bishop, Director of Finance & Operations
Lower Pioneer Valley Educational Collaborative
174 Brush Hill Avenue
West Springfield, MA 01089
Phone: (413) 735-2200

4. CONTRACT TERMS

It is the intention of the Lower Pioneer Valley Educational Collaborative and its Participants to enter into multiple agreements for the purchase of nursing supplies. Participants will enter into individual agreements with the selected vendors. The agreements shall remain in effect until June 30, 2024.

5. GENERAL REQUIREMENTS

- 5.1. **ADDENDA TO THE BID:** Should it become necessary to revise any part of the Invitation for Bid, notice of the revision will be given in the form of an addendum to all prospective Bidders on record as having received the Invitation for Bid. Each Bidder must acknowledge receipt of addenda, but the failure of a Bidder to receive or acknowledge receipt of any addendum shall not relieve the Bidder of the responsibility for complying with the terms thereof. Acknowledgement shall consist, minimally, of returning a signed copy of all addenda cover sheets as part of the Bid by the closing date and time. All addenda shall become a part of the Invitation for Bid. Acknowledgement of all addenda received must be submitted by the Bid closing date and time.

- 5.2. **OPENING OF BIDS:** At the specified time and date stated in Section 2.2, all submitted Bids shall be publicly opened via Google Meet conference and recorded. Any interested parties may attend the opening, however, information received will be confidential until after final action by the Board of Governors, except as required by law.
- 5.3. **PROPRIETARY INFORMATION:** The information provided in the Invitation for Bid is intended solely for internal use by the Bidder in response preparation. All information contained herein is proprietary and shall not be distributed to any third party, except as required by law.
- 5.4. **RESTRICTIONS ON COMMUNICATION:** From the issue date of the Invitation for Bid and until a Contract has been awarded and announced, Bidders or the LPVEC are not allowed to communicate about the subject of the Invitation for Bid or a Bidder's submission, except as provided in the Inquiries Section 3.
- 5.5. **BID COSTS:** Any recipient of the Invitation for Bid is responsible for any and all costs incurred by it or others acting on its behalf in preparing or submitting a bid, or otherwise responding to the Invitation for Bid, or any negotiations incidental to its bid or the Invitation for Bid.
- 5.6. **INFORMATION CONTROL:** The following process described is intended to ensure that all prospective Bidders have equal access to information relative to the Invitation for Bid. As part of the Invitation for Bid preparation (which may have included previous discussions with selected prospective Bidders), every effort has been made to provide prospective Bidders with adequate disclosure. Each Bidder shall prepare a Bid based only on the information contained in the Invitation for Bid, notwithstanding any information that may have been previously provided. A prospective Bidder noting any inconsistency between the information contained in the Invitation for Bid and any information previously provided should request clarification (reference Section 3).

No information communicated, either verbally or in writing, to or from a Bidder shall be effective unless confirmed by written communication contained in the Invitation for Bid, an addendum to the Invitation for Bid, a request for clarification or written response thereto, or in the Bid.

- 5.7. **RESERVATION OF RIGHTS:** The Lower Pioneer Valley Educational Collaborative reserves the right to accept or reject any or all Bids not withdrawn before the opening date and to waive any irregularity or informality in the Bid process. The Lower Pioneer Valley Educational Collaborative reserves the right to conduct discussions, request additional information, and accept revisions of Bids from any or all Bidders.

Bids may not be withdrawn within sixty (60) days after the opening date. The Lower Pioneer Valley Educational Collaborative reserves the right to make such investigations as deemed prudent to determine Bidder's qualifications and eligibility including, but not limited to, requests for financial statements and company profiles.

- 5.8. **FINALITY OF DECISION:** Any decision made by the Lower Pioneer Valley Educational Collaborative, including the selection of a vendor, shall be final.
- 5.9. **EQUAL OPPORTUNITY:** LPVEC hereby notifies all Bidders that minority and women's business enterprises will be afforded full opportunity to submit bids in response to this Invitation for Bid and will not be subjected to discrimination on the basis of race, color, sex or national origin in consideration for an award.

- 5.10. **RELEASE OF INFORMATION:** No Bidder shall make any press conference, news releases or announcements concerning its selection or non-selection for a contract prior to LPVEC's public release of said information or prior to the written approval of LPVEC.

6. BID FORMAT AND SUBMISSION REQUIREMENTS:

This outlines the information that must be provided by Bidders and the required format for the Bid. Any bid which is not according to prescribed form, incomplete, not properly signed, or otherwise contrary to instruction, may be rejected by the Lower Pioneer Valley Educational Collaborative. Please refer also to Section 2, Submission of Bids – Instruction to Proposers and Section 3, Inquiries, for additional requirements.

Bidders must demonstrate an understanding of the bid requirements set forth and shall provide information relating to the elements listed in sufficient detail to allow LPVEC to conduct an informed and fair selection process. Bidders are required to submit the following information which will be used by LPVEC in evaluating bids:

- 6.1. Each Bidder must submit one (1) complete copy with the original Bid signed by an authorized member of the company. This should be the highest-ranking officer at the local level.
- 6.2. All submittal forms are to be submitted with the bid.
- 6.3. **Bid Security:** A bid deposit shall be included with this bid in the form of a bid bond, certified check or cashier's check issued by a responsible bank or trust company in the amount of 5% of the contract price made payable to the Lower Pioneer Valley Educational Collaborative as a guarantee of good faith. This amount shall function as Bid Security until such time as contract(s) is/are negotiated between the Lower Pioneer Valley Educational Collaborative and the successful Bidders. It is further clarified that a bid deposit will be required from all Bidders.

Should any Bidder(s) to whom an award is made fail to enter into contract within fifteen (15) days after receipt of notice of the award, the amount so received from such Bidder(s), through certified check, shall become the property of the Lower Pioneer Valley Educational Collaborative as liquidated damages to compensate for losses due to delay. The bid security from the two lowest Bidders will be retained until the successful bid has been approved by the Lower Pioneer Valley Educational Collaborative. The bid securities of other Bidders will be returned within twenty (20) days after the bid opening.
- 6.4. **Exceptions:** Any exceptions to the specifications or any other special considerations or conditions requested or required by the Bidder shall be enumerated by the Bidder and submitted as part of its Bid, together with an explanation as to the reason the specifications cannot be met. Each Bidder shall be required and expected to meet the specifications in their entirety, except to the extent exceptions are expressly noted in its Bid.
- 6.5. **Liability Insurance:** Bidder must include an insurance certificate or binder for general liability in the amounts \$1,000,000 owner and aggregate \$2,000,000; workers' compensation; and professional liability in the amount of \$1,000,000. In addition, the Lower Pioneer Valley Educational Collaborative shall be named as an additional insured on the Bidder's general liability policy.
- 6.6. **Bid Form (Submittal Form II):** Must be submitted and signed by duly authorized officer of the Company with authority to secure contracts.

- 6.7. **Non-Collusion Statement (Submittal Form IV):** By submitting a bid to LPVEC, Bidder will certify that their offer is in all respects bona fide, fair, and made without collusion or fraud with any person. As used in this section, "person" shall mean any natural person, joint venture, partnership, corporation or other business or legal entity.
- 6.8. **Tax Compliance Certificate (Submittal Form V):** Bidders are further advised that upon signing a contract, the selected vendor must certify that it has complied with any and all laws of The Commonwealth relating to taxes, reporting of employees, and withholding and remitting of child support as required by Mass. Gen. Laws c.62C §49A and the Child Care Act, Stat. 1990, c.521, §7, as amended by Stat 1991, c.329 as provided in the contract. A vendor's failure to certify compliance with said laws would be cause for LPVEC not to enter into a contract. LPVEC further reserves the right to investigate, at any time prior to its execution of a contract or during the term of a contract, any information indicating that there has been a failure to comply with said laws. If LPVEC determines that any selected **vendor has not complied with said laws, it shall decline to enter** into a contract and may decline to extend the contract.

7. CONTRACT AWARD

Bids will be publicly opened via Google Meet conference and recorded in the Lower Pioneer Valley Educational Collaborative office at 174 Brush Hill Avenue, West Springfield, Massachusetts, on June 15, 2023 at 2:00 p.m.

The award(s) will be made on a per item basis to the lowest responsive and responsible bidder who meets or exceeds the minimum specifications.

Notice of acceptance of bid, given or mailed, within sixty (60) business days after the opening of bids shall constitute acceptance of any item therein, conditioned on the submission by the successful Bidders of any evidence of ability to perform (satisfactory to the LPVEC), receipt of the successful bidder's bid security, performance bond, or any other assurances, and execution of the contract by the LPVEC.

Invoices shall be billed to Accounts Payable of the appropriate bid participant at the billing address listed on the purchase order.

Invoices must include purchase order number, b) school name, c) item number, d) quantities, e) description, f) unit price and g) totals.

The LPVEC reserves the right to accept or reject any and all bids or any item(s) thereof and to award the contract as the LPVEC deems is in its, and other participants', best interest.

The requirements set forth in these specifications are considered binding and a part of the contract(s) with the successful bidder(s).

PARTICIPATING COMMUNITIES:

Lower Pioneer Valley Educational Collaborative
Mohawk Regional Schools
Palmer Public Schools
Gill-Montague Regional School District

All prices bid must include delivery charges to the stated destination(s) as follows:

DELIVERY LOCATIONS

<u>SCHOOL</u>	<u>ADDRESS</u>	<u>CONTACT</u>
<u>Lower Pioneer Valley Educational Collaborative</u>		
<u>Lower Pioneer Valley Educ. Collab.</u>	174 Brush Hill Ave. West Springfield, MA 01089	Shannon Wooster
<u>Mohawk Trail Regional School</u>	24 Ashfield Road Shelburne Falls, MA 01370	Donna Weber, RN, MSN, BSN
<u>Palmer Public Schools</u>	4107 Main Street Palmer, MA 01069	Sara Menard, MSA, CPA
<u>Gill-Montague Regional School District</u>	35 Crocker Avenue Turners Falls, MA 01376	Joanne Blier – Director of Business & Operations

The above list of delivery locations should NOT be considered all-inclusive. Participating members may require other delivery locations.

No charges will be allowed for packing, crating, freight, express or cartage unless specifically stated and included in the bid. Prices must be firm. No delivery, fuel, freight or any other additional charges of any kind will apply.

SUBMITTAL FORM I (pgs. 7 thru 11)

	DESCRIPTION	ESTIMATED QUANTITIES	UNIT	PRICE PER UNIT	MFG # ORDER
BAND-AIDS & BANDAGES & GAUZE					
1	1" X 3" Band Strips (Must be Starline, Curity Covidien or Coverlette)	13	50 or 100 bx		
2	3/4" X 3" Band Aid Strips (Must be Starline, Curity Covidien or Coverlette)	8	50 or 100 bx		
3	Fabric 1" x 3" Band aids	17	1,500 bx		
4	Fabric Band Aid Strips 1"x3", 3/4"x3"	7	1,500 bx		
5	Fabric Band Aids Ex. Lg: 2"x4"	9	1,500 bx		
6	2" x 4" XLG Band Aid Strips (Must be Starline, Curity Covidien or Coverlette)	1	50 or 100 bx		
7	Junior Band Aid 5/8 x 2 ¼	3	50 or 100 bx		
8	Knuckle Winged Band Aids (Must be Starline, Curity Covidien or Coverlette)	14	50 or 100 bx		
9	Fabric Winged Fingertip Band Aids (Must be Starline, Curity Covidien or Coverlette)	9	50 or 100 bx		
10	Bandages 1 1/4" oval spots latex free (Must be Starline, Curity Covidien or Coverlette)	6	50 or 100 bx		
11	Circle Spot Band Aid	4	50 or 100 bx		
12	Telfa Adhesive Pads 3" x 4"	7	50 or 100 bx		
13	Non-sterile pads Gauze 2 x 2"	11	200/bag		
14	Non-sterile pads Gauze 4 x 4"	30	200/bag		
15	Sterile 4x4 gauze 2-ply	1	100/box		
16	Ace Wrap Bandage 2"	7	12 / bag		
17	Ace Wrap Bandage 3"	7	12 / bag		
18	Non-sterile Conforming Stretch Gauze 2" roll	18	12 / bag		
19	Non-sterile Conforming Stretch Gauze 3" roll	1	12 / bag		
20	Non-sterile Conforming Stretch Gauze 4" roll	4	12 / bag		
21	5" or 6" Curley Fluff/ Curlex Rolls	3	12 / bag		
22	Flexible Cohesive Wrap 2"x 6 yards	22	12 / bag		

	DESCRIPTION	ESTIMATED QUANTITIES	UNIT	PRICE PER UNIT	MFG # ORDER
OINTMENTS & ALCOHOL & ANTISEPTICS					
23	Calamine Lotion	9	standard size available		
24	Anti-itch solution (Dyphenhydramine)	2	standard size available		
25	A&D Ointment 2 oz. tube	7	standard size available		
26	Topical Burn Gel (aloe with Lidocaine)	2	each		
27	Alcohol Isopropyl (16 oz. bottle)	1	standard size available		
28	Alcohol Prep Pads	24	180 box		
29	Bacitracin Ointment Tube	15	standard size available		
30	Bacitracin Ointment-foil packs - 144/bx	2	144/box		
31	Antiseptic Individual Towelettes (PAWS)	12	100 bx		
32	Steri-strips 1/8" X 3": 4 strips/pack	4	50 box		
33	Vaseline large tub 13 oz.	6	tub		
34	Vaseline Tube		each		
35	Caladryl Clear – Generic	15	4 oz.		
36	Peroxide	10	blt		
37	Saline Rinse for Wounds	38	4 oz.		
38	Aloe Vera Gel	7	each		
PAIN RELIEVERS & ALLERGY MEDICINE & COUGH/COLD & CREAMS					
39	Acetaminophen 325 mg tabs	21	1000 btl		
40	Acetaminophen 500 mg tabs	1	1000 btl		
41	Acetaminophen 500 mg tabs	4	100 btl		
42	Acetaminophen Children liquid	34	4 oz.		
43	Benadryl tabs (25mg. Ea.)	6	100 tabs		
44	Benadryl Allergy Liquid	8	4 oz.		
45	Diphenhydramine Children Liquid	6	4 oz.		
46	Chewable Aspirin	5	24 tabs		
47	Ibuprofen 200 mg bottle	18	1000 btl		
48	Ibuprofen 200 mg bottle	6	100 btl		
49	Tums	17	btl		
50	Cough Drops – menthol	413	bag		

	DESCRIPTION	ESTIMATED QUANTITIES	UNIT	PRICE PER UNIT	MFG # ORDER
GLOVES: ALL MUST BE LATEX-FREE AND THE FOLLOWING BRANDS FOR ALL SIZES: MCKESSON, DYNAREX SAFE TOUCH, MICROFLEX ULTRA SENSE, OR PRO-ADVANTAGE BY NDC					
51	Non Latex PF Vinyl Gloves Lg	37	100/box		
52	Non Latex PF Vinyl Gloves Med	227	100/box		
53	Non Latex PF Vinyl Gloves Sm	25	100/box		
54	Non Latex PF Vinyl Gloves XL	117	100/box		
APPLICATORS & SPLINTS & TAPES					
55	Applicator Sticks - plain cotton 6" non-sterile	5	1000/box		
56	Silk Cloth Surgical Tape 2"	4	4 rolls/box 1		
57	Durapore Surgical Tape 1"	3	12 rolls/box 1		
58	Tongue depressors-regular	3	1,000/box 1		
59	Individual cotton tipped applicator sticks	8	100/box		
60	Assorted Finger Splints	8	standard unit		
61	Silk Cloth Surgical Tape 2"		4 rolls/box 1		
62	Silk Cloth tape latex free 1" - Economy	2	12 rolls/box 1		
63	Durapore Surgical Tape 1"	4	12 rolls/box 1		
64	Durapore Surgical Tape 3"	2	4 rolls/box 1		
65	Durapore Surgical Tape 1/2"	4	24 rolls/box 1		
66	Kendall Curity Hypoallergenic Clear Tape 1"		12 rolls/box 1		
67	Cotton Balls Large	8	100 or 200/bag		
68	Plain cotton non-sterile applicator sticks	2	100/pkg 1		
69	Reusable arm splint - Large	4	standard unit		
70	Reusable arm splint - Small	5	standard unit		
THERMOMETERS & OTOSCOPES & RELATED SUPPLIES					
71	ADC Adtemp "ultra fast" Temple Touch Thermometer	1	Each		
72	DMI Infrared no-touch thermometer		Each		
73	Thermometer Probe Covers #05031 for Welch-Allyn Sure Temp PLUS digital thermometer Model 679.	13	200 box		
74	Exergen Thermometer Probe Cover		50 per box		
75	Welch-Allyn Sure Temp PLUS Digital Thermometer		Each		
76	Pulse Oximeter: spot check finger tip	8	Each		
77	Ear Specula 4.0, 2.5	201	Each		

	DESCRIPTION	ESTIMATED QUANTITIES	UNIT	PRICE PER UNIT	MFG # ORDER
EPI-PENS & TESTERS & RELATED SUPPLIES					
78	EpiPens: 0.3 mg adult auto injector	1	set of 2		
79	Bayer Contour Blood Glucose Strips Item #7099IM (Box of 50)		50 box		
80	Stat-let auto safety lancet tender 28GA 1.8mm depth		100 box		
81	Syringe: 1 cc. W 1/2 " 27G or 28G needle		100/box		
82	Instaglucoase gel (hypoglycemic agent)	10	small tube		
EYE WASH & RELATED SUPPLIES					
83	Eye Irrigation solution/sterile isotonic	40	4 oz. btl		
84	Contact Lens Solution	6	12 oz.		
85	Eye Wash Cups (Unsterile)	3	dz.		
ORAL HYGIENE & RELATED SUPPLIES					
86	Orthodontic wax	10	1 small pack		
87	Mouthwash	1	16 oz.		
88	Toothpaste	15	1.5 oz.		
89	Dental Floss	12	pkg		
90	Toothettes Unflavored or flavored	4	250/box		
SOAP & LOTIONS & WIPES					
91	Purell Instant Hand Sanitizer	104	8 oz.		
92	Hand Sanitizer - Generic		8 oz.		
93	Hand lotion: UNSCENTED Hypoallergenic	12	10 oz.		
94	Hand Soap	4	56 oz.		
95	White lotion hand soap		gallon		
96	Dial Deodorant sample size	100	standard small		
FEMININE HYGIENE, TISSUES & RELATED					
97	Thin Maxi Pads Individual by the case	8	1 case		
98	Tendersorb Underpad 23x36	2	150 case		
99	Baby Wipes	1	240 pkg		
100	Baby Wipes	27	704 case		
101	Kleenex type tissues 100 tissues/box	6	36 boxes/case		
102	Kleenex type tissues 125 tissues/box	2	48 boxes/case		
103	Tampax Tampons individual, regular	5	500/case		

	DESCRIPTION	ESTIMATED QUANTITIES	UNIT	PRICE PER UNIT	MFG # ORDER
HOT COLD PACKS					
104	Reusable cold/hot packs latex free 3" x 5" (type that are used in coolers - hard)	13	12 or 24/box		
105	Reusable cold/hot packs latex free 4" x 6"	28	12 or 24/box		
106	Instant Cold Compress 6x9 24/cs	17	12 or 24/case		
CUPS & BAGS					
107	Plastic Zip Loc Bags - Gallon - Generic	10	Box		
108	Plastic Zip Loc Bags - Quart - Generic	23	Box		
109	Plastic Medicine Cups / 1 oz/30 ml.	20	100/bag		
110	6 oz. paper/plastic drinking water cup	44	100 box		
111	3 oz. wax Dixie drinking cups (not clear/transparent)	35	100 ct		
112	Paper bedside table mini trash bags		100		
113	Paper Souffle cups 3/4 oz.	5	250/box		
LICE & TICK					
114	Ticked off tick remover	6	each		
FIRST AID AND MISCELLANEOUS					
115	Disinfectant deodorizing spray (Lysol type)	12	each		
116	Clean-up surface wipes: Clorox or comparable	54	tubs of 100 to 200 wipes		
117	Spill-Kit EZ Clean up (blood pathogen clean up kit)	4	1 ea.		
118	Non-Molded surgical masks with Ear Loops		50/box		
119	Manicure Sticks	1	144/box		
120	Emery Boards	2	144/box		
121	Disposable Isolation Gowns	1	50/case		
122	Child Blood Pressure Cuff		each		
123	CPR Mask	9	each		
124	Penlights individual (reusable)	1	each		
125	Disposable Sharps Container	2	5.4 qt.		
126	Pillow cases	2	1		
127	Pillows (standard size)	8	1		
128	Finger Nail Clippers	7	each		
129	Trauma Sheers/Scissors (bandage 5 1/2")	6	each		
130	Fine Point Tweezers	1	each		
131	Slant Point Tweezers	3	each		
132	Tourniquet Roll	10	Standard		



SUBMITTAL FORM II
BID FORM
SCHOOL NURSING SUPPLIES

Company Name: _____

Address: _____

Telephone: _____ Fax: _____

Email Address _____

The undersigned has read and fully understands the specifications in this bid and will furnish quality and quantity of the items as submitted on the attached bid lists.

The bid, as presented by your organization and accepted by the LPVEC, shall be bona fide and will be subject to legal implications if contract prices are not upheld through the term of the contract.

Authorized Signature: _____

Typed name: _____

Title _____

Date: _____



SUBMITTAL FORM IV
CERTIFICATE OF NON-COLLUSION

As per Chapter 30B, Section 10, any person submitting a bid for the procurement of goods or services to any governmental body shall certify in writing, on the bid or bid, as follows:

The undersigned certifies under penalties of perjury that his/her bid has been made and submitted in good faith and without collusion or fraud with any other person. As used in this certification, the word "person" shall mean any natural person, business, partnership, corporation, union, committee, club, or other organization, entity, or group of individuals.

SIGNATURE: _____

PRINTED NAME: _____

COMPANY: _____

DATE: _____

SUBMITTAL FORM V

CERTIFICATE OF TAX COMPLIANCE

MASS. GENERAL LAWS, CH. 62C, S: 49A(b)

I hereby certify that I have complied with all laws of the Commonwealth of Massachusetts relating to taxes, reporting of employees and contractors, and withholding of child support. Signed under the pains and penalties of perjury:

(1) Individual Contractor _____
(Contractor's Name and Signature)

Social Security Number _____

(2) Corporation,
Association or Partnership _____
(Contractor's Name)

Federal Tax ID Number, or
Social Security Number _____

By: _____
(Authorized Signature)

Note to Contractor: Please sign at (1) or (2), whichever applies.

CHAPTER 62C. ADMINISTRATIVE PROVISIONS RELATIVE TO STATE TAXATION

Chapter 62C: Section 49A Certification of compliance with tax laws as prerequisite to obtaining license or governmental contract Section 49A. (a) Any person applying to any department, board, commission, division, authority, district or other agency of the commonwealth or any subdivision of the commonwealth, including a city, town or district, for a right or license to conduct a profession, trade or business, or for the renewal of such right or license, shall certify upon such application, under penalties of perjury, that he has complied with all laws of the commonwealth relating to taxes, reporting of employees and contractors, and withholding and remitting child support. Such right or license shall not be issued or renewed unless such certification is made. (b) No contract or other agreement for the purposes of providing goods, services or real estate space to any of the foregoing agencies shall be entered into, renewed or extended with any person unless such person certifies in writing, under penalties of perjury, that he had complied with all laws of the commonwealth relating to taxes, reporting of employees and contractors, and withholding and remitting child support. (c) Any such agency, which has been notified by the commissioner pursuant to section forty-seven A that a person who holds a license or certificate of authority issued by such agency or who has agreed to furnish goods, services or real estate space to such agency has neglected or refused to file any returns or to pay any tax required under this chapter and that such person has not filed in good faith a pending application for abatement of such tax or a pending petition before the appellate tax board contesting such tax or has been penalized pursuant to section 9 of chapter 62E for failure to comply with the provisions under said chapter 62E relating to reporting of employees and contractors, or has been penalized pursuant to paragraph (3) of subsection (f) of section 12 of chapter 119A for failure to comply with the provisions under said chapter 119A relating to withholding and remitting child support, shall refuse to reissue, renew or extend such license, certificate of authority, contract or agreement until the agency receives a certificate issued by the commissioner that the person is in good standing with respect to any and all returns due and taxes payable to the commissioner as of the date of issuance of said certificate, including all returns and taxes referenced in the initial notification or, if the licensee has been penalized for failure to comply with the provisions relating to reporting of employees and contractors under chapter 62E or withholding and remitting child support under chapter 119A, a certificate issued by the commissioner that the licensee is in compliance with said provisions. (d) Any person who owns or leases a motor vehicle or trailer that is required to be registered in the commonwealth under chapter 90 and improperly registers the motor vehicle or trailer in another state or misrepresents the place of garaging of the motor vehicle or trailer in another city or town, shall be considered in violation of laws of the commonwealth relating to taxes under chapter 60A, chapter 64H or chapter 64I. The right, license or contract provided for in subsections (a) and (b) shall not be issued or renewed until the person or business entity has paid all taxes due at the time of application for such right, license or contract. (e) Any person who, for the purpose of evading payment of a tax pursuant to chapters 59 to 64J, inclusive, willfully makes and subscribes any return, form, statement or other document pursuant to subsection (a), (b) or (d) that contains or is verified by a written declaration that is made under the penalties of perjury, and that contains information that he does not believe to be true and correct as to every matter material to his compliance with all laws of the commonwealth relating to taxes, shall be subject to section 73.