

Attachment 1 - Trailer Transport

Diesel Fuel, Invitation for Bids
Attachment 1, Trailer Transport Deliveries
FY 2024-2026

Section 1: Trailer Transport

	Number of Locations	Total Gallons
City of Holyoke	1	79,578
Town of Longmeadow	1	23,500
Lower Pioneer Valley Educational Collaborative	2	183,000
City of Northampton	1	55,000
City of Westfield	1	85,000
Town of Wilbraham	1	30,000
Totals:	7	456,078

Attachment 1 - Trailer Transport

Section 1

Trailer Transport

Facility:

Tank Capacity:

FY 2022 Diesel Use:

Awarding Authority: City of Holyoke
 Contact Person: Jaime Marrow
 Address: 63 Canal St.
 City/Zip: Holyoke, MA 01040
 Phone: 413-322-5645
 Fax: 413-539-6807

Central Fueling Facility
24 Commercial St.

10,000 gals.

79,578 gals.

Number of Locations: 1
 Sub total gallons: 79,578

Awarding Authority: Town of Longmeadow
 Contact Person: Chad Thompson
 Address: 170 Dwight Road
 City/Zip: Longmeadow, MA 01106
 Phone: 413-567-3400
 Fax: 413-567-9018

Tank 2
31 Pondside Rd.

10,000 gals.

23,500 gals.

Number of Locations: 1
 Sub total gallons: 23,500

Awarding Authority: Lower Pioneer Valley Educational Collaborative
 Contact Person: Charles Crowe
 Address: 174 Brush Hill Ave.
 City/Zip: West Springfield, MA 01089
 Phone: 413-596-9560
 Fax: 413-735-2280

Dept. of Public Works
84 Somers Rd., East Longmeadow

12,000 gals.

78,000 gals.

Note: this location is shared by the Town of East Longmeadow and LPVEC.
 LPVEC is the purchaser of record for this location.

Number of Locations: 2
 Sub total gallons: 183,000

Wilbraham Transportation
2045 Boston Rd., Wilbraham

10,000 gals.

105,000 gals.

Awarding Authority: City of Northampton
 Contact Person: Donna Lascaleia
 Address: 125 Locust St.
 City/Zip: Northampton, MA 01060
 Phone: 413-587-1570
 Fax:

Department of Public Works
125 Locust St.

11,995 gals.

55,000 gals.

Number of Locations: 1
 Sub total gallons: 55,000

Awarding Authority: City of Westfield, Purchasing
 Contact Person: Tammy Tefft
 Address: 59 Court St.
 City/Zip: Westfield, MA 01085
 Phone: 413-572-6254
 Fax: 413-572-1708

Public Works Dept.
12 Ponders Hollow Rd.

10,000 gals.

85,000 gals.

Number of Locations: 1
 Sub total gallons: 85,000

Awarding Authority: Town of Wilbraham, Board of Selectmen
 Contact Person: Michael Andrews
 Address: 2770 Boston Rd.
 City/Zip: Wilbraham, MA 01095
 Phone: 413-596-3122
 Fax: 413-596-2632

Wilbraham Fire Dept.
2770 Boston Rd.

10,000 gals.

30,000 gals.

Number of Locations: 1
 Sub total gallons: 30,000

Estimated Usage: Trailer Transport

456,078 gallons

Attachment 2 - Metered Pump Truck

Diesel Fuel, Invitation for Bids
Attachment 2, Metered Pump Truck Deliveries
FY 2024-2026

Section 2: Franklin County Metered Pump Truck	Number of Locations	Total Gallons
Town of Bernardston	1	6,500
Town of Conway	1	15,000
Town of Erving	1	6,500
Town of Gill	1	5,300
Town of Shelburne	1	9,000
Totals:	5	35,800
Section 3: Hampshire County Metered Pump Truck	Number of Locations	Total Gallons
Town of Amherst	2	46,000
Town of Belchertown	1	20,000
City of Easthampton	1	19,000
City of Northampton	2	18,500
Totals:	6	103,500
Section 4: Hampden County Metered Pump Truck	Number of Locations	Total Gallons
Town of Agawam	2	39,305
Town of Granville	1	8,500
Town of Hampden	1	9,000
Lower Pioneer Valley Educational Collaborative	1	107,000
Town of Ludlow	2	22,000
Town of Palmer	1	20,000
Town of Southwick	1	18,000
Town of West Springfield, DPW	3	32,700
City of Westfield	3	18,500
Totals:	15	275,005
Total all Sections:	26	414,305

Attachment 2 - Metered Pump Truck

Section 2

Franklin Metered Pump Truck

Facility:Tank Capacity:FY 2022 Diesel Use:

Awarding Authority: Town of Bernardston
 Contact Person: Louis Bordeax
 Address: 38 Church St.
 City/Zip: Bernardston, MA 01337
 Phone: 413 648-5401
 Fax: 413-648-9813

Town Garage
256 South St

1,000 gals.
2,000 gals.

6,500 gals.

Number of Locations: 1
 Sub total gallons: 6,500

Awarding Authority: Town of Conway
 Contact Person: Ron Sweet
 Address: PO Box 240
 City/Zip: Conway, MA 01341
 Phone: 413-369-4235 ext. 10
 Fax: 413-369-4237

Town Garage
15 Ashfield Rd.

1,000 gals.15,000 gals.

Number of Locations: 1
 Sub total gallons: 15,000

Awarding Authority: Town of Erving
 Contact Person: Bryan Smith
 Address: 12 E. Main St.
 City/Zip: Erving, MA 01344
 Phone: 413-422-2800 x 100
 Fax: 413-422-2808

DPW Facility
16 Public Works Blvd.
Paul Press 413-423-3500

2,000 gals.6,500 gals.

Number of Locations: 1
 Sub total gallons: 6,500

Awarding Authority: Town of Gill
 Contact Person: Ray Purington
 Address: 325 Main Rd.
 City/Zip: Gill, MA 01354
 Phone: 413-863-9347
 Fax: 413-863-7775

Public Safety Complex
196C Main Road

1,000 gals.5,300 gals.

Number of Locations: 1
 Sub total gallons: 5,300

Awarding Authority: Town of Shelburne
 Contact Person: Terry Purinton
 Address: 51 Bridge St.
 City/Zip: Shelburne Falls, MA 01370
 Phone: 413-625-0300
 Fax: 413-625-0303

Highway Dept.
24 Colrain Shelburne Rd.
Pete Hillman 413-625-0311

2,000 gals.9,000 gals.

Number of Locations: 1
 Sub total gallons: 9,000

Estimated Usage: Metered Pump Truck

35,800 gallons

Attachment 2 - Metered Pump Truck

Section 3

Hampshire County Metered Pump Truck

Facility:Tank Capacity:FY 2022 Diesel Use:

Awarding Authority:	<u>Town of Amherst</u>	<u>Amherst Public Works Dept.</u>	<u>6,000 gals.</u>	<u>20,000 gals.</u>
Contact Person:	<u>Sean Mangano</u>	<u>586 South Pleasant St.</u>		
Address:	<u>4 Boltwood Ave.</u>			
City/Zip:	<u>Amherst, MA 01002</u>	<u>Amherst Fire Dept.</u>	<u>5,000 gals.</u>	<u>26,000 gals.</u>
Phone:	<u>413-256-3022</u>	<u>603 East Pleasant St.</u>		
Fax:				

Number of Locations: 2
 Sub total gallons: 46,000

Awarding Authority:	<u>Town of Belchertown</u>			
Contact Person:	<u>Steve Williams</u>	<u>Highway Garage</u>	<u>4,000 gals.</u>	<u>20,000 gals.</u>
Address:	<u>PO Box 670</u>	<u>290 Jackson St.</u>		
City/Zip:	<u>Belchertown 01007</u>			
Phone:	<u>413-323-0415</u>			
Fax:	<u>413-323-0470</u>			

Number of Locations: 1
 Sub total gallons: 20,000

Awarding Authority:	<u>City of Easthampton</u>			
Contact Person:	<u>Michael Owens</u>	<u>DPW Highway Garage</u>	<u>2,000 gals.</u>	<u>19,000 gals.</u>
Address:	<u>50 Payson Ave.</u>	<u>Northampton St.</u>		
City/Zip:	<u>Easthampton, MA 01027</u>			
Phone:	<u>413-529-1470</u>			
Fax:	<u>413-529-1488</u>			

Number of Locations: 1
 Sub total gallons: 19,000

Awarding Authority:	<u>City of Northampton</u>	<u>New Fire Station</u>	<u>1,000 gals.</u>	<u>16,000 gals.</u>
Contact Person:	<u>Donna Lascaleia</u>	<u>26 Carlon Dr.</u>		
Address:	<u>125 Locust St.</u>			
City/Zip:	<u>Northampton, MA 01060</u>	<u>Flood Control Building</u>	<u>3,000 gals.</u>	<u>1,500 gals.</u>
Phone:	<u>413-587-1570</u>	<u>Hockanum Rd.</u>	<u>2,000 gals.</u>	<u>1,000</u>
Fax:	<u>413-587-1303</u>			

Number of Locations: 2
 Sub total gallons: 18,500

Estimated Usage: Metered Pump Truck 103,500 gallons

Attachment 2 - Metered Pump Truck

Section 4

Hampden County Metered Pump Truck

Facility:Tank Capacity:FY 2022 Diesel Use:Awarding Authority: Town of AgawamContact Person: Mario MazzaAddress: 1000 Suffield St.City/Zip: Agawam, MA 01101Phone: 413-821-0600Fax: 413-821-0631DPW Mainenance Garage1000 Suffield St.6,000 gals.

above ground tank

35,465 gals.Agawam Golf Course3,000 gals.3,840 gals.Number of Locations: 2Sub total gallons: 39,305Awarding Authority: Town of GranvilleContact Person: Matt StreeterAddress: PO Box 247, Town HallCity/Zip: Granville, MA 01034Phone: 413-357-8585Fax: 413-357-6002DPW Barn69 Old Westfield Rd1,500 gals.8,500 gals.Number of Locations: 1Sub total gallons: 8,500Awarding Authority: Town of HampdenContact Person: Board of SelectmenAddress: 625 Main St., PO Box 177City/Zip: Hampden, MA 01036Phone: 413-566-2151Fax: 413-566-2010Highway Garage589 Main St.4,000 gals.9,000 gals.Number of Locations: 1Sub total gallons: 9,000Awarding Authority: Lower Pioneer Valley Educational CollaborativeContact Person: Charlie CrowAddress: 174 Brush Hill AveCity/Zip: West Springfield, MA 01089Phone: 413-596-9560Fax: 413-735-2280Agawam Transportation384 Shoemaker Ln., Agawam1,000 gals.107,000 gals.NOTE: This site requires 1 delivery per weekday &
1 per weekend, during the school year.

Plans are to install new 5,000 gal diesel tank in 2025

Number of Locations: 1Sub total gallons: 107,000

Attachment 2 - Metered Pump Truck

Section 4 (cont.)

Hampden County Metered Pump Truck

Facility:

Tank Capacity:

FY 2022 Diesel Use:

Awarding Authority: <u>Town of Ludlow</u>	<u>Dept. of Public Works</u>	<u>3,000</u> gals.	<u>18,500</u> gals.
Contact Person: <u>Marc Strange</u>	<u>198 Sportman's Rd.</u>		
Address: <u>488 Chapin St.</u>			
City/Zip: <u>Ludlow, MA 01056</u>	<u>Westover Golf Course</u>	<u>1,000</u> gals.	<u>3,500</u> gals.
Phone: <u>413-583-5600</u>	<u>South St., Granby</u>		<u>Off Road Use</u>
Fax: <u>413-583-5603</u>			

Number of Locations: 2
 Sub total gallons: 22,000

Awarding Authority: <u>Town of Palmer</u>	<u>Highway Dept.</u>	<u>5,000</u> gals.	<u>20,000</u> gals.
Contact Person: <u>Ryan McNutt</u>	<u>Bridge St., Palmer</u>		
Address: <u>4417 Main St.</u>			
City/Zip: <u>Palmer, MA 01069</u>			
Phone: <u>413-283-2646</u>			
Fax: <u>413-283-2604</u>			

Number of Locations: 1
 Sub total gallons: 20,000

Awarding Authority: <u>Town of Southwick</u>	<u>Town of Southwick</u>	<u>2,000</u> gals.	<u>18,000</u> gals.
Contact Person: <u>David Sutton</u>	<u>661 College Highway</u>		
Address: <u>454 College Hwy.</u>	<u>Southwick, MA 01077</u>		
City/Zip: <u>Southwick, MA 01077</u>			
Phone: <u>413-569-3995</u>			
Fax: <u>413-569-5001</u>			

Number of Locations: 1
 Sub total gallons: 18,000

Awarding Authority: <u>Town of West Springfield, DPW</u>	<u>Fire Department</u>	<u>6,000</u> gals.	<u>14,000</u> gals.
Contact Person: <u>Lynne Turner</u>	<u>44 Van Deen Ave.</u>		
Address: <u>430 Westfield St.</u>			
City/Zip: <u>West Springfield 01089</u>	<u>Department of Public Works</u>	<u>7,000</u> gals.	<u>18,000</u> gals.
Phone: <u>413-263-3231</u>	<u>430 Westfield St.</u>		
Fax: <u>413-263-3245</u>			

Number of Locations: 3	<u>High School emergency gen</u>	<u>750</u> gals.	<u>700</u> gals.
Sub total gallons: 32,700	<u>514 Amostown Rd.</u>	above ground tank	

Awarding Authority: <u>City of Westfield, Purchasing</u>	<u>Barnes Airport</u>	<u>2,000</u> gals.	<u>5,000</u> gals.
Contact Person: <u>Tammy Tefft</u>	<u>110 airport Rd.</u>		
Address: <u>59 Court St.</u>			
City/Zip: <u>Westfield, MA 01085</u>	<u>Gas & Electric Dept.</u>	<u>3,000</u> gals.	<u>12,000</u> gals.
Phone: <u>413-572-6254</u>	<u>Sacket St.</u>		
Fax: <u>413-572-1708</u>			

Number of Locations: 3	<u>Health Dept.</u>	<u>2,000</u> gals.	<u>1,500</u> gals.
Sub total gallons: 18,500	<u>Twiss St.</u>		

Estimated Usage: Metered Pump Truck 275,005 gallons

CERTIFICATE OF NON-COLLUSION

The undersigned certifies under penalties of perjury that this bid or proposal has been made and submitted in good faith and without collusion or fraud with any other person. As used in this certification, the word "person" shall mean any natural person, business, partnership, corporation, union, committee, club, or other organization, entity, or group of individuals.

(Signature of individual submitting bid or proposal)

(Name of Business)

Attachment 4

TAX COMPLIANCE CERTIFICATION

Pursuant to M.G.L. Chapter 62C, § 49A, I certify under penalties of perjury that I have, to my best knowledge and belief, complied with the law of the Commonwealth relating to taxes, reporting of employees and contractors, and withholding and remitting child support.

Social Security Number or
Federal Identification Number

Business or Corporate Name

by: _____

Signature of Individual Corporate Officer (if applicable)

Attachment 5

BUSINESS REFERENCE FORM

Bidder: _____

Bid: Additive Premium Diesel Fuel

The Bidder must provide 3 business references from Massachusetts based companies, schools, institutions or governments indicating their names, addresses, telephone numbers, contact persons, dates of service and annual volume of diesel service. The references will demonstrate that during at least the past **five** (5) years, the bidder has provided safe and efficient services for organizations which have needs that are similar to those of this cooperative. One reference will be of a former customer no longer buying diesel from the bidder.

Reference Name: _____ Contact: _____

Address: _____ Phone #: () _____

Fax: _____ E-mail: _____

Dates of Service: _____ Product Provided: _____

Approximate Annual Volume: _____ gallons

Reference Name: _____ Contact: _____

Address: _____ Phone #: () _____

Fax: _____ E-mail: _____

Dates of Service: _____ Product Provided: _____

Approximate Annual Volume: _____ gallons

Former Customer:

Reference Name: _____ Contact: _____

Address: _____ Phone #: () _____

Fax: _____ E-mail: _____

Dates of Service: _____ Product Provided: _____

Approximate Annual Volume: _____ gallons

Diesel Fuel, Invitation for Bids

Attachment 6

Sample

NOTICE OF BUY ORDER

Diesel Fuel

TRAILER TRANSPORT DELIVERIES Section 1

(date)

This Notice of Buy Order is for the Fixed Price Future Program as defined by the Diesel Fuel Bid of the Lower Pioneer Valley Educational Collaborative and Participants in the Western Massachusetts Fuel Cooperative. By executing this Buy Order, the signator agrees to the terms and conditions listed in the Diesel Fuel Bid. This order is also considered as a contract renewal in the case of successive years as defined in the bid.

This buy order is for _____ gallons of ULS Premium Diesel Fuel at the fixed price based on the New York Mercantile Exchange, Heating Oil No. 2, futures settle price for January 2011 as published in the Wall Street Journal for Today PLUS the contract Margin and Overhead price of \$ 0.3049 as awarded from the Diesel Fuel Bid for Trailer Transport deliveries, Section 1.

The receipt of the Fixed Future Priced Fuel will commence on _____, 2010 and continue until the above specified amount of fuel is delivered.

Any additional gallons purchased before the fixed price begins or after the number of gallons listed above is used, will be purchased based on the New haven Low Spot Market Price plus the contract Margin and Overhead price of \$ 0.0609 as awarded from the Diesel Fuel for Section 1, Trailer Transport.

THIS BUY ORDER IS MADE TO:

Awarded Vendor
Address
Phone
Fax

By: _____

(signature of authorized buyer)

(print name)

(title)

(awarding authority)

(address)

Phone: _____ Fax: _____