

Attachment 1 - Trailer Load and Trailer Compartment Deliveries

Unleaded Gasoline, Invitation for Bids
Attachment 1, Trailer Transport Deliveries
FY 2024-2026

Section 1: Franklin and Hampshire Counties	Number of	Total
	Locations	Gallons
Town of Amherst	2	86,000
Town of Belchertown	1	38,000
Town of Erving	1	8,000
City of Northampton	2	91,500
Totals:	6	223,500

Section 2: Hampden County	Number of	Total
	Locations	Gallons
Town of Agawam	1	69,085
City of Chicopee	3	195,000
Town of Hampden	1	12,000
City of Holyoke	1	137,904
Town of Longmeadow	1	40,000
Lower Pioneer Valley Educational Collaborative	2	98,600
Town of Ludlow	1	45,000
Town of Palmer	1	30,000
Town of West Springfield	3	75,700
City of Westfield	3	136,300
Town of Wilbraham	1	40,000
Totals:	18	879,589
Total all Sections:	24	1,103,089

Attachment 1 - Trailer Load and Trailer Compartment Deliveries

Section 1

Franklin and Hampshire Counties		<u>Facility:</u>	<u>Tank Capacity:</u>	<u>FY 2022 gasoline use</u>
Awarding Authority:	<u>Town of Amherst</u>	<u>Amherst Public Works Dept.</u>	<u>4,000 gals.</u>	<u>30,000 gals.</u>
Contact Person:	<u>Sean Mangano</u>	<u>586 South Pleasant St.</u>		
Address:	<u>4 Boltwood Ave.</u>			
City/Zip:	<u>Amherst, MA 01002</u>			
Phone:	<u>413-256-3022</u>	<u>Amherst Fire Dept.</u>	<u>10,000 gals.</u>	<u>56,000 gals.</u>
Fax:	<u></u>	<u>603 East Pleasant St.</u>		
Number of Locations:	<u>2</u>			
Sub total gallons:	<u>86,000</u>			
Awarding Authority:	<u>Town of Belchertown</u>			
Contact Person:	<u>Steve Williams</u>	<u>Highway Garage</u>	<u>4,000 gals.</u>	<u>38,000 gals.</u>
Address:	<u>PO Box 670</u>	<u>290 Jackson St.</u>		
City/Zip:	<u>Belchertown 01007</u>			
Phone:	<u>413-323-0415</u>			
Fax:	<u>413-323-0470</u>			
Number of Locations:	<u>1</u>			
Sub total gallons:	<u>38,000</u>			
Awarding Authority:	<u>City of Easthampton</u>			
Contact Person:	<u>Michael Owens</u>			
Address:	<u>50 Payson Ave.</u>	<u>DPW Highway Garage</u>	<u>2,000 gals.</u>	<u>33,000 gals.</u>
City/Zip:	<u>Easthampton, MA 01027</u>	<u>Northampton St.</u>		
Phone:	<u>413-529-1470</u>			
Fax:	<u>413-529-1488</u>			
Number of Locations:	<u>1</u>			
Sub total gallons:	<u>33,000</u>			
Awarding Authority:	<u>Town of Erving</u>	<u>DPW Facility</u>	<u>2,000 gals.</u>	<u>8,000 gals.</u>
Contact Person:	<u>Bryan Smith</u>	<u>16 Public Works Blvd.</u>	<u>above ground</u>	
Address:	<u>12 E. Main St.</u>	<u>Attn: Glenn McCrory</u>	<u>Requires Pump</u>	
City/Zip:	<u>Erving, MA 01344</u>			
Phone:	<u>413-422-2800 x 100</u>			
Fax:	<u>413-422-2808</u>			
Number of Locations:	<u>1</u>			
Sub total gallons:	<u>8,000</u>			
Awarding Authority:	<u>City of Northampton</u>	<u>Department of Public Works</u>	<u>11,995 gals.</u>	<u>90,000 gals.</u>
Contact Person:	<u>Donna Lascaleia</u>	<u>125 Locust St.</u>		
Address:	<u>125 Locust St.</u>			
City/Zip:	<u>Northampton, MA 01060</u>			
Phone:	<u>413-587-1570</u>	<u>Flood Control Building</u>	<u>3,000 gals.</u>	<u>1,500 gals.</u>
Fax:	<u>413-587-1303</u>	<u>Hockanum Rd.</u>		
Number of Locations:	<u>2</u>			
Sub total gallons:	<u>91,500</u>			
Estimated Usage: Trailer Transport		<u>256,500 gallons</u>		

IFB Unleaded Gasoline, LPVEC Cooperative Bid

Attachment 1 - Trailer Load and Trailer Compartment Deliveries

Section 2

Hampden County

Facility:

Tank Capacity:

FY 2022 Gas Use:

Awarding Authority: Town of Agawam

Contact Person: Mario Mazza

Address: 1000 Suffield St.

City/Zip: Agawam 01001

Phone: 413-821-0600

Fax: 413-821-0631

DPW Maintenance Garage

1000 Suffield St.

Grade of Gasoline:

6,000 gals.

ABOVE GROUND TANK

regular

69,085 gals.

Number of Locations: 1

Sub total gallons: 69,085

Awarding Authority: City of Chicopee

Contact Person: Brian Salamon

Address: 17 Springfield Street

City/Zip: Chicopee, MA 01013

Phone: 413-594-1556

Fax: 413-594-1546

Chicopee DPW

115 Baskin Dr.

10,000 gals.

71,000 gals.

Chicopee Police Dept.

110 Church St.

10,000 gals.

44,000 gals.

Fire Department Station #1

80 Church St.

2,000 gals.

80,000 gals.

Number of Locations: 3

Sub total gallons: 195,000

Awarding Authority: Town of Hampden

Contact Person: Board of Selectmen

Address: 625 Main St., PO Box 177

City/Zip: Hampden, MA 01036

Phone: 413-566-2151

Fax: 413-566-2010

Highway Garage

589 Main St.

6,000 gals.

12,000 gals.

Number of Locations: 1

Sub total gallons: 12,000

Awarding Authority: City of Holyoke

Contact Person: Jaime Marrow

Address: 63 Canal St.

City/Zip: Holyoke, MA 01040

Phone: 413-322-5645

Fax: 413-539-6807

Central Fueling Facility

24 Commercial St.

2@10,000 gals.

137,904 gals.

Number of Locations: 1

Sub total gallons: 137,904

IFB Unleaded Gasoline, LPVEC Cooperative Bid

Attachment 1 - Trailer Load and Trailer Compartment Deliveries

Section 2 (cont.)

Hampden County

Facility:

Tank Capacity:

FY 2022 Gas Use:

Awarding Authority: Town of Longmeadow

Contact Person: Chad Thompson

Address: 170 Dwight Road

City/Zip: Longmeadow, MA 01106

Phone: 413-567-3400

Fax: 413-567-9018

Number of Locations: 1

Sub total gallons: 40,000

Tank 1

10,000 gals.

40,000 gals.

31 Pondsides Rd.

Grade of Gasoline: Regular

Awarding Authority: Lower Pioneer Valley Educational Collaborative

Contact Person: Charlie Crow

Address: 174 Brush Hill Ave

City/Zip: West Springfield, MA 01089

Phone: 413-596-9560

Fax: 413-735-2280

Number of Locations: 2

Sub total gallons: 98,600

Dept. of Public Works

12,000 gals.

65,000 gals.

84 Somers Rd., East Longmeadow

Note: this location is shared by the Town of East Longmeadow and LPVEC. LPVEC is the purchaser of record for this location.

Wilbraham Transportation

5,000 gals.

33,600 gals.

2045 Boston Rd., Wilbraham

Agawam Bus Garage

Plans are to install new 10,000 gal diesel tank in 2025

Awarding Authority: Town of Ludlow

Contact Person: Marc Strange

Address: 488 Chapin St.

City/Zip: Ludlow, MA 01056

Phone: 413-583-5600

Fax: 413-583-5603

Number of Locations: 1

Sub total gallons: 45,000

Dept. of Public Works

5,000 gals.

45,000 gals.

198 Sportman's Rd.

Awarding Authority: Town of Palmer

Contact Person: Ryan McNutt

Address: 4417 Main St.

City/Zip: Palmer, MA 01069

Phone: 413-283-2646

Fax: 413-283-2604

Number of Locations: 1

Sub total gallons: 30,000

Highway Dept.

4,000 gals.

30,000 gals.

Bridge St., Palmer

IFB Unleaded Gasoline, LPVEC Cooperative Bid

Attachment 1 - Trailer Load and Trailer Compartment Deliveries

Section 3 (cont.)
Hampden County

Facility:

Tank Capacity:

FY 2022 Gas Use:

Awarding Authority:	<u>Town of Southwick</u>	<u>Town of Southwick</u>	<u>2,000 gals.</u>	<u>16,000 gals.</u>
Contact Person:	<u>David Sutton</u>	<u>661 College Highway</u>		
Address:	<u>454 College Hwy.</u>	<u>Southwick, MA 01077</u>		
City/Zip:	<u>Southwick, MA 01077</u>			
Phone:	<u>413-569-3995</u>			
Fax:	<u>413-569-5001</u>			

Number of Locations: 1
Sub total gallons: 16,000

Awarding Authority:	<u>Town of West Springfield, Dept. of Public Works</u>			
Contact Person:	<u>Lynne Turner</u>	<u>Department of Public Works</u>	<u>7,000 gals.</u>	<u>40,000 gals.</u>
Address:	<u>430 Westfield St.</u>	<u>430 Westfield St.</u>		
City/Zip:	<u>West Springfield 01089</u>			
Phone:	<u>413-263-3231</u>			
Fax:	<u>413-263-3245</u>	<u>Police Department</u>	<u>10,000 gals.</u>	<u>33,000 gals.</u>
		<u>26 Central St.</u>		

Number of Locations: 3
Sub total gallons: 75,700

Fire Department 10,000 gals. 2,700 gals.
44 Van Deen Ave.

Can combine loads in Town to make up trailer or compartment delivery

Awarding Authority:	<u>City of Westfield, Purchasing</u>			
Contact Person:	<u>Tammy Tefft</u>	<u>Public Works Dept.</u>	<u>10,000 gals.</u>	<u>100,000 gals.</u>
Address:	<u>59 Court St.</u>	<u>12 Ponders Hollow Rd.</u>		
City/Zip:	<u>Westfield, MA 01085</u>			
Phone:	<u>413-572-6254</u>	<u>Barnes Airport</u>	<u>2,000 gals.</u>	<u>4,000 gals.</u>
Fax:	<u>413-572-1708</u>	<u>110 Airport Rd.</u>		

Number of Locations: 3
Sub total gallons: 136,300

Gas & Electric Dept. 3,000 gals. 32,300 gals.
Sacket St.

Awarding Authority:	<u>Town of Wilbraham, Board of Selectmen</u>			
Contact Person:	<u>Michael Andrews</u>	<u>Wilbraham Fire Dept.</u>	<u>10,000 gals.</u>	<u>40,000 gals.</u>
Address:	<u>2770 Boston Rd.</u>	<u>2770 Boston Rd.</u>		
City/Zip:	<u>Wilbraham, MA 01095</u>			
Phone:	<u>413-596-3122</u>			
Fax:	<u>413-596-2632</u>			

Number of Locations: 1
Sub total gallons: 40,000

Estimated Usage: Trailer Transport 895,589 gallons

IFB Unleaded Gasoline, LPVEC Cooperative Bid

Attachment 2 - Metered Pump Truck Deliveries

Unleaded Gasoline, Invitation for Bids
Attachment 2, Metered Pump Truck Deliveries
FY 2021-2024

Section 3: Metered Pump Truck

	Number of Locations	Total Gallons
Town of Agawam	1	6,260
Town of Bernardston	1	6,500
City of Chicopee	2	8,400
Town of Ludlow	1	5,000
Totals:	5	26,160

IFB Unleaded Gasoline, LPVEC Cooperative Bid

Attachment 2 - Metered Pump Truck Deliveries

Section 3

Metered Pump Truck

Facility:

Tank Capacity:

FY 2022 Gas Use:

Awarding Authority: Town of Agawam
 Contact Person: Mario Mazza
 Address: 1000 Suffield St.
 City/Zip: Agawam, MA 01101
 Phone: 413-821-0600
 Fax: 413-821-0631

Agawam Golf Course
ABOVE GROUND

1,000 gals.

6,260 gals.

Grade of Gasoline: Regular

Number of Locations: 1
 Sub total gallons: 6,260

Awarding Authority: Town of Bernardston
 Contact Person: Louis Bordeaux
 Address: 38 Church St.
 City/Zip: Bernardston, MA 01337
 Phone: 413 648-5401
 Fax: 413-648-9813

Town Garage
256 South St

500 gals.

6,500 gals.

Number of Locations: 1
 Sub total gallons: 6,500

Awarding Authority: City of Chicopee
 Contact Person: Brian Salamon
 Address: 17 Springfield Street
 City/Zip: Chicopee, MA 01013
 Phone: 413-594-1556
 Fax: 413-594-1546

DPW Public Utilites
64 Plainfield St. (FC)

500 gals.

500 gals.

Fire Department Station #1
80 Church St.

2,000 gals.

7,900 gals.

Number of Locations: 2
 Sub total gallons: 8,400

Awarding Authority: Town of Ludlow
 Contact Person: Marc Strange
 Address: 488 Chapin St.
 City/Zip: Ludlow, MA 01056
 Phone: 413-583-5600
 Fax: 413-583-5603

Westover Golf Course
South St., Granby

1,000 gals.

5,000 gals.

Number of Locations: 1
 Sub total gallons: 5,000

Estimated Usage: Metered Pump Truck

26,160 gallons

Attachment 3

CERTIFICATE OF NON-COLLUSION

The undersigned certifies under penalties of perjury that this bid or proposal has been made and submitted in good faith and without collusion or fraud with any other person. As used in this certification, the word "person" shall mean any natural person, business, partnership, corporation, union, committee, club, or other organization, entity, or group of individuals.

(Signature of individual submitting bid or
proposal)

(Name of Business)

Attachment 4

TAX COMPLIANCE CERTIFICATION

Pursuant to M.G.L. Chapter 62C, § 49A, I certify under penalties of perjury that I have, to my best knowledge and belief, complied with the law of the Commonwealth relating to taxes, reporting of employees and contractors, and withholding and remitting child support.

Social Security Number or
Federal Identification Number

Business or Corporate Name

by:

Signature of Individual Corporate Officer (if applicable)

Attachment 5
BUSINESS REFERENCE FORM

Bidder: _____

Bid: Unleaded Gasoline

The Bidder must provide 3 business references from Massachusetts based companies, schools, institutions or governments indicating their names, addresses, telephone numbers, contact persons, dates of service and annual volume of fuel service. The references will demonstrate that during at least the past **five** (5) years, the bidder has provided safe and efficient services for organizations which have needs that are similar to those of this cooperative. One reference will be from a former customer no longer buying gasoline from the bidder.

Reference Name: _____ Contact: _____

Address: _____ Phone #: () _____

Fax: _____ E-mail: _____

Dates of Service: _____ Product Provided: _____

Approximate Annual Volume: _____ gallons

Reference Name: _____ Contact: _____

Address: _____ Phone #: () _____

Fax: _____ E-mail: _____

Dates of Service: _____ Product Provided: _____

Approximate Annual Volume: _____ gallons

Former Customer:

Reference Name: _____ Contact: _____

Address: _____ Phone #: () _____

Fax: _____ E-mail: _____

Dates of Service: _____ Product Provided: _____

Approximate Annual Volume: _____ gallons

Attachment 6
SAMPLE BUY ORDER FORM
NOTICE OF BUY ORDER

Unleaded Regular Gasoline

TRAILER TRANSPORT DELIVERIES Section 1

_____ (date)

This Notice of Buy Order is for the Fixed Price Future Program as defined by the #2 Heating Fuel Oil Bid of the Lower Pioneer Valley Educational Collaborative and Participants in the Western Massachusetts Fuel Cooperative. By executing this Buy Order, the signatory agrees to the terms and conditions listed in the #2 Heating Fuel Oil Bid. This order is also considered as a contract renewal in the case of successive years as defined in the bid.

This buy order is for _____ gallons of Regular Unleaded Gasoline at the fixed price based on the New York Mercantile Exchange, RBOB, futures settle price for January 2018 as published in the Wall Street Journal for Today PLUS the contract Margin and Overhead price of \$ 0.000 as awarded from the Unleaded Gasoline Bid for Trailer Transport deliveries, Section 1.

The receipt of the Fixed Future Priced Fuel will commence on _____, 2017 and continue until the above specified amount of fuel is delivered.

Any additional gallons purchased before the fixed price begins or after the number of gallons listed above is used, will be purchased based on the New Haven Low Spot Market Price plus the contract Margin and Overhead price of \$ 0.0000 as awarded from the Unleaded Gasoline Bid for Trailer Transport deliveries, Section 1, Franklin County Trailer Transport.

THIS BUY ORDER IS MADE TO:
Awarded vendor

By: _____
 (signature of authorized buyer)
 _____ (print name)
 _____ (title)
 _____ (awarding authority)
 _____ (address)

Phone:

Fax: