



**MINUTES**  
**Board of Directors' Meeting (Virtual)**  
**JANUARY 19, 2022**

1. The meeting was called to order at 6:30 p.m. by the Chairperson of the Board, Mr. William Fonseca. The following were present:

Board of Directors:                    Mr. A. J. Christopher, Agawam  
   Mr. William Fonseca, East Longmeadow  
   Ms. Lisa Murray, Hampden-Wilbraham Regional  
   Ms. Mary Keane, Longmeadow  
   Mr. Jeffrey Laing, Ludlow  
   Ms. Erika Emmelmann, Southwick-Tolland-Granville Regional  
   Ms. Diana Coyne, West Springfield

Collaborative:                         Mr. Roland Joyal, Jr., Executive Director  
   Ms. Anna Bishop, Director of Finance

Guests:                                    Mr. John Brackett, NSIP Coach

2. A public forum was offered. There were no comments from the public.
4. A. There were brief introductions for new members joining for their first meeting this evening and Mr. Joyal reviewed opportunity through our upcoming Open House to visit our facility and become familiar with our program offerings.
3. Ms. Murray moved to approve the consent agenda as presented. Ms. Emmelmann seconded. On a roll call vote, the following voted YES: Ms. Coyne, Mr. Laing, Ms. Emmelmann, Ms. Murray, Ms. Keane, Mr. Christopher, and Mr. Fonseca. Motion carries.
4. C. Mr. Joyal reported that transportation contract negotiations with UFCW have been progressing and he will keep the group updated. When a final contract is drafted, it will be brought to the Board for approval.
- D. With the recent change in district representatives to the Board, the role of Vice Chair and Clerk have been left vacant. Mr. Fonseca opened the floor for nominations of the Vice Chairperson and Clerk of the Board. Mr. Laing volunteered for Vice Chair and Ms. Coyne volunteered as Clerk. Hearing no objections, Ms. Murray moved to appoint Mr. Laing as Vice Chair and Ms. Coyne, Clerk. Mr. Christopher seconded. On a roll call vote, the following voted YES: Ms. Coyne, Mr. Laing, Ms. Emmelmann, Ms. Murray, Ms. Keane, Mr. Christopher, and Mr. Fonseca. Motion carries.

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The group discussed the Collaborative's practice of accepting electronic signatures.

5. A. Ms. Bishop reviewed revenues and expenditures as of December 31<sup>st</sup> with nothing extraordinary to report.

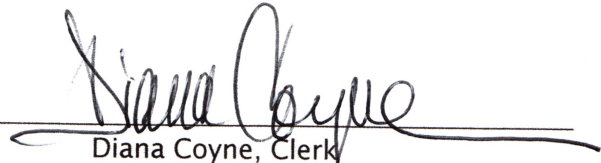
The group discussed how ninth grade participation in CTE programs has improved after discussions with superintendents, principals, and guidance counselors.

- B. Ms. Bishop presented the preliminary FY23 budget and reviewed each cost center. The final budget will be presented to the Board for vote in June.
- C. For the Board's information, Ms. Bishop had included the FY21 enrollment totals for both special and career and technical education in the enclosed Enrollment Analysis that shows comparisons back to the 2006 school year.

7. The next Board of Directors meeting is scheduled for February 16, 2022.

Mr. Laing moved to adjourn the meeting. Ms. Emmelmann seconded. On a roll call vote, the following voted YES: Ms. Coyne, Mr. Laing, Ms. Emmelmann, Ms. Murray, Ms. Keane, Mr. Christopher, and Mr. Fonseca. The meeting adjourned at 7:57 p.m.

3/18/2022  
(date)

  
Diana Coyne, Clerk