

LOWER PIONEER VALLEY EDUCATIONAL CORPORATION

174 Brush Hill Avenue
West Springfield, MA 01089

Telephone: (413) 735-2200
Fax: (413) 735-2280

MINUTES

VIRTUAL BOARD OF DIRECTORS' MEETING

NOVEMBER 18, 2020

1. The meeting was called to order by the President of the Corporation, Mr. Jeffrey Houle. The meeting began at 6:04 p.m. The following were present:

Board of Directors: Ms. Beth Boucher, East Longmeadow
Ms. Michal Boudreau, Hampden-Wilbraham Regional
Mr. Jeffrey Laing, Ludlow
Mr. Jeffrey Houle, Southwick-Tolland-Granville Regional

LPVEC: Mr. Roland R. Joyal, Jr., Executive Director
Ms. Anna Bishop, Director of Finance

2. A public forum was offered. There were no comments.
3. Mr. Laing moved to approve the minutes of the June 17, 2020 meeting as presented. Ms. Boucher seconded. On a roll call vote, the following voted YES: Mr. Laing, Ms. Boucher, Ms. Boudreau, and Mr. Houle. Approved unanimously.
4. Ms. Bishop updated the progress with development of a social emotional elementary program. Space at Brush Hill needs renovations to accommodate the program. In addition, the Bistro roof needs to be replaced as well and was added as an alternate in the bid specifications. There is also consideration of reconfiguring the reception area and that was also included in the specifications but we will only have a viewing window installed at this time. Proposals for a general contractor have been reviewed. Mr. Laing moved to award to the Reroofing and Renovations bid published on October 7, 2020, to Sovereign Builders on the basis of being the most qualified responsive and responsible bidder. The base bid work with the two alternate projects, Bistro roof and viewing window are included for a total amount of \$467,900. Ms. Boucher seconded. On a roll call vote, the following voted YES: Mr. Laing, Ms. Boucher, Ms. Boudreau, and Mr. Houle. Approved unanimously.

Ms. Bishop reported that renovations to the Brush Hill elevators had been completed and we are very happy with the outcome of the project.

**LPVE Corporation
MINUTES
NOVEMBER 18, 2020
PAGE TWO**

At 6:33 p.m., the following joined the meeting for the joint presentation of the audit:

LPVEC Board: Mr. Carmino Mineo, Agawam
 Mr. William Fonseca, East Longmeadow
 Ms. Michelle Emirzian, Hampden-Wilbraham Regional
 Ms. Bronwyn Monahan, Longmeadow
 Mr. Jacob Oliveira, Ludlow
 Ms. Pamela Petschke, Southwick-Tolland-Granville Regional

LPVEC Ms. Cheryl Wiblyi, Director of Human Resources

Corporation Board: Ms. Nicole Choiniere, Longmeadow
 Ms. Jennifer Marcus, West Springfield

Guests: Ms. Paulajo Gaines, MA Department of Elementary & Secondary Ed.
 Ms. Laura Stone, Powers and Sullivan
 Ms. Renee Davis, Powers and Sullivan

Ms. Stone and Ms. Davis reviewed financial statements for both the Collaborative and the Corporation reporting that they performed the audit remotely and the statements are consistent with prior years and materially accurate. Ms. Boucher moved to accept the Corporation FY20 financial statements as presented. Mr. Laing seconded. On a roll call vote, the following voted YES: Mr. Laing, Ms. Boucher, Ms. Boudreau, Mr. Houle, Ms. Choiniere, Ms. O'Connor, and Ms. Marcus. Approved unanimously.

Ms. Boucher moved to adjourn the meeting. Mr. Laing seconded. On a roll call vote, the following voted YES: Mr. Laing, Ms. Boucher, Ms. Boudreau, Mr. Houle, Ms. Choiniere, Ms. O'Connor, and Ms. Marcus. Approved unanimously. The meeting adjourned at 7:03 p.m. with the Collaborative Board continuing their agenda.

(Date)

Jennifer Marcus, Clerk