

LOWER PIONEER VALLEY EDUCATIONAL CORPORATION

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MINUTES

Virtual Board of Directors' Meeting

June 17, 2020

1. The meeting was called to order by the Vice President of the Corporation, Mr. Jeffrey Houle. The meeting began at 5:57 p.m. The following were present:

Board of Directors: Mr. Jeffrey Houle, Southwick-Tolland-Granville Regional
Ms. Jennifer Marcus, West Springfield
Ms. Kerri O'Connor, Agawam
Mr. Sean Kennedy, Hampden-Wilbraham Regional

LPVEC: Ms. Anna Bishop, Co-Interim Executive Director
Mr. William Fonseca, Chairperson, LPVE Collaborative Board of Directors

Guests: Mr. Roland R. Joyal, Jr.

2. A public forum was offered. There were no comments.
3. Ms. O'Connor moved to approve the minutes of the February 26, 2020 Board of Director's meeting as presented. Mr. Kennedy seconded. On a roll call vote, the following voted YES: Mr. Houle, Ms. Marcus, Ms. O'Connor, and Mr. Kennedy. Motion carries.
4. Ms. Bishop reviewed the Corporation's most recent assets and liabilities on the enclosed balance sheet. She noted that there will need to be discussions regarding a balloon payment due in 2026 as we get closer to that deadline.
5. With regard to programs, Ms. Bishop discussed plans to renovate space at Brush Hill to accommodate a new elementary social-emotional program. She also noted that we will be leasing the Southwick-Tolland-Granville transportation facility effective July 1. She noted that we are still waiting for guidance from the Department of Education regarding how to reopen schools in September.

Ms. Bishop reviewed discussions with business managers and superintendents regarding surplus revenues that could be returned to districts during this difficult time. She has identified \$700,000 in funds that can be returned to districts in the form of dividends and credits based on their percentage of utilization of programs and services. The Collaborative Board will vote on the dividends this evening.

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6. Mr. Fonseca noted that the search process was made more difficult due to the pandemic but Mr. Roland Joyal has accepted the position of Executive Director of the Collaborative effective July 1.
8. Ms. Bishop noted that the elevator modernization project has been completed with an overview of the project enclosed.
9. Ms. Bishop noted that roof repairs and a classroom renovation need to be addressed through Capital Projects. We have solicited on-call architectural services and have prepared a recommendation for award. Ms. O'Connor moved to award the proposal published on March 19, 2020 entitled "On Call Architectural Services RFQ 2020-03" to Caolo & Bieniek Associates, Inc. and to Roy S. Brown, Architects pending successful negotiations and the most qualified responsive and responsible bidders. Ms. Marcus seconded. On a roll call vote, the following voted YES: Mr. Houle, Ms. Marcus, Ms. O'Connor, and Mr. Kennedy. Motion carries.
10. Mr. Houle turned the meeting over to Ms. Bishop for the purpose of the reorganization of officers of the Board of Directors. Ms. Bishop opened the floor for nominations of the President of the Board. Mr. Kennedy moved to nominate Jeffrey Houle as President. Ms. O'Connor seconded. On a roll call vote, the following voted YES: Mr. Houle, Ms. Marcus, Ms. O'Connor, and Mr. Kennedy. Motion carries. With Mr. Houle accepting the position, Ms. Bishop turned the meeting over to the new President.

Mr. Houle opened the floor for nominations of the Vice President of the Board. Mr. Kennedy nominated Kerri O'Connor for Vice President. Mr. Houle seconded. On a roll call vote, the following voted YES: Mr. Houle, Ms. Marcus, Ms. O'Connor, and Mr. Kennedy. Motion carries. Ms. O'Connor accepted the position.

Mr. Kennedy moved to nominate Jennifer Marcus for Clerk of the Board. Mr. Houle seconded. Approved unanimously. On a roll call vote, the following voted YES: Mr. Houle, Ms. Marcus, Ms. O'Connor, and Mr. Kennedy. Motion carries. Ms. Marcus accepted the position.

Ms. Marcus moved to adjourn the meeting. Mr. Kennedy seconded. On a roll call vote, the following voted YES: Mr. Houle, Ms. Marcus, Ms. O'Connor, and Mr. Kennedy. The meeting adjourned at 6:34 p.m.

(Date)

, Clerk