

CERTIFICATION OF BOARD CHAIR

I, William Fonseca, Chairperson of the Lower Pioneer Valley Educational Collaborative, a Massachusetts educational collaborative, having its principal office in West Springfield, Hampden County, Massachusetts, do hereby certify at a meeting of the Board of Directors of said Collaborative duly called and held in West Springfield, Massachusetts, in accordance with the by-laws, on December 16, 2015 at which meeting a quorum of the Directors was at all times present and voting throughout, it was unanimously passed to accept and approve the LPVEC 2015 Annual Report as presented.

WITNESS my hand and seal of said Collaborative on December 16, 2015.

A handwritten signature in dark ink, appearing to read "William Fonseca", is written over a horizontal dashed line.

William Fonseca, Chairperson

LOWER PIONEER VALLEY EDUCATIONAL COLLABORATIVE

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SERVING AGAWAM • EAST LONGMEADOW • HAMPDEN • WILBRAHAM • LONGMEADOW • LUDLOW • SOUTHWICK • TOLLAND • GRANVILLE • WEST SPRINGFIELD



LPVEC ANNUAL REPORT 2015 SY2014-2015

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LETTER FROM EXECUTIVE DIRECTOR

Letter from Executive Director

Dear LPVEC Communities:

For over 40 years, the Lower Pioneer Valley Educational Collaborative has been working as an extension of our seven member districts to save money, expand capacity, and provide quality programs and services. Our mission is to increase the capacity of school districts through economies of scale, providing high-quality shared programs and services that supplement district offerings in a cost-effective manner. And our primary purpose is to accomplish this mission in the member districts: Agawam, East Longmeadow, Hampden-Wilbraham, Longmeadow, Southwick-Tolland-Granville, and West Springfield.

This annual report is designed to provide a review of the programs and services provided by LPVEC in the 2014-2015 fiscal year. These programs and services included the following:

- **Education Programs:** Career/Technical Education and Special/Alternative Education;
- **Business Programs:** School Transportation, Municipal Medicaid Reimbursement, and Energy Management; and
- **Educator Support Services:** Job-Alike Groups, Curriculum/Instruction/Assessment Support, Grant Support, Program Evaluation, and Research & Development/New Ideas.

All of the achievements in this report are a credit to the knowledgeable, dedicated, and caring staff with whom I have the privilege to work.

We are grateful for the opportunity to work with students, educators, families, and member communities to improve educational outcomes. We look forward to continuing to work in partnership with our member districts to save money, expand capacity, and provide quality programs and services in the years ahead.

Sincerely,



Andrew M. Churchill
Executive Director



GENERAL INFORMATION

General Information

MISSION AND PURPOSE

The mission of LPVEC is to increase the capacity of school districts through economies of scale, providing high-quality shared programs and services that supplement district offerings in a cost-effective manner. The primary purpose of LPVEC is to accomplish this mission in the member districts: Agawam, East Longmeadow, Hampden-Wilbraham, Longmeadow, Ludlow, Southwick-Tolland-Granville, and West Springfield.

SERVICES

LPVEC provides the following programs and services and also, upon approval of the Board of Directors, any additional programs and services which merit attention:

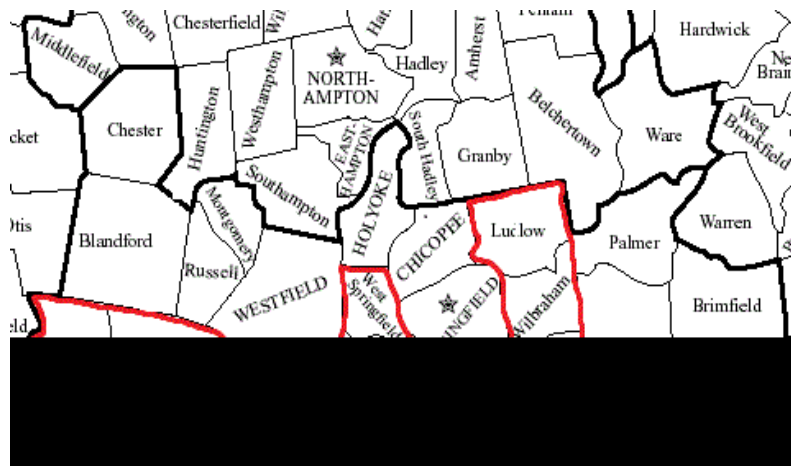
- ***Career and Technical Education (CTEC)*** – A unique, half-day program which allows students to maintain membership in their home districts while gaining career/technical instruction in a state-of-the-art facility. 483 students in 12 shops in FY15.
- ***Special and Alternative Education (SPED)*** -- Services to students aged 5 to 22 years who demonstrate a wide variety of exceptional learning needs, including adjustment and behavioral problems, learning disabilities, Autism, Pervasive Developmental Disabilities, Asperger's Syndrome, and developmental disabilities. 122 students in 12 programs in FY15.
- ***School Transportation Services*** – Regular education transportation (RNT) for five member districts; special education transportation (SNT) for six member districts.
- ***Municipal Medicaid Reimbursement*** – Proprietary software and knowledgeable support helps communities receive federal reimbursement for health services delivered to Medicaid-eligible children with disabilities. Served 50 districts/municipalities in FY15.
- ***Energy Management Program*** – Cooperative purchasing of a variety of energy-related utilities. Provided natural gas for 68 districts/municipalities and electricity for 35 districts/municipalities in FY15.
- ***Job-Alike Groups*** – Regular meetings of superintendents, curriculum directors, special education directors, principals, and business managers.
- ***Curriculum/Instruction/Assessment and Other Educator Support Services*** – Professional development, data analysis, communication/technical assistance regarding educational improvement initiatives, grant support, host state District & School Assistance Center (DSAC).

GENERAL INFORMATION

GEOGRAPHIC AREA SERVED

The Lower Pioneer Valley Educational Collaborative is located in the greater Springfield area of Western Massachusetts, on the border of Connecticut. A legal partnership of seven member school districts (see below), the Collaborative also serves students in other public school districts in Hampden and Hampshire Counties. The Collaborative provides business and professional development services to local education agencies and municipalities throughout Massachusetts.

The map below delineates the geographic area of LPVEC member districts.



MEMBERSHIP

The Collaborative serves a general population of 21,244 students in seven member school districts:

Agawam: PreK-12 district serving 4,091 students

East Longmeadow: PreK-12 district serving 2,683 students

Hampden-Wilbraham Regional School District: PreK-12 district serving 3,239 students

Longmeadow: PreK-12 district serving 2,902 students

Ludlow: PreK-12 district serving 2,716 students

Southwick-Tolland-Granville Regional School District: PreK-12 district serving 1,636 students

West Springfield: PreK-12 district serving 3,977 students

GENERAL INFORMATION

BUDGET

The chart below summarizes revenues and expenditures for LPVEC in fiscal year 2015. As the figures indicate, about half of the budget supports transportation operations, with Career TEC and Special Education programs making up the majority of the remainder.

	Total All Funds	Governmental Fund	Proprietary Funds	
			General	Co-Op Purchasing
Revenues:				
Tuition Fees and Assessments:				
Special Education	4,111,326	4,111,326		
Occupational Education	4,687,806	4,687,806		
Supplemental/Contracted Services	1,792,205	1,792,205		
Transportation Revenues	11,572,210		11,572,210	
Co-op Purchasing Revenues	5,000			5,000
Total Revenues	22,168,547	10,591,337	11,572,210	5,000
Expenditures:				
Instruction	7,921,096	7,921,096		
Counseling and Child Accounting	79,300	79,300		
General School Administration	72,974	72,974		
Business Services	907,049	721,509	180,540	5,000
Operation and Maintenance of School Buildings	1,646,898	1,284,544	362,354	
Student Transportation	8,252,974	65,658	8,187,316	
Operation and Maintenance of Vehicles	2,869,500	27,500	2,842,000	
Personnel and Information Systems	337,406	337,406		
Debt Services	81,350	81,350		
Total Expenditures	22,168,547	10,591,337	11,572,210	5,000

Since FY2009, LPVEC has submitted its budget for peer review to the Association of School Business Officials (ASBO) and the Government Finance Officers Association (GFOA). Consequently, LPVEC has received the Meritorious Budget Award and the Distinguished Budget Presentation Award.

GENERAL INFORMATION

STAFFING

Ninety percent of all personnel are employed in direct services to students (e.g., instruction, nursing, therapists, and transportation personnel). The remaining 10 percent of personnel account for administration, clerical staff, maintenance, and information technology support.

EMPLOYEE AND STAFFING LEVELS FOR FISCAL YEARS 2011-2015

	FY2011	FY2012	FY2013	FY2014	FY2015
<u>Teachers & Instructional Staff</u>					
Teachers	26	26	23	22	22
Instructors	24	24	25	24	24
Nurses	2	4	4	4	2
Guidance	3	3	3	3	3
Paraprofessionals	46	46	48	46	54
Itinerants	0	0	6	5	5
Sub Total	101	103	109	104	110
<u>Administration</u>					
Executive Director	1	1	1	1	1
Supervisors and Directors	10	9	11	10	10
Administrative Staff	6	6	8	12	14
Specialists	1	1	1	4	4
Sub Total	18	17	21	27	29
<u>Classified Employees</u>					
Clerical Staff	9	10	10	4	3
Maintenance	2	3	2	2	2
IT Staff	5	4	5	5	5
Transportation Services	247	239	237	246	238
Sub Total	263	256	254	257	248
Total Regular Staff	382	376	384	388	387

GOVERNANCE AND LEADERSHIP

Governance and Leadership

BOARD OF DIRECTORS (SCHOOL COMMITTEE REPRESENTATIVES)

Agawam: Diane Juzba
East Longmeadow: William Fonseca
Hampden-Wilbraham Regional: Michelle Emirzian
Longmeadow: Elizabeth Bone
Ludlow: Jacob Oliveira
Southwick-Tolland-Granville Regional: James Vincent
West Springfield: Jose Irizarry

CHANGES IN GOVERNANCE AND LEADERSHIP

During 2014, Agawam Public Schools appointed Diane Juzba to replace Roberta Doering on LPVEC's Board of Directors. In addition, Longmeadow Public Schools appointed Elizabeth Bone to replace Kathryn Girard.

SUPERINTENDENTS' ADVISORY COUNCIL

The Lower Pioneer Valley Educational Collaborative is a member-driven organization. The Executive Director meets monthly with member superintendents to discuss the following:

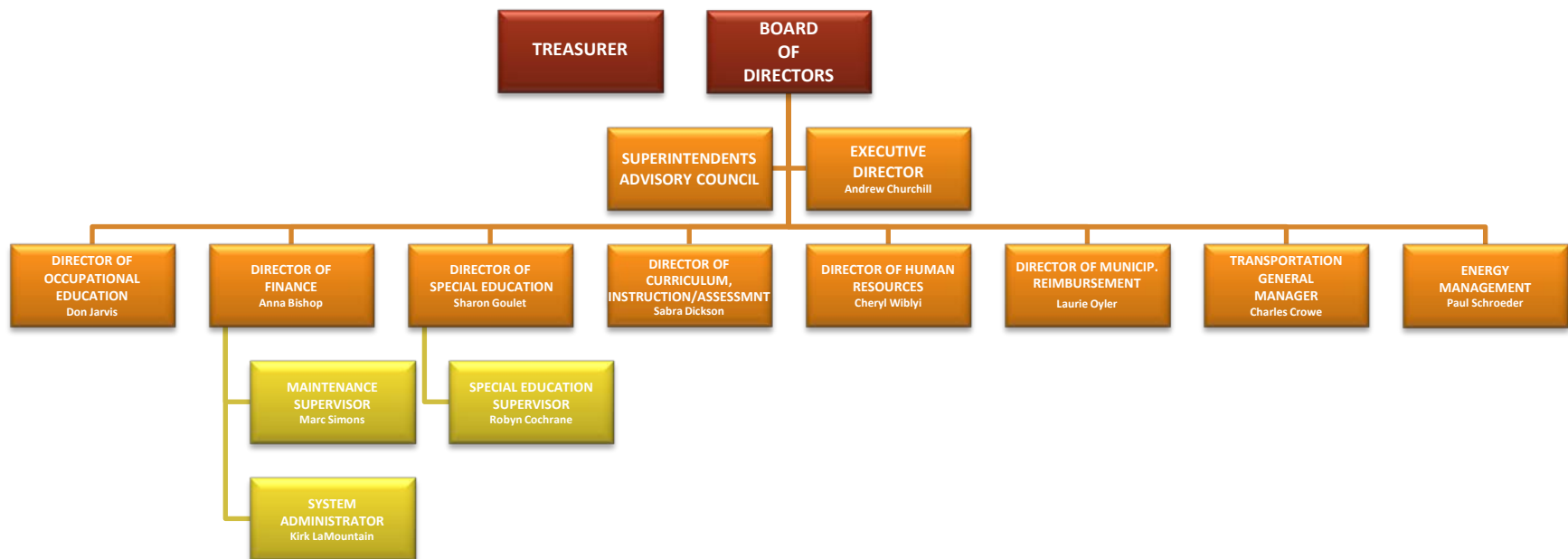
- Needs of the membership in terms of programs and services
- Opportunities for inter-district collaboration and superintendent peer support
- Evaluation of programs, analysis of performance data, and review of budget
- Action items to be brought before the Board – the Executive Director elicits input from Superintendents on issues to be voted by the Board of Directors

The members of the Superintendents' Advisory Council include:

Agawam: William Sapelli
East Longmeadow: Gordon Smith
Hampden-Wilbraham Regional: Martin O'Shea
Longmeadow: Marie Doyle
Ludlow: Todd Gazda
Southwick-Tolland-Granville Regional: John Barry
West Springfield: Michael Richard

GOVERNANCE AND LEADERSHIP

ORGANIZATIONAL CHART



PROGRAMS AND SERVICES PROVIDED

Programs and Services Provided

SPECIAL AND ALTERNATIVE EDUCATION

LPVEC provides services to students aged 5 to 22 years who demonstrate a wide-variety of exceptional learning needs including adjustment and behavioral problems, learning disabilities, Autism, pervasive developmental disabilities, Asperger's Syndrome, and developmental disabilities. Students are referred to LPVEC for services when they present needs for specially-designed instruction that cannot be delivered effectively within the traditional classroom. As of October 1, 2014, 122 special needs students were enrolled in 12 LPVEC special education programs. The Twain Alternative High School and Transitional Alternative Program, by design, are located in separate buildings. All other LPVEC special education programs are located in classrooms within the public schools of the member school districts.

SPED Enrollment by District October 1, 2014:

DISTRICT	SY15 OCT/14
Agawam	33
East Longmeadow	11
Hampden/Wilbraham	30
Longmeadow	9
Ludlow	9
Southwick/Tolland/Granville	2
West Springfield	15
Total	109
Out of District Placements	
Amherst RSD	1
Belchertown	3
Monson	2
Palmer	2
South Hadley	1
Springfield	4
Total OOD	13
Total Number of Students	122

PROGRAMS AND SERVICES PROVIDED

SPECIAL AND ALTERNATIVE EDUCATION – PROGRAM DESCRIPTIONS

“Academic” Programs

Focus on helping students with disabilities meet academic graduation requirements:

BRUSH HILL ACADEMY (BHA) West Springfield

Level: High School

Program Description: Brush Hill Academy (BHA) is a forward-thinking, alternative education program in which general education and special education teachers provide small group and individualized support, with a maximum of 12 students per class. A clinical consultant provides group counseling and consultation to staff to provide support in managing at-risk behavior. The program serves general education and special education students who are considered at-risk and who may have mild social/emotional needs. The program is located in LPVEC’s Career and Technical Educational Center, giving students access to a state-of-the-art vocational program. The academic piece of the program follows the Massachusetts Curriculum Frameworks. Career and technical education follows the Massachusetts Vocational Technical Education Frameworks. Students may take courses online, face-to-face or in a hybrid format.

CAREER SKILLS East Longmeadow

Level: High School

Program Description: The Career Skills Program is designed for adolescents with mild to moderate learning disabilities with high functioning Autism or Asperger’s, Non-Verbal Learning Disability, and Pervasive Developmental Disorder. There is a strong emphasis on academics, technology and social skills as students prepare to be college and career ready when they complete high school. Students have the opportunity to take courses online, face-to-face or in a hybrid format. Career Skills offers group pragmatics and social skills instruction, support in improving executive functioning, and group counseling to support students in navigating their social environment effectively and successfully. Career Skills is located in one of our member district high schools; students have access to the general curriculum through mainstream classes within the building. They may also access LPVEC Career TEC for vocational education if appropriate.

COMPASS MIDDLE SCHOOL Longmeadow

Level: Middle School

Program Description: The Compass Middle School program is designed for students with Asperger’s Syndrome, Pervasive Developmental Disorder-Not Otherwise Specified, Non-verbal Learning Disability and high functioning Autism. Compass Middle offers group pragmatics and social skills instruction, support in improving executive functioning, and group counseling to support students in navigating their social environment effectively and successfully. Students develop skills for self-advocacy, social behaviors, interpersonal communication, and self-monitoring capabilities. There is a very strong emphasis on social pragmatics, helping students develop skills such as joint attention, perspective taking, and social interest. Students may transition from Compass Middle School into LPVEC’s Compass High School or Career Skills program if determined appropriate by the special education team.

COMPASS HIGH SCHOOL Ludlow

Level: High School

Program Description: The Compass High School program is designed for students with Asperger’s Syndrome, Pervasive Developmental Disorder-Not Otherwise Specified, Non-verbal Learning Disability and high-functioning Autism. Compass High offers group pragmatics and social skills instruction, support in improving executive functioning, and group counseling to support students in navigating their social environment effectively and successfully. This program focuses on developing communication skills, self-regulation, academic skills, daily living skills, and independence. Students develop skills for self-advocacy, social skills, interpersonal communication and self-monitoring capabilities. There is a very strong emphasis on social pragmatics, helping students develop skills such as joint attention, perspective taking, and social interest.

PROGRAMS AND SERVICES PROVIDED

INTEGRATED OCCUPATIONAL PREPARATION (IOP) West Springfield

Level: High School

Program Description: The IOP Program is designed for students with mild cognitive delays and learning disabilities who meet the criteria for Career and Technical Education as outlined in the CTEC application for admissions. The program combines academics, career and technical education, and employability skills. Students spend half of their school day in academics and the other half in career and technical education. The focus of IOP is to provide academic instruction to meet graduation requirements and prepare students for successful placement in a career/technical field. The program is located in the Lower Pioneer Valley's Career and Technical Education Center in West Springfield.

TRANSITIONAL ALTERNATIVE PROGRAM (TAP) West Springfield

Level: Middle School and High School

Program Description: The TAP program designed to provide temporary instructional and counseling support (as needed) for students who are suspended from their current school or transitioning between educational placements. TAP is a well-supervised, highly structured program that provides clear and consistent behavioral and academic expectations. Students may attend this program from one to forty-five days. Academic work, textbooks, and other class-specific materials are provided by the student's home school district. Students in the TAP program may participate in physical education classes on-site.

TWAIN West Springfield

Level: High School

Program Description: The TWAIN Program is designed for students with moderate social/emotional and behavior disorders. The program focuses on developing skills related to self-awareness, self-management, responsible decision making, social awareness, and relationship building. The program is located in one of our member district towns and has access to LPVEC Career TEC for vocational education if appropriate. The program follows the Massachusetts Curriculum Frameworks. Students also receive individual and group counseling to facilitate the development of the critical skills needed to manage their own behavior. A point and level system is utilized as a means of motivating students by way of reward and incentive, supporting the pro-social standards of the program. Students also participate in community service for one hour per week at a local nursing home and physical education and health classes at the LPVEC Career TEC building.

"Transition" Programs

Focus on functional academics, daily living skills, social skills, and academic preparation in order to be ready to transition from school to adulthood:

CAREER PREPARATION PROGRAM Hampden-Wilbraham

Level: High School

Program Description: The Career Preparation Program is designed for adolescents with moderate delays in academics, language, and social skills. This program focuses on developing pragmatic skills, life skills, and introductory career education, introducing students to various vocational settings which prepare them for employment once they transition into adulthood. The Career Prep Program provides a small, structured setting that allows for individualized and small group instruction. The program is located in one of our member district high schools, providing students with the opportunity to participate in mainstream classes. For those students who are ready to move up to vocational settings, the program has job coaches on staff who take students to various job sites off campus.

PROGRAMS AND SERVICES PROVIDED

VOCATIONAL PREPARATION PROGRAM (VPR) Hampden-Wilbraham

Level: High School/ High School Plus

Program Description:

This program is designed for students with moderate delays in cognitive ability. It provides a half day of functional academics and a half day of vocational skills training either in a vocational educational program or in a community job placement. The program prepares students to make the transition from school to the world of work and adult life. The program is located in one of our member district high schools, providing our students with the opportunity to participate in extra - curricular activities, mainstream classes and school assemblies. The program follows the Common Core State Standards. Instruction is presented at the student's level and according to the student's Individual Education Plan.

"Severe" Programs

Focus on helping students with severe disabilities achieve as much independence as possible in the school and community:

COPA Ludlow

Level: High School to Age 22

Program Description: The COPA Program is designed for students with moderate to severe Autism, Pervasive Developmental Disorder, and other related disabilities who may require physical assistance, personal care assistance and/or medical care. The program focuses on teaching students the skills to achieve as much independence as possible in the school and community. Students are also taught functional academics, adaptive living skills, and pre-vocational skills using elements of Applied Behavior Analysis (ABA) and Applied Verbal Behavior. Elements of ABA are used to develop basic skills like looking, listening, and imitating, as well as complex skills like reading, conversing, and taking the perspective of others. All students are assessed upon entry and throughout the year using the Verbal Behavior Milestones Assessment Placement Program (VB-MAPP) to determine their developmental levels pertaining to communication, academics, behavior, daily living, social skills, and transition.

SECONDARY DEVELOPMENTAL Hampden-Wilbraham

Level: High School – Age 22

Program Description: This is a highly individualized program designed to meet the needs of students with severe and multiple disabilities. The major components of the program include sensory stimulation, language and communication skills, activities of daily living, and pre-vocational activities. There is a strong emphasis on utilizing assistive technology for learning and communicating.

PROGRAMS AND SERVICES PROVIDED

CAREER AND TECHNICAL EDUCATION

The Lower Pioneer Valley Career and Technical Education Center (Career TEC or CTEC), located in West Springfield, MA, is an extension of the seven member districts served by the Lower Pioneer Valley Educational Collaborative, providing career/vocational technical education programs for high school students. CTEC programs are recognized career pathways as defined by the Carl D. Perkins Vocational and Applied Technology Act of 1990 and 1998 and reauthorized in 2006.

Founded in 1974, CTEC has a long tradition of partnering with local businesses and industry to ensure that students receive rigorous and relevant training aligned with the Massachusetts Department of Elementary and Secondary Education's Vocational Technical Education Frameworks, industry standards, and regional employment needs. In 2006, CTEC expanded to a new facility in West Springfield with state-of-the-art equipment and technology that meets or exceeds industry and OSHA standards.

Students completing a career/vocational technical program have the opportunity to continue formal studies at the post-secondary level, secure gainful employment, or pursue a combination of both.

CTEC Enrollment by District October 1, 2014:

DISTRICT	STUDENTS
Agawam	115
East Longmeadow	17
Hampden/Wilbraham	31
Longmeadow	16
Ludlow	42
Southwick/Tolland/Granville	61
West Springfield	89
<i>Member District Total</i>	375
South Hadley	34
Easthampton	71
Other	3
<i>Non Member Total</i>	108
<i>TOTAL ENROLLMENT</i>	483

PROGRAMS AND SERVICES PROVIDED

CAREER AND TECHNICAL EDUCATION – PROGRAM DESCRIPTIONS

AUTOMOTIVE TECHNOLOGY

Automotive Technology is a Chapter 74 approved program certified by the National Automotive Technicians Education Foundation (NATEF) in the following areas: Brakes, Electrical/Electronic Systems, Engine Performance, and Suspension and Steering. Students are prepared for “All Aspects of the Industry” through various experiences in class, shop, and the community. Students are assessed on competencies aligned with the Massachusetts Vocational Technical Education Frameworks and the National Institute for Automotive Service Excellence (ASE). The Students completing the Automotive Technology program will be able to demonstrate an understanding of careers within the automotive field, shop safety, automotive systems, related math applications for automotive technicians, automotive measurements, diagnostic and testing procedures, and troubleshooting and problem solving. The Automotive Technology program also participates in the AYES (Automotive Youth Educational Systems) program, which allows students to job-shadow in local area dealerships and gives the highest achieving eleventh grade students the opportunity of becoming interns in a specific dealership during the summer prior to their senior year. This internship may carry over as a Cooperative Education work-experience opportunity, allowing AYES student interns to continue receiving the most advanced and recent developments and procedures in the automotive industry.

CARPENTRY

The Carpentry Program is a Chapter 74 approved course of study offering a comprehensive, competency-based curriculum aligned with the Massachusetts Vocational Technical Education Frameworks (Construction Cluster/Carpentry). Students begin by mastering basic carpentry competencies, such as ruler reading, workplace safety, and operation of both hand and power tools. Students advance through modular layout techniques for residential concrete installation and wood framing. Hands-on practice is combined with development of written and computational skills such as cost estimating, blueprint reading and materials take-off calculation. Upon successful completion of the first year curriculum, students have the opportunity to study one of the following: (1) Off-campus projects, ranging from whole buildings to small renovations. This exposes students to all aspects of the building industry including compliance with building codes, city ordinances, OSHA regulations, scheduling with other sub-contractors and meeting deadlines, and contact with building inspectors. (2) Architectural woodworking, following a course of study that incorporates the standards of the Architectural Woodworkers Institute (A.W.I.) as it relates to the commercial side of interior finish work. Related theory and hands-on training expose students in areas of wood types, laminating, veneers, casework (cabinets), stair parts, moldings and many other areas of millwork.

COSMETOLOGY

Cosmetology, a Chapter 74 approved program, is a comprehensive competency based three-year program, certified by the Commonwealth of Massachusetts Board of Registration of Cosmetologists. Upon successful completion of the course, which includes the requirement of 1000 instructional hours, students are prepared to take the Board of Registration of Cosmetologists license exam using the curriculum standards set by the Board. Students are introduced to career opportunities including hair stylist, manicurist, skin care specialist, cosmetic chemist, and make-up artist. Under the supervision of licensed instructors in a state of the art equipped classroom/shop, students learn techniques and skills necessary for success in the beauty industry along with the sciences of the profession including anatomy, physiology, and chemistry. The Level One student is exposed to the basic fundamentals of hairdressing. After 250 hours, Level Two students are able to perform hands-on, non-chemical services on clients. Chemicals are introduced to Level Three students after completing 400 hours. Qualified Level Four students who have mastered skills in all phases of cosmetology will have the opportunity to extend their learning experience into the world of work in an area salon.

PROGRAMS AND SERVICES PROVIDED

CULINARY ARTS

Culinary Arts is a competency-based Chapter 74 approved program certified by the American Culinary Federation (ACF) and aligned with the Massachusetts Vocational Technical Education Frameworks (Hospitality and Tourism Cluster/Culinary Arts). Students operate a fully equipped commercial kitchen and dining room encompassing restaurant, banquet, and buffet services through two student-run restaurants: the morning Java Café, serving breakfast, and the Brush Hill Bistro, serving lunch. The Bistro is open to the general public two days a week. Students are assessed on industry-standard competencies developed by the American Culinary Federation, the Federation of Dining Room Professionals, and the American Hotel and Lodging Association. While meeting these standards and accepting responsibility for time management, food quality, and customer service, students develop skills in baking, culinary techniques, menu planning, food costs, and hospitality management. Training in proper use and maintenance of equipment, culinary tools, sanitation, and proper storage and handling of food are all part of the curriculum. Students are prepared for the ServSafe® Certification through the National Restaurant Association's Educational Foundation training program.

DESIGN AND VISUAL COMMUNICATIONS

Design and Visual Communications is a Chapter 74 approved program that is competency based and prepares students for the visual design field. Using state of the art digital imaging, illustration, and page layout software and equipment, this computer-based program allows students to explore and develop their artistic and technical skills through the creation and presentation of graphic and multi-media projects. Students enhance their skills using software programs such as Adobe InDesign, Photoshop, and Illustrator. Students maintain an electronic portfolio and work on projects such as ads, logos, multi-page four color publications and posters, and products to market. Students strengthen their skills in visual design by concept development, creating corporate identities, branding and packaging, and creating original games and commercials. Students also learn to create websites using Adobe software. The curriculum is aligned with the Massachusetts Vocational Technical Education Frameworks (Arts and Communications Service Cluster/Design and Visual Communications).

EARLY EDUCATION AND CARE

Early Education and Care is a growing and ever changing field which includes the care and teaching of children from birth through age 7. The Early Education and Care program at CTEC is a comprehensive 3 year program in which students will experience a combination of classroom instruction and hands on experience with children from ages 6 weeks through 6 years of age. Students in our program will understand and be familiar with many aspects of child development from infancy through elementary school years. They will be well versed in health and safety topics pertaining to children and become knowledgeable about current events and developments in the early childhood field. Upon completion of the program, they will have a thorough understanding of early childhood math and science concepts, music and movement, art and creativity and will understand the way children learn. Students will have classroom experience where they interact with children and facilitate learning under the guidance of experienced teachers and their classroom instructors.

FACILITIES MANAGEMENT

Facilities Management is a Chapter 74 approved, competency-based program designed to introduce students to the many facets of facilities maintenance: interior, exterior, and seasonal grounds and lawn care. Students receive hands-on training in a cross-section of the basic skills related to building/facilities maintenance, including: carpentry, electrical, floor care, landscaping, painting, and plumbing, with an emphasis on safe work practices and employability skills. Students also learn preventative maintenance and repair techniques of small engines and power tools. Students gain knowledge through field studies and off-site work experiences. The curriculum is aligned with the Massachusetts Vocational Technical Education Frameworks (Construction Cluster/Facilities Management).

PROGRAMS AND SERVICES PROVIDED

FASHION TECHNOLOGY

The Fashion Technology program is a competency-based, Chapter 74 approved program that enables students to develop knowledge and skills in all aspects of the Fashion Industry. Students develop their own portfolio of fashion designs and learn the skills of garment construction and pattern development using state-of-the-art industrial sewing equipment. Design ability is enhanced by the study of color theory, design principles, and textile science. Project-based learning includes creating a variety of garments, costumes for local theatrical productions, and custom embroidery. Students learn the business practices of major fashion retailers, from customer service and store management to buying and visual merchandising. Students create a product and develop a business plan for their products including the financial, production, and promotion aspects of business planning. Students read trade publications, learn about fashion history, and study current fashion design collections to expand their understanding of the industry. Students learn a variety of career skills vital to success in the industry including resume writing, career planning, developing business presentations, business and research writing, and computer skills. Students are encouraged to expand their experiences through job-shadows, internships, and co-op placements in local businesses. The program is aligned with the Massachusetts Department of Education Vocational Technical Education Frameworks (Business and Consumer Services Cluster/Fashion Technology).

GRAPHIC COMMUNICATIONS

The Graphic Communications program is a competency-based Chapter 74 approved program that prepares students for a wide range of career opportunities in the graphic arts and communications industry. The program is certified by PrintED®, a national accreditation program. Graphic Communications introduces students to theory and practical aspects of the commercial printing industry. Students gain competencies in traditional and computer-based layout, design, and typesetting; copy preparation and composition; electronic plate making using the DPX Genesis computer-to-plate technology; printing press operations on three two-color presses including the state-of-the-art Hamada H234A true two-color automated offset press; finishing and binding using the Baum Ultra Fold with right angle technology; collating with a Duplo twelve-station collating booklet maker; and paper cutting using a computer driven Baum paper cutter. Students use industry standard software on both Macintosh and PC computers with the advantage of gaining experience using both platforms. In addition, students are exposed to digital photography and 4-color silk screening technology. The program is aligned with the Massachusetts Vocational Technical Education Frameworks (Arts and Communication Services Cluster/Graphic Communication).

HEALTH ASSISTING

The Health Assisting program is a comprehensive, competency-based program aligned with the Massachusetts Vocational Technical Education Frameworks (Health Services Cluster/Health Assisting). In addition to holding Chapter 74 approval, the Health Assisting program is certified by the Commonwealth of Massachusetts as a Certified Nursing Assistant (CNA) and Sending Health Aide (HHA) testing site and by the Department of Public Health as a Feeding Assistant testing site. Students are introduced to career opportunities in the field of health care and are provided instruction in basic entry-level skills. The Nursing Assistant program introduces students to career opportunities in the field of allied health care. Emphasis is placed on specific nursing assistant duties and on the psychosocial aspect of care giving. Students participate in externships where they can practice their skills in a real world setting under the supervision of experienced medical professionals. Students become First Aid, CPR, and AED certified prior to clinical rotations through nursing and rehabilitative centers and a local hospital. Students are exposed to a vast array of careers in health care through clinical rotations in a variety of health care departments as well as numerous field trips to various health care facilities and settings.

PROGRAMS AND SERVICES PROVIDED

INFORMATION SUPPORT SERVICES AND NETWORKING

The Information Support Services and Networking program, a Chapter 74 approved program, is a competency-based program designed to provide students with entry-level skills in personal computer maintenance and repair, data communications, and networking. The curriculum is aligned with the Massachusetts Vocational Technical Education Frameworks (Information Technology Services Cluster/Information Support Services and Networking). The program prepares students for fabrication skills along with electro-mechanical troubleshooting and repair. Students gain a practical knowledge of analog and digital electronics, as well as competencies with tools and test equipment. The Cisco Networking Academy component of the program gives students in-demand Internet technology skills for designing, building, and maintaining networks, including network design, routing and switching, and network maintenance and operation. This curriculum prepares students for industry-standard, as well as vendor-neutral, certification exams. Instruction and training are provided in the proper care, maintenance, and use of networking software, tools and equipment, as well as all local, state, and federal safety, building, and environmental codes and regulations.

LANDSCAPING TECHNOLOGY/HORTICULTURE

The Landscaping Technology/Horticulture program is a Chapter 74 approved program aligned with the Massachusetts Vocational Technical Education Frameworks (Agriculture and Natural Resources Cluster/Horticulture). Students in the program explore career areas in landscape maintenance, construction and design, greenhouse production, nursery production, floriculture, and retail garden center operation. The program emphasizes knowledge of plant science as a foundation to all career areas. Project-based learning activities, residential landscaping projects, greenhouse sales, and floral projects provide experiences for students to reinforce, and practice skills and knowledge learned in the classroom setting. Leadership and personal development skills are promoted through involvement in the Future Farmers of American (FFA) Student Organization.

MACHINE TECHNOLOGY

The Machine Technology program features a state-of-the-art facility that includes the latest in technology including Computer Numeric Control (CNC) milling machines and lathes as well as a computer lab for CAD/CAM instruction. The Machine Technology program offers students the opportunity to experience the latest technology in the machine tool industry. Machine tool technology students receive training through hands-on experience that replicates operations used in industry. Metal parts are produced through the use of lathes, millers, surface grinders, and Computerized Numerical Control (C.N.C.) machines. The program provides students the opportunity to learn all the skills demanded of the 21st Century machinist. Students follow a course sequence that starts with the basics of manual machining and progresses to advanced multi-axis CNC programming, setup, and operation. Qualified and skilled machinists are presently in high demand and students completing our program are ready to immediately enter the workforce or continue their education in college.

TECHNICAL CAREER EXPLORATORY

The Technical Career Exploratory is an introductory program designed to introduce 9th grade students to the career/vocational technical educational options available at the Lower Pioneer Valley Career and Technical Education Center (Career TEC). The first three weeks of the course are an introduction to Career TEC. Students are familiarized with the rules and expectations of Career TEC and are given general shop safety information. They participate in one-day shop presentations, which provide basic information for each shop. The students then select three shops and are assigned two additional shops for exploration, at least one of which will be a non-traditional-by-gender placement. Upon completion of these five shop explorations, a final shop selection is made to complete the school year. Students who join Career TEC in grades 10 or 11 explore three career/vocational technical shops, after which they select a preferred program. Final placement is determined by an overall review of performance in all shop explorations. Grades from each exploration are reviewed and priority for shop placement is given based upon specific shop performance as well as overall performance.

PROGRAMS AND SERVICES PROVIDED

COOPERATIVE EDUCATION PROGRAM

The Cooperative Education (Co-op) Program at Career TEC is designed to give second-year students the opportunity to extend their learning experience into the world of work. Student achievement in Co-op is assessed using the Work-Based Learning Plan endorsed by the Massachusetts Department of Education in collaboration with the Massachusetts School to Career System. All second-year students at Career TEC, upon the recommendation of their instructor, who are in good standing in their career/vocational technical program, are invited to participate in the Co-op Seminars. The Co-op Seminar is aligned with the Vocational Technical Education Frameworks (Strand 4: Employability Knowledge and Skills).

TRANSPORTATION

LPVEC provides school transportation services to six of its member districts. These services include both regular and special needs transportation. LPVEC currently employs and manages approximately 233 drivers and monitors and operates 206 school transportation vehicles.

In addition, because of the relationship of the LPVEC to its member school districts, the LPVEC is highly-responsive to the needs of its constituents. LPVEC membership owns four transportation facilities located in Agawam, East Longmeadow, Ludlow, and Wilbraham.

MUNICIPAL MEDICAID REIMBURSEMENT

Under federal law, school districts are eligible to receive payment from Medicaid for health services delivered to Medicaid-eligible children with disabilities. In addition, school districts may be eligible to receive reimbursement for the transportation costs of such services and administrative costs including outreach for enrollment purposes and coordination as well as monitoring of medical care.

LPVEC's Municipal Medicaid Reimbursement Program assists districts in identifying children who may be eligible to receive Medicaid services and completing all reporting and billing requirements necessary to secure reimbursement for those services. LPVEC has been instrumental in maximizing the amount of federal dollars returned to participating communities.

Communities Served

ACTON BOXBOROUGH RSD
AMHERST (TOWN)
CONWAY
EAST WINDSOR
FRANKLIN COUNTY TECH
GRANBY
HOLYOKE
LENOX
LUDLOW
MONSON
NORTHAMPTON
PIONEER VALLEY RSD
ROWE
SHUTESBURY
TAUNTON
WILLIAMSTOWN

ACTON
AMHERST RSD
DEERFIELD
EASTHAMPTON
FRONTIER RSD
HAMPDEN-WILBRAHAM RSD
LANESBOROUGH
LEVERETT
MARTIN LUTHER KING CHARTER
MT. GREYLOCK RSD
PELHAM
PITTSFIELD
SOUTH HADLEY
SOUTHWICK-TOLLAND-GRANVILLE RSD
WEST SPRINGFIELD

AGAWAM
CHICOPEE
EAST LONGMEADOW
ERVING
GATEWAY RSD
HAWLEMONT RSD
LEE
LONGMEADOW
MOHAWK TRAIL RSD
NEW SALEM-WENDELL
PIONEER VALLEY CHINESE IMMERSION
QUABOAG RSD
S. BERKSHIRE RSD
SUNDERLAND
WHATELY

PROGRAMS AND SERVICES PROVIDED

ENERGY MANAGEMENT

LPVEC Energy Management Program facilitates cooperative purchasing of a variety of energy-related utilities, including electricity, natural gas, fuel oil, diesel fuel, and gasoline. The table below delineates communities participating in the cooperative purchasing:

Communities Served

ADAMS-CHESHIRE REGIONAL
AMHERST-PELHAM REGIONAL
TOWN OF BELCHERTOWN
BERKSHIRE HILLS REGIONAL
CENTRAL BERKSHIRE REGIONAL
CITY OF CHICOPEE
CONWAY SCHOOL COMMITTEE
CITY OF EASTHAMPTON
FRANKLIN COUNTY SHERIFF'S DEPT
GATEWAY REGIONAL
TOWN OF GRANBY
HADLEY PUBLIC SCHOOLS
TOWN OF HAMPDEN
LEE-TYRINGHAM SCHOOL UNION #29
TOWN OF LEVERETT
TOWN OF LUDLOW
MONSON PUBLIC SCHOOLS
CITY OF NORTH ADAMS
TOWN OF PALMER
PELHAM SCHOOL
QUABBIN REGIONAL
TOWN OF SOUTH HADLEY
TOWN OF SOUTHWICK
SUNDERLAND SCHOOL COMMITTEE
CITY OF WESTFIELD
TOWN OF WILLIAMSTOWN
WHATELY ELEMENTARY SCHOOL

TOWN OF AGAWAM
ATHOL ROYALSTON REGIONAL
BELCHERTOWN PUBLIC SCHOOLS
TOWN OF BERNARDSTON
CHESTERFIELD GOSHEN REGIONAL
CHICOPEE SCHOOL DEPARTMENT
DEERFIELD SCHOOL COMMITTEE
TOWN OF ERVING
FRANKLIN COUNTY TECHNICAL SCHOOL
GILL MONTAGUE REGIONAL
TOWN OF GRANVILLE
HAMPDEN COUNTY SHERIFF'S DEPARTMENT
HAMPSHIRE REGIONAL
LENOX PUBLIC SCHOOLS
TOWN OF LONGMEADOW
LUDLOW PUBLIC SCHOOLS
TOWN OF MONTGOMERY
CITY OF NORTHAMPTON
PALMER PUBLIC SCHOOLS
PIONEER VALLEY REGIONAL
TOWN OF SHELBURNE
SOUTHERN BERKSHIRE REG SCHOOL DIST.
CITY OF SPRINGFIELD
WARE PUBLIC SCHOOLS
WESTHAMPTON PUBLIC SCHOOLS
WILLIAMSBURG PUBLIC SCHOOLS

TOWN OF AMHERST
TOWN OF ATHOL
BERKSHIRE COUNTY SHERIFF'S DEPT.
TOWN OF BUCKLAND
COLLABORATIVE FOR ED. SERVICES
TOWN OF CONWAY
TOWN OF EAST LONGMEADOW
FARMINGTON RIVER RSD
FRONTIER REGIONAL
TOWN OF GILL
TOWN OF GREENFIELD
HAMPDEN-WILBRAHAM REGIONAL
CITY OF HOLYOKE
TOWN OF LENOX
LPVEC
MOHAWK TRAIL REGIONAL
NEW SALEM-WENDELL SCHOOL UNION
TOWN OF NORTHFIELD
PATHFINDER REGIONAL TECH HS
CITY OF PITTSFIELD
SOUTH HADLEY PUBLIC SCHOOLS
SOUTHWICK-TOLLAND-GRANVILLE RSD
TOWN OF SUNDERLAND
TOWN OF WEST SPRINGFIELD
TOWN OF WILBRAHAM
TOWN OF WILLIAMSBURG

CURRICULUM, INSTRUCTION, AND ASSESSMENT

LPVEC employs a director of curriculum, instruction, and assessment who works with district curriculum directors and LPVEC program staff to collaboratively improve teaching quality. LPVEC also shares several employees of the DESE District & School Assistance Center (DSAC), who work part-time to support the DSAC and part-time for the Collaborative on a grant and contract-funded basis. Together, our "CIA" staff provide the following services:

- Facilitating district curriculum directors job-alike group;
- Providing professional development and curriculum support for LPVEC's teachers, para-professionals, nurses, counselors, and related service providers;

PROGRAMS AND SERVICES PROVIDED

- Managing shared professional development sessions for member districts;
- Providing MCAS administration support for LPVEC special education programs;
- Providing grant support for member districts, primarily for multi-district proposals; and
- Offering a variety of grant and contract supported services, including:
 - district and school improvement planning;
 - examining curriculum, instruction, and assessment practices;
 - strategic use of assessment and non-assessment data including DDMS;
 - development of formative, benchmark, and summative assessments;
 - program evaluation;
 - use of the Education Data Warehouse to access data and generate reports; and
 - developing institutes on curriculum mapping and other topics

COST-EFFECTIVENESS

Cost-Effectiveness

SPECIAL EDUCATION - AGGREGATE COST AVOIDANCE

LPVEC provides a cost-avoidance analysis annually for its membership. The method employed for calculating cost-avoidance in special education programs is as follows:

- The Executive Director asks the Special Education Directors in member districts to identify the placements they would most likely use if that program were not available at the Collaborative;
- If Special Education Directors identify more than one program, the Executive Director evaluates cost-avoidance based on the lowest and highest tuitions of comparable placements;
- The Executive Director calculates the aggregate cost all districts would incur if the same number of students enrolled in the LPVEC program were enrolled in the private program;
- Comparisons are based on tuition prices set by the Operational Services Division.

Using the aforementioned analysis method, cost-avoidance in FY15 for school districts utilizing LPVEC special education programs ranged from \$2,361,585 to \$3,200,166. Stated differently, had districts placed students in private programs rather than an LPVEC program, districts would have spent from \$2.4 to \$3.2 million more in FY15.

CAREER AND TECHNICAL EDUCATION - AGGREGATE COST AVOIDANCE

The method used to calculate cost-avoidance in career and technical education (CTE) is similar to the method used in special education. The Executive Director calculates the cost of career and technical education for its member districts by multiplying student enrollment by the FY15 base-rate tuition. The Executive Director then calculates the FY15 tuition if students attending CTEC attended other regional vocational schools in the area. Regional vocational school tuitions originate from the DESE website. Cost-avoidance in CTE for member districts in FY15 ranged from \$1,608,984 to \$3,935,472. If districts did not offer Ch. 74-approved programs through their collaborative, they would spend between \$1.6 and \$3.9 million dollars more in FY15 to send their students to other regional vocational schools.

TRANSPORTATION - AGGREGATE COST AVOIDANCE

The LPVEC compares the cost of its Regular Needs Transportation (RNT) and Special Needs Transportation (SNT) services to the cost of competitor contracts. LPVEC requests data on cost per bus per day from all districts in Massachusetts and then compares its costs to contracts in Hampden County. In FY15, school districts in Hampden County reported paying between \$283 and \$364 per day per bus for RNT. Only one district in Hampden County provided data on SNT costs. The district reported a cost per bus per day for SNT of \$348. Based on these rates, districts using LPVEC for RNT would have paid between \$549,288 and \$2,298,888 more for had they had used a private-sector provider. LPVEC districts would have paid \$1,477,364 more for SNT if they had used a private contractor in FY15. Combined savings for RNT and SNT for all districts using LPVEC transportation services compared to using private contractors ranged from \$2,026,652 to \$3,776,252 in FY15.

COST-EFFECTIVENESS

MUNICIPAL REIMBURSEMENT PROGRAM - FY15 RECEIPTS

The Municipal Reimbursement Program successfully secured \$1.47 million in reimbursements for member communities and \$6.29 million for all participants in FY15. The table below delineates receipts by participant:

TOWN	FY15
AGAWAM	421,939.63
EAST LONGMEADOW	127,756.02
HAMPDEN/WILBRAHAM RSD	137,647.73
LONGMEADOW	112,616.14
LUDLOW	254,530.74
SOUTHWICK-TOLLAND-GRANVILLE RSD	70,047.21
WEST SPRINGFIELD	353,928.36
SUB-TOTAL MEMBER	1,478,465.83
ACTON	73,479.37
ACTON-BOXBOROUGH RSD	53,454.52
AMHERST (TOWN)	294,988.04
AMHERST RSD	110,319.88
CHICOPEE	143,107.78
CONWAY	17,090.82
DEERFIELD	37,571.40
EAST WINDSOR	37,583.60
EASTHAMPTON	76,183.71
ERVING	33,989.13
FRANKLIN COUNTY TECH	8,647.54
FRONTIER RSD	67,633.59
GATEWAY RSD	90,735.88
GRANBY	76,482.12
HAWLEMONT RSD	10,814.90

COST-EFFECTIVENESS

HOLYOKE	1,493,382.48
LANESBOROUGH	22,273.64
LEE	75,175.14
LENOX	36,165.58
LEVERETT	29,214.42
MARTIN LUTHER KING CHARTER	33,704.59
MOHAWK TRAIL RSD	87,747.43
MONSON	84,630.70
MOUNT GREYLOCK RSD	25,748.82
NEW SALEM/WENDELL RSD	18,393.93
NORTHAMPTON	375,918.78
PELHAM	10,924.60
PIONEER VALLEY CHINESE IMMERSION	13,712.52
PIONEER VALLEY RSD	58,783.75
PITTSFIELD	433,452.00
QUABOAG RSD	82,773.99
ROWE	4,156.47
SHUTESBURY	14,031.64
S. BERKSHIRE RSD	98,532.14
SOUTH HADLEY	112,256.92
SUNDERLAND	17,847.97
TAUNTON	473,765.46
WHATELY	10,347.67
WILLIAMSTOWN	69,407.12
SUBTOTAL NON-MEMBER	4,814,430.04
TOTAL	\$6,292,895.87

COST-EFFECTIVENESS

ENERGY MANAGEMENT - TOTAL FY14 ENERGY BIDS AND COLLECTIVE SAVINGS

In FY15, the LPVEC coordinated five cooperative bids for energy. Sixty-eight districts and municipalities participated in cooperative purchases for natural gas and 38 districts and municipalities participated in cooperative purchases for electricity. Total energy bids in FY15 totalled approximately \$40.6 million, with collective savings of over \$11.5 million.

PROFESSIONAL DEVELOPMENT - AGGREGATE COST AVOIDANCE

The LPVEC Office of Curriculum, Instruction, and Assessment (CIA) provides value to member districts in a variety of ways, as specified in the Programs and Services section of this report. Through professional development and MCAS support for LPVEC instructional staff, CIA staff improve the quality of our program offerings. By facilitating the district curriculum directors' job-alike group, the Director improves curriculum leadership and fosters grant collaborations in member districts. Other grant and contract funded-staff in this department provide strategic planning, curriculum mapping, data use, and program evaluation capacity to member districts as part of grant proposals and contracted services, generating \$113,117 in revenues to support this capacity.

PROGRESS TOWARD PURPOSES & OBJECTIVES

Progress Toward Purposes & Objectives

PURPOSE AND OBJECTIVES OF LPVEC

The mission of LPVEC is to increase the capacity of school districts through economies of scale, providing high-quality shared programs and services that supplement district offerings in a cost-effective manner. The primary purpose of LPVEC is to accomplish this mission in the member districts: Agawam, East Longmeadow, Hampden-Wilbraham, Longmeadow, Ludlow, Southwick-Tolland-Granville, and West Springfield. The Collaborative addresses itself to education broadly, supporting those programs and services which, in the discretion of the Board of Directors, merit attention. The primary focus of the Collaborative will continue to be in the areas of career and technical education, special and alternative education, professional development, communication and technical assistance regarding educational improvement initiatives, and business and support services that benefit the member districts and the region.

In carrying out this mission, purpose, and focus, the LPVEC embraces the following objectives:

- A. Examine, develop, and provide cost-effective, quality **educational programs** to ensure equitable opportunities for all students, including those most at risk of school failure, as permitted by applicable laws and regulations related to educational collaboratives;
- B. Examine, develop, and provide staff development and other **educator support** opportunities for teaching staff, administrators, support personnel, and other members of the community; and
- C. Explore, develop, and provide cost-saving **business services** to expand the capacity of school districts, member communities, state agencies, and others as permitted by applicable laws and regulations related to educational collaboratives.

PROGRESS ON ACHIEVING PURPOSE

LPVEC continues to provide high-quality, shared programs and services that supplement district offerings in a cost-effective manner. Our Special/Alternative Education programs and our Career TEC programs help districts serve students who benefit from education that is different from the traditional academic classroom model, meeting both quality and equity goals while saving money in the process. Our Transportation program serves equity goals of ensuring that all students can get to school while also meeting the efficiency goal of saving districts money. Our Medicaid Reimbursement and Energy Management programs generated significant cost savings for communities both within and beyond our membership ranks. And our Curriculum/Instruction/Assessment programs increased district capacity for effective work while defraying much of the cost through grant and contract resources. LPVEC will continue to seek out concrete ways of helping the educators we work with serve their students more effectively, efficiently, and equitably.

PROGRESS TOWARD PURPOSES & OBJECTIVES

PROGRESS ON ACHIEVING OBJECTIVES

Objective A, cost-effective, quality educational programs to ensure equitable opportunities for all students, is met through both our Special Education and our Career TEC programs, which provide more personalized instruction, tailored to the needs and interests of students who would be less well served in typical academic classrooms. Objective B, staff development and other educator support opportunities for educators, is met through our job-alike groups and our Curriculum/Instruction/Assessment department. Objective C, cost-effective business services, is met through our ongoing Transportation, Medicaid Reimbursement, Energy Management, and Curriculum/Instruction/Assessment departments, and we continue to seek new opportunities to help school districts do better together than they could separately, particularly in the area of saving money.

PROGRESS INDICATORS

The bottom line for LPVEC is that we work as an extension of our member districts, enabling them to *save money, expand capacity, and provide quality programs and services*. Our success in saving money is detailed above in the Cost-Effectiveness section. Our ability to expand district capacity is seen most clearly in our CTEC and Special Education programs and in the work of our Curriculum/Instruction/Assessment staff to facilitate our Job-Alike Groups and provide professional development services.

Of course, the financial savings that our collaborative programs generate enable scarce resources to be used for other things, further increasing district capacity in instructional areas. The following presents indicators of program quality:

Career TEC Perkins Indicators

Similar to NCLB, the Perkins Act includes multiple indicators by which schools must assess the quality of their Career and Technical Education Programs. The data below are used to assess trends in quality of Career TEC programs.

Percentage of Students Passing National Certification Tests

PROGRAM	SY2010	SY2011	SY2012	SY2013	SY2014	SY2015
Certified Nursing Assistant/CNA	100%	100%	94%	100%	100%	100%
State Board Certification/Cosmetology	100%	100%	94%	100%	92%	100%
CompTIA A+ Certification	100%	71%	85%	100%	100%	100%

PROGRESS TOWARD PURPOSES & OBJECTIVES

Completion Rate

COHORT	SEPT 2011	SEPT 2012	SEPT 2013	SEPT 2014	SEPT 2015
CTEC STUDENTS ENROLLED IN GR 11 AS OF SEPT. IN COHORT YEAR	132	158	132	154	126
# OF STUDENTS IN COHORT COMPLETING 2 YRS. OF CTEC	121	127	128	126	118
% OF COMPLETERS IN COHORT	92%	80%	97%	82%	94%

Rate of Positive Placement

(post-secondary, apprenticeship, working in field, armed forces)

	Year of Graduation					
	2009	2010	2011	2012	2013	2014
Category 1 <i>All Students in CTEC</i>	77	76	78	77	75	72
Category 2 <i>Students with Disabilities</i>	70	72	73	70	71	70
Category 3 <i>ELL Students</i>	NA	50	75	75	80	75
Category 4 <i>Economically Disadvantaged</i>	58	64	69	68	67	70

Participation – Non-Traditional by Gender

Year	Non-Traditional Students	Total Students	Non-Traditional Participation
FY2007	36	370	9.73%
FY2008	34	332	10.24%
FY2009	35	329	10.64%
FY2010	43	330	13.03%
FY2011	60	420	14.29%
FY2012	48	446	10.76%
FY2013	44	461	9.54%
FY2014	48	472	10.17%
FY2015	29	473	6.13%

PROGRESS TOWARD PURPOSES & OBJECTIVES

Special Education Exit Indicators

The LPVEC provides services to students aged 5 to 22 years who demonstrate a wide variety of exceptional learning needs. Tracking the outcomes for students exiting our programs is one way of assessing quality.

OUTCOME	NUMBER
Graduated	16
Turned 22, Transitioned Out	7
Returned to Home School	7
Moved to Another Program/School	7
Withdrew from School	5
Moved Out of District	4
TOTAL	46

Transportation, Municipal Reimbursement, and Energy Management Indicators

The success of these programs is measured primarily by amount of money saved by participants. This is discussed for each area in the Cost Avoidance section. Continued participation is another measure. Transportation has maintained participation of five districts for regular needs transportation and six districts in special needs transportation. Municipal Reimbursement has increased the number of municipalities served from 38 in 2009 to 46 in FY15. Energy Management services have continued to be in demand, serving 68 school districts and municipalities in FY15.

Curriculum, Instruction, and Assessment Indicators

The success of these programs is measured primarily by continued participation. Our job-alike groups of superintendents and curriculum directors are active and meet monthly; those for special education directors and business managers meet bi-monthly.

INDEPENDENT AUDITOR'S REPORT

Independent Auditor's Report

For over 27 years, the LPVEC has engaged an independent audit on an annual basis. In 2014, in addition to the standard financial statements, our auditor prepared a comprehensive annual financial report that was submitted to the Government Finance Officers Association for review and subsequent award of a Certificate of Excellence in Financial Reporting. The Collaborative will once again submit the independent auditors' report as part its FY15 Comprehensive Annual Financial Report (CAFR) to the GFOA for peer review.

The Collaborative is mandated by law to submit its independent auditor financial statements to the State Auditor's Office annually; this document is also available on our website.

The independent auditors' comprehensive financial statements follow in their entirety.

LOWER PIONEER VALLEY EDUCATIONAL COLLABORATIVE

WEST SPRINGFIELD, MASSACHUSETTS



COMPREHENSIVE ANNUAL FINANCIAL REPORT

For the Year Ended June 30, 2015



Lower Pioneer Valley Educational Collaborative

West Springfield, Massachusetts

Comprehensive Annual Financial Report

For the Year
July 1, 2014 through June 30, 2015



Prepared by the Finance Department

LOWER PIONEER VALLEY EDUCATIONAL COLLABORATIVE

COMPREHENSIVE ANNUAL FINANCIAL REPORT

JUNE 30, 2015

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Introductory Section



The Lower Pioneer Valley Early Education and Care program.

Introductory Section

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Letter of Transmittal

November 18, 2015

State law requires the Lower Pioneer Valley Educational Collaborative to publish at the close of each year a complete set of financial statements in conformity with accounting principles generally accepted in the United States of America (GAAP) that are audited in accordance with generally accepted auditing standards by a firm of licensed certified public accountants. Pursuant to that requirement, we hereby issue the Comprehensive Annual Financial Report (CAFR) of the Lower Pioneer Valley Educational Collaborative, for the year ending June 30, 2015 for your review.

The report is designed to be used by the Board of Directors of the Collaborative and others who are concerned with its management and progress such as bond analysts, banking institutions and credit raters as well as residents of the Collaborative's member school districts.

This report consists of management's representations concerning the finances of the Lower Pioneer Valley Educational Collaborative. Consequently, management assumes full responsibility for the completeness and reliability of all of the information presented in this report. As management, we assert that, to the best of our knowledge and belief, this financial report is complete and reliable in all material respects.

Management of the Collaborative is responsible for establishing and maintaining an internal control structure designed to ensure the assets of the Collaborative are protected from loss, theft or misuse and to ensure that adequate accounting data is compiled to allow for the preparation of financial statements in conformity with generally accepted accounting principles. The Executive Director is responsible for evaluating the adequacy and effectiveness of the internal control structure and implementing improvements.

Because the cost of internal controls should not outweigh their benefits, the Lower Pioneer Valley Educational Collaborative's comprehensive framework of internal controls has been designed to provide reasonable rather than absolute assurance that the financial statements will be free from material misstatement.

The Lower Pioneer Valley Educational Collaborative's financial statements have been audited by Powers & Sullivan, LLC, a firm of licensed certified public accountants. The goal of the independent audit was to provide reasonable assurance that the financial statements of the Lower Pioneer Valley Educational Collaborative for the year ended June 30, 2015, are free of material misstatement. The independent audit involved examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; assessing the accounting principles used and significant estimates made by management; and evaluating the overall financial statement presentation. The independent auditor concluded, based upon the audit, that there was a reasonable basis for rendering an unmodified opinion that the Lower Pioneer Valley Educational Collaborative's financial statements for the year ended June 30, 2015, are fairly presented in conformity with GAAP. The independent auditor's report is presented as the first component of the financial section of this report.

Generally accepted accounting principles (GAAP) require that management's discussion and analysis (MD&A) provide a narrative introduction, overview and analysis to accompany the basic financial statements. This letter of transmittal is designed to complement the MD&A where the financial analysis is presented. The Collaborative's MD&A can be found immediately following the independent auditor's report from Powers & Sullivan, LLC.

PROFILE OF THE COLLABORATIVE

The Collaborative is an educational service agency in Western Massachusetts. Educational service agencies are organizations created by special state legislation or administrative rule to provide programs and services to local school districts, or to serve state interests in other ways. The Collaborative meets the descriptive criteria set forth in the Association of School Business Officials' International's publication *Standards of Excellence in Budget Presentation* for a primary governmental entity. These criteria include:

- Members of the governing board are selected from school committee members chosen in a general election;
- The organization functions as a separate legal entity; and
- The entity is fiscally independent.

The Lower Pioneer Valley Educational Corporation is a tax-exempt 501C (3) nonprofit corporation and a component unit of the Collaborative. In order to distinguish the two entities, the term Collaborative is used to describe the educational entity.

Seven school districts hold membership in the Collaborative: Agawam, East Longmeadow, Hampden-Wilbraham Regional School District, Longmeadow, Ludlow, Southwick-Tolland-Granville Regional School District, and West Springfield. In addition to serving its member districts, the Collaborative provides services to school districts and municipalities throughout Western Massachusetts.

The Massachusetts legislature passed, and the governor signed into law Chapter 49 Section 4e in 1974. This act encouraged local school committees to conduct, in concert, educational programs and services to supplement or strengthen existing school programs and services. On March 2, 2012 Governor Patrick signed into law Chapter 43 of the Acts of 2012, *An Act Relative to Improving Accountability and Oversight of Education Collaboratives*. Subsequently, the Massachusetts Board of Education adopted a policy on Educational Collaboratives. In the most recent policy statement, the Board of Education reiterated its belief "that educational collaboratives have a potential beyond special education to increase and expand the level of service in regular education, occupational education, staff development, research and innovative programs."

Every fall, program administrators and department heads of the Collaborative develop a general fund budget for the coming school year which is voted on annually by the Board. Throughout the winter months, the executive director and director of finance meet regularly with the Board to review the annually proposed budget, elicit feedback, and make revisions based on new information. The legal level of budgetary control is established by the Board and this approval defines the level at which expenditures may not exceed appropriations. This level is at the department level, i.e.; administration, special education, occupational education, and professional development. While estimates for supplemental services are voted as part of the general fund budget, these services are billed directly to the users; therefore, expenditures may exceed the voted budget, however, they are offset by matching revenues. Transfers between departments must be voted by the Board.

Level of Education Provided

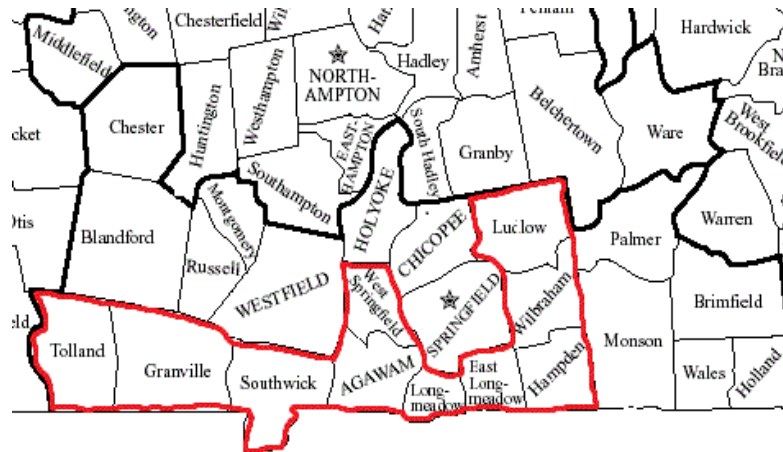
The Collaborative serves a general population of 21,636 students in seven member communities. Enrollment in Career and Technical Education (CTEC) programs at the secondary level has remained constant at approximately 472 from 2010 to 2015. Enrollment in special education programs for students in elementary, secondary, and transition programs is 147. The Collaborative offers educational programs for a wide range of learners at the elementary and secondary levels. Educational programs at the Collaborative focus on Career and Technical Education and Special Education. The Career and Technical Education Center offers Chapter 74 approved career and technical education programs including a cooperative education program. Special education programs include program for students with various learning differences including students on the Autism spectrum, students with multiple and significant disabilities, student with specific learning disabilities, and students with emotional and behavior disorders. The special education department also provides nursing services and adaptive physical education services. Within its special education department, the Collaborative

administers an Innovation School – the 21st Century Skills Academy – on behalf of West Springfield. Career and technical programs and the 21st Century Skills Academy are located at the Career and Technical Education Center in West Springfield. The special education programs reside in various schools and buildings throughout its member communities.

Geographic Area Served

The Collaborative is located in Western Massachusetts. Although the Collaborative is comprised of seven member districts, the Collaborative serves students throughout public school districts in Hampden and Hampshire Counties. The Collaborative provides business and professional development services to municipalities and local education agencies in Franklin, Berkshire, Hampshire, and Hampden Counties.

The map below delineates the geographic area of the Collaborative member districts:



Member Communities:

Agawam: K-12 district serving 4,104 students

East Longmeadow: PreK-12 district serving 2,699 students

Hampden-Wilbraham Regional School District: PreK-12 district serving 3,346 students

Longmeadow: PreK-12 district serving 2,857 students

Ludlow: PreK-12 district serving 2,802 students

Southwick-Tolland-Granville Regional School District: PreK-12 district serving 1,709 students

West Springfield: PreK-12 district serving 3,899 students

Collaborative Programs

The Collaborative offers programs and services in the following general areas:

Career and Technical Education Program – The Lower Pioneer Valley Career and Technical Education Center (LPV CTEC), located in West Springfield, MA, is an extension of the seven member high schools served by the Collaborative providing career/vocational technical education programs for students. LPV CTEC programs are recognized career pathways as defined by the Carl D. Perkins Vocational and Applied Technology Act of 1990 and 1998 and reauthorized in 2006.

Founded in 1974, LPV CTEC has a long tradition of partnering with local businesses and industry to ensure that students receive rigorous and relevant training aligned with the Massachusetts Department of Elementary & Secondary Education's (DESE) Vocational Technical Education Frameworks, industry standards, and regional employment needs. Since 2006, LPV CTEC has operated out of its new facility in West Springfield, with state-of-the-art equipment and technology that meets or exceeds industry and OSHA standards.

Students completing a career/vocational technical program have the opportunity to continue formal studies at the post-secondary level, secure gainful employment, or pursue a combination of both. Programs at the Career and Technical Education Center include:

- **Automotive Technology:** Automotive Technology is a Chapter 74 approved program certified by the National Automotive Technicians Education Foundation (NATEF) in the following areas: brakes, electrical/electronic systems, engine performance and suspension and steering. Students are assessed on competencies aligned with the Massachusetts Department of Education Vocational Technical Education Framework – Transportation Cluster – Automotive Technology and the National Institute for Automotive Service Excellence (ASE). The NATEF curriculum prepares students to meet national automotive industry standards and requires students to become proficient in a multitude of automotive procedures and diagnostic techniques.
- **Carpentry:** The Carpentry program is a Chapter 74 approved course of study offering a comprehensive competency based on curriculum aligned with the Massachusetts Department of Education Vocational Technical Education Frameworks – Construction Cluster – Carpentry. First year students focus in the classroom and shop developing basic carpentry-related skills.
- **Cosmetology:** Cosmetology, a Chapter 74 approved program, is a comprehensive competency based three-year program designed to develop skills used by cosmetologists. The Cosmetology program is certified by the Commonwealth of Massachusetts Board of Registration of Cosmetologists.
- **Culinary Arts:** The Culinary Arts program is a competency based Chapter 74 approved program certified by the American Culinary Federation (ACF) and is aligned with the Massachusetts Department of Education Vocational Technical Education Frameworks – Hospitality and Tourism Cluster – Culinary Arts, which prepares students for careers in hotels, restaurants, resorts, institutions, and corporations.
- **Design and Visual Communications:** The Design and Visual Communications program is a Chapter 74 approved program that is competency based and prepares students for the visual design field and is aligned with the Massachusetts Department of Education Vocational Technical Education Frameworks – Arts and Communication Service Cluster – Design and Visual Communications.
- **Facilities Management:** Facilities Management, a Chapter 74 approved program, is a competency based program designed to introduce students to the many facets of facilities maintenance: interior, exterior, and seasonal grounds and lawn care. The curriculum is aligned with the Massachusetts Department of Education Vocational Technical Education Frameworks – Construction Cluster – Facilities Management.
- **Fashion Technology:** The Fashion Technology program is a competency based Chapter 74 approved program aligned with the Massachusetts Department of Education Vocational Technical Education Frameworks – Business and Consumer Services Cluster – Fashion Technology.
- **Graphic Communication:** The Graphic Communications program is a competency based Chapter 74 approved program aligned with the Massachusetts Department of Education Vocational Technical Education Frameworks – Arts and Communication Services Cluster – Graphic Communication that prepares students for a wide range of career opportunities in the graphic arts and communications industry. The program is certified by PrintED®, a national accreditation program.
- **Health Assisting:** The Health Assisting program is a comprehensive competency based program aligned with the Massachusetts Department of Education Vocational Technical Education Framework – Health Services Cluster – Health Assisting.
- **Information Support Services and Networking:** The Information Support Services and Networking program, a Chapter 74 approved program, is a competency based program designed to provide students with entry level skills in personal computer maintenance and repair, data communications and networking. The curriculum is aligned with the Massachusetts Department of Education Vocational Technical Education Frameworks – Information Technology Services Cluster – Information Support Services and Networking.
- **Landscaping Technology Horticulture:** The Landscaping Technology/Horticulture program is a Chapter 74 approved program aligned with the Massachusetts Department of Education Vocational Technical Education Frameworks – Agriculture and Natural Resources Cluster – Horticulture that offers a comprehensive competency based course that explores career areas in landscaping maintenance,

construction and design, greenhouse production, nursery production, floriculture, and retail garden center operations.

- **Technical Career Exploratory:** The Technical Career Exploratory is an introductory program designed to introduce ninth grade students to the career/vocational technical educational options available at the Lower Pioneer Valley Career and Technical Education Center (Career TEC).
- **Cooperative Education Program:** The Cooperation Education (CO-OP) Program at LPV Career TEC is designed to give second year students the opportunity to extend their learning experiences into the world of work, whereby students are placed into a paid position during shop hours.
- **Early Education and Care Program** – The Early Education and Care (EEC) program is new to the Collaborative in 2015. Students in this program will experience a combination of classroom instruction and hands on experience with children from ages 6 weeks through 6 years of age. Students will also understand and be familiar with many aspects of child development from infancy through elementary school years. The students who are in the EEC program use the Early Learning Center as their work-related experience to receive licensure as an Early Education and Care provider. The Early Learning Center is a part of the Collaborative, and is licensed by the Massachusetts Department of Early Education and Care.

Special Education Program - The LPVEC provides services to students aged 5 to 22 years who demonstrate a wide variety of exceptional learning needs including adjustment and behavioral problems, learning disabilities, Autism, Pervasive Developmental Disabilities, Asperger's Syndrome, and developmental disabilities. Students are referred to the LPVEC for services when they present needs for specially designed instruction that cannot be delivered effectively within the traditional classroom. On October 1, 2014, there were 128 special needs students in LPVEC Special Education programs. The Twain Alternative High School, Transitional Alternative Program, and Transitional Services Program, by design, are located in separate buildings. All other LPVEC special education programs are appropriately located within the public schools of the member school districts.

Supplemental Services – In addition to education programs, the Collaborative offers and coordinates a variety of education related services including:

- **School Transportation Services:** The LPVEC has provided school transportation services to all of its member school districts. These services include both regular as well as special needs transportation. The LPVEC employs and manages approximately 280 drivers and monitors and operates 209 school transportation vehicles. The cost of providing these transportation services through the LPVEC has resulted in cost savings for member districts. In addition, because of the relationship of the LPVEC to its member school districts, the LPVEC is highly responsive to the needs of its members.
- **Staff/Professional Development:** The LPVEC is committed to providing ongoing professional development services to its staff. Through annual "in service" days, the LPVEC provides resources necessary for individual, as well as small group investigation and research projects. In addition, the LPVEC is also committed to broadening the availability of professional development services to the member school districts. LPVEC coordinates professional development for its member districts on several topics including sheltered English immersion instruction, integrating technology and curriculum, new literacies, Common Core standards, social cognition training, Indicator 13 training and transition services, creating formative and summative assessments using Assistments, learning walk-throughs, implementing the Massachusetts new educator evaluation regulations, and Lindamood Bell training. In 2015, Innovative Research in Education (IRIE) will focus on providing technical assistance to local school districts receiving Race to the Top funding and the development and implementation of online learning opportunities for students in alternative education settings. The staff and professional development program including the IRIE component is a cost center within the function of contracted services in the budget.
- **Municipal Medicaid Reimbursement:** The LPVEC Medicaid Reimbursement Program currently provides electronic billing services to 45 area school districts and municipalities. This project typically generates an annual revenue approaching \$6 million of federal Medicaid funds to the participating districts. Due to the level of non-member participation, the cost of these services is significantly less to the LPVEC member districts.

- **Energy Management Services:** The LPVEC Energy Management Program currently provides for the aggregate bidding and purchasing of a variety of energy-related utilities; including electricity, natural gas, fuel oil, diesel fuel and gasoline. Through joint purchasing, the participating municipalities and school districts are able to lock in fixed prices which usually save from 5 to 15% of their current cost for utilities and offer certainty in a volatile energy price environment. There are currently 75 school districts and municipalities participating in this project. Total energy purchases in FY2015 were approximately \$25.2 million.
- **Grant Writing and Special Projects:** The Collaborative remains committed to assisting its member school districts in whatever way practical. As such, the Collaborative routinely applies for and conducts special projects for its member school districts and municipalities. In FY2015, the LPVEC plans to pursue grants to support program expansion in vocational-technical education. We will also actively seek out grant opportunities that support regional collaboration.

INFORMATION USEFUL IN ASSESSING THE COLLABORATIVE'S ECONOMIC CONDITION

The mission of the Lower Pioneer Valley Educational Collaborative is to improve efficiency, effectiveness, and equity in public education. Although the Collaborative is an independent entity, it is governed by its members. Consequently, the Collaborative staff defines its purpose as providing programs, activities, or services that help school districts in the region to be more effective. Its mission is to serve the educational needs of students throughout the region, not just in its programs. To that end, much of the LPVEC's work supports the work of the school districts in the region.

Each year the Collaborative adopts goals in order to guide decision-making and evaluate expenditures. The LPVEC allocates resources in alignment with its stated goals. The budget reflects the allocation of revenue and expenditures to support educational programs and services defined by the Collaborative's mission and goals. The budget also represents a careful analysis of the needs of LPVEC communities and available financial support.

In FY12, the Collaborative purchased approximately \$2.1 million of passenger buses to be used for transportation for its enrolled students. The purchase was paid for out of the Collaborative's transportation enterprise fund. The Collaborative anticipates a useful life on the assets of approximately 10 years.

The year 2015 budget adopted by the Board of Directors is \$22,168,547. This amount represents a \$202,956 or a 0.91% decrease from the FY14 amended budget. The FY15 budget includes the addition of two new programs, the Early Education and Care program and the Autism Elementary program. In addition, the budget reflects the closing of three special education programs which are: the Alternative High School program, the Elementary Developmental program, and the Prevocational Preparation program.

Additional changes to the operation budget worth noting are the integration of administration into the Special Education and Vocational Technical Education cost centers.

Regular and Special Needs Transportation – The 0.36% increase in transportation is primarily due to a projected increase in driver wages and benefits based on actual FY14 expenses at the time of building the budget.

Contracted Services Individual Aides – The 27.22% increase in individual aide expenses is based on actual utilization of individual aides in FY14 at the time the FY15 budget is built. Districts will only incur these expenses if they utilize the service. Contracted service budgets are provided as an estimate to assist member districts in building their own budgets.

Contracted Services IRIE – We have included the total amount of the IRIE budget under contracted services and excluded any grant funding. Although we anticipate receiving grant funding to support the program, the exact amount of grant funds has not been confirmed. Districts do not pay for IRIE services unless they utilize the services. Districts have agreed to support the program with money reserved in fund balance for the program in the event that the program receives insufficient grant funding.

The most significant decrease in the FY15 budget is in the Contracted Services IRIE cost center. The LPVEC reduced one FTE in this cost center due to a decrease in demand for support services.

Providing high quality educational programs and services, as well as technical support and assistance to our member districts, requires a highly skilled labor force. The costs associated with recruiting and retaining qualified personnel are reflected in the budget. Personnel decisions reflect staffing policies and guidelines set forth by the Board of Directors on the basis of state requirements, program reviews, student enrollment, and curriculum requirements. Salary costs and increases are based on the average salaries and increases in LPVEC member districts. The Executive Director collects information on projected increases throughout the year. Once member districts finalize salaries and increases, the LPVEC adjusts staff salaries as necessary, issues retroactive pay, and amends the budget. For the 2014-2015 fiscal year, salaries and fringe benefits are expected to account for 71.74% of expenditures in the General Fund. The increase in personnel costs from FY2014 to FY2015 is 1.15%. Salaries for FY15 have been budgeted assuming a 3% increase and costs associated with providing employee healthcare are expected to increase by 10%.

Awards and Acknowledgements

The Government Finance Officers Association of the United States and Canada (GFOA) awarded a Certificate of Achievement for Excellence in Finance Reporting to the Lower Pioneer Valley Educational Collaborative for its comprehensive annual financial report for the fiscal year ended June 30, 2014. In order to be awarded this Certificate of Achievement, an entity must publish an easily readable and efficiently organized comprehensive annual financial report. This report must satisfy both generally accepted accounting principles and applicable legal requirements.

A Certificate of Achievement is valid for a period of one year only. We believe that our current comprehensive annual financial report continues to meet the Certificate of Achievement Program's requirements and we are submitting it to the GFOA to determine its eligibility for another certificate.

The Government Finance Officers Association of the United States and Canada (GFOA) awarded a Distinguished Budget Presentation Award to the Collaborative for its budget document for the year beginning July 1, 2014. In order to receive this award, a government unit must publish a budget document of the very highest quality that reflects both the guidelines established by the National Advisory Council on State and Local Budgeting and the GFOA's recommended practices on budgeting. The Collaborative has also submitted its budget document for the year beginning July 1, 2015 for consideration of this award. This will be the seventh year that the Collaborative has received this award.

The Association of School Business Officials International awarded a Meritorious Budget Award to the Collaborative for its Annual Budget beginning July 1, 2008. The Meritorious Budget Awards Program encourages and recognizes excellence in school system budgeting. The Collaborative will also be submitted its budget document for the year beginning July 1, 2015 for consideration of this award.

The preparation of this CAFR and the Annual Budget report would not have been possible without the efficient and dedicated services of the entire financial team of the Collaborative. We would like to express our appreciation to those who assisted and contributed to the preparation of this report.

Respectfully submitted,

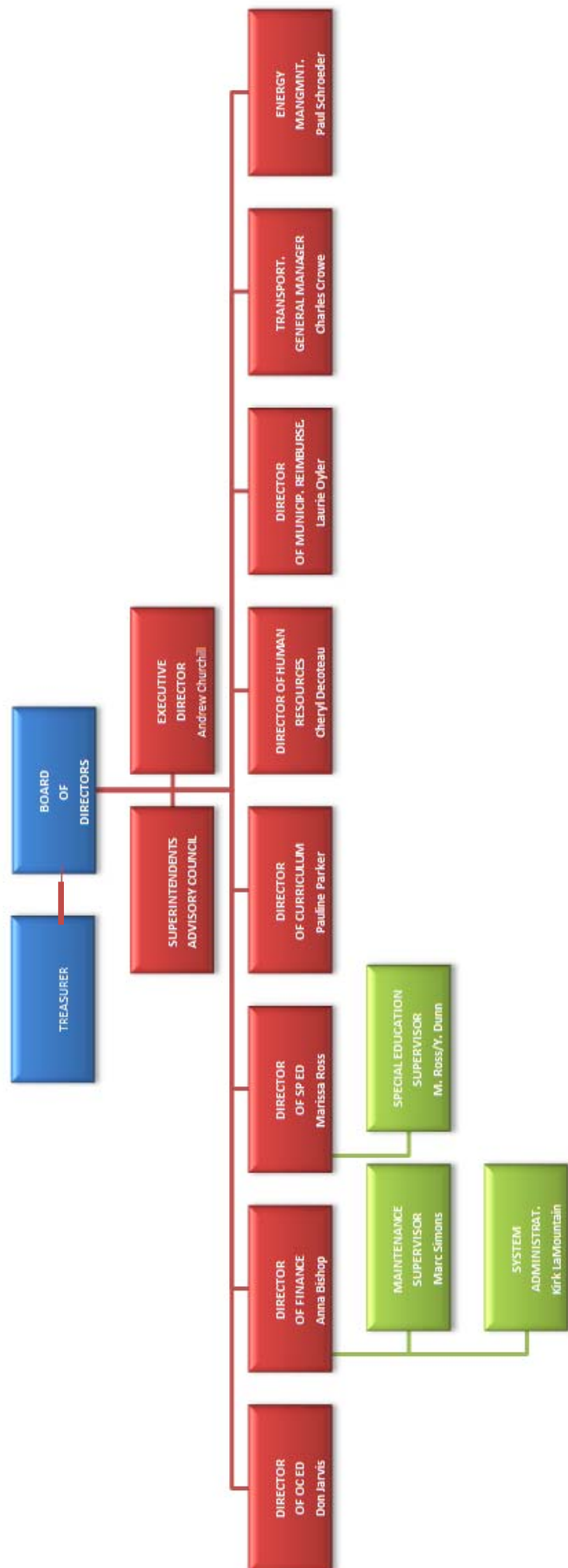


Andrew M. Churchill
Executive Director



Anna M. Bishop
Director of Finance and Operation

ORGANIZATIONAL CHART 2015





Principal Executive Officers

Andrew M. Churchill, Executive Director

Anna M. Bishop, Director of Finance and Operation

Donald Jarvis, Director of Occupational Education

Marisa Ross, Director of Special Education

Board of Directors

Agawam: Diane Juzba

East Longmeadow: William Fonseca

Hampden-Wilbraham Regional: Michelle Emirzian

Longmeadow: Kathryn Girard

Ludlow: Jacob Oliveira

Southwick-Tolland-Granville Regional: James Vincent

West Springfield: Dr. Jose Irizarry



Mission, Vision, and Values of the Lower Pioneer Valley Educational Collaborative

Mission

The mission of the Lower Pioneer Valley Educational Collaborative is to improve effectiveness, efficiency, and equity in public education.

Vision

Guided by an innovative, creative, and entrepreneurial spirit, the Lower Pioneer Valley Educational Collaborative helps school districts meet the needs of every student while maximizing resource allocation. We are committed to responding to the changing needs of school districts by providing the highest quality programs and services at an affordable cost.

Values

The Collaborative values:

- A safe environment for all students, parents, and staff
- Educational excellence and program accountability
- Collaborative partnerships with schools, parents, and the community
- Relevant, rigorous, and continuous professional development
- Entrepreneurship
- Responsibility, shared knowledge, and shared decision making
- Recognizing the talents, achievements, and contributions of students and staff



Government Finance Officers Association

**Certificate of
Achievement
for Excellence
in Financial
Reporting**

Presented to

**Lower Pioneer Valley
Educational Collaborative
Massachusetts**

For its Comprehensive Annual
Financial Report
for the Fiscal Year Ended

June 30, 2014

A handwritten signature in black ink, reading "Jeffrey R. Emer". The signature is written in a cursive, flowing style.

Executive Director/CEO



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**Lower Pioneer Valley Educational Collaborative
Massachusetts**

For the Fiscal Year Beginning

July 1, 2014

Executive Director



ASSOCIATION OF
SCHOOL BUSINESS OFFICIALS
INTERNATIONAL

This Meritorious Budget Award is presented to

LOWER PIONEER VALLEY EDUCATIONAL COLLABORATIVE

For excellence in the preparation and issuance of its school entity's budget
for the Fiscal Year 2014-2015.

The budget adheres to the principles and standards
of ASBO International's Meritorious Budget Award criteria.



Mark C. Pepera, MBA, RSBO, SFO
President

John D. Musso, CAE, RSBA
Executive Director

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Financial Section



Students in the Collaborative's Culinary Arts program creating pastries.

Financial Section

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Independent Auditor's Report

To the Honorable Board of Directors
Lower Pioneer Valley Educational Collaborative
West Springfield, Massachusetts

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Lower Pioneer Valley Educational Collaborative (Collaborative), as of and for the year ended June 30, 2015 and the related notes to the financial statements, which collectively comprise the Collaborative's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Collaborative, as of June 30, 2015 and the respective changes in financial position and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and required supplementary information, as listed in the table of contents, be presented to supplement the basic financial statements. Such information, although not part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, and historical context. We have applied certain limited procedures, to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Collaborative's basic financial statements. The combining and individual fund statements and schedules, as listed in the table of contents, are presented for the purpose of additional analysis and are not a required part of the basic financial statements.

The combining and individual fund statements and schedules are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining and individual fund statements and schedules are fairly stated in all material respects in relation to the financial statements taken as a whole.

The introductory and statistical sections, the schedule of cumulative surplus, and the required disclosures for Massachusetts Educational Collaboratives have not been subjected to the auditing procedures applied in the audit of the basic financial statements and, accordingly, we do not express an opinion or provide any assurance on them.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated November 18, 2015 on our consideration of the Collaborative's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts, grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be read in conjunction with this report in considering the results of our audit.

Powers & Sullivan LLC

November 18, 2015

Management's Discussion and Analysis

Management's Discussion and Analysis

As management of the Lower Pioneer Valley Educational Collaborative (Collaborative), we offer readers of these financial statements this narrative overview and analysis of the financial activities for the year ended June 30, 2015. The Collaborative complies with financial reporting requirements issued by the Governmental Accounting Standards Board (GASB). Management's discussion and analysis are part of these requirements. All amounts, unless otherwise indicated, are expressed in whole dollars.

Overview of the Financial Statements

This discussion and analysis is intended to serve as an introduction to the Lower Pioneer Valley Educational Collaborative's basic financial statements. These basic financial statements are comprised of three components: 1) government-wide financial statements, 2) fund financial statements, and 3) notes to the financial statements. This report also contains other supplementary information in addition to the basic financial statements themselves.

Government-wide financial statements. The *government-wide financial statements* are designed to provide readers with a broad overview of finances, in a manner similar to private-sector business.

The *statement of net position* presents information on all assets and deferred outflows and liabilities and deferred inflows, with the difference between them reported as *net position*. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position is improving or deteriorating.

The *statement of activities* presents information showing how the government's net position changed during the most recent year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, *regardless of the timing of related cash flows*. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future periods (e.g., uncollected revenues and earned but unused sick leave).

Both of the government-wide financial statements distinguish functions that are principally supported by assessments to member and non-member districts and intergovernmental revenues (*governmental activities*) from other functions that are intended to recover all or a significant portion of their costs through user fees and charges (*business-type activities*). The governmental activities include administration, special education, occupational education, supplemental services, professional development, unallocated depreciation, and interest expense. These services are funded primarily by assessments and intergovernmental revenues including federal and state grants and other shared revenues. Also, blended within the governmental activities in the government-wide financial statements is the Lower Pioneer Valley Educational Corporation, a legally separate component unit. The component unit is blended with the primary government because it provides services almost entirely to the Collaborative and because almost all of the Corporation's debt is expected to be repaid with assets derived from the Collaborative. The business-type activities include services provided on a charge for goods or services basis to recover all or a significant portion of the expenses of the goods and services provided. Business-type activities include the Collaborative's transportation program.

Fund financial statements. A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. Fund accounting is used to ensure and demonstrate compliance with finance-related legal requirements. All of the funds can be divided into three categories: governmental funds, proprietary funds, and fiduciary funds.

Governmental funds. The focus of the Collaborative's governmental funds is to provide information on near-term inflows, outflows, and balances of spendable resources. Such information is useful in assessing the

Collaborative's financing requirements. In particular, unassigned fund balance may serve as a useful measure of a government's net resources available for spending at the end of the year.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for *governmental funds* with similar information presented for *governmental activities* in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures, and changes in fund balances provide a reconciliation to facilitate this comparison between *governmental funds* and *governmental activities*.

The Collaborative adopts an annual appropriated budget for its general fund. A budgetary comparison schedule has been provided for the general fund as required supplementary information after the notes to the financial statements to demonstrate compliance with this budget.

Proprietary funds. The Collaborative maintains one type of proprietary fund.

Enterprise funds are used to report the same functions presented as *business-type activities* in the government-wide financial statements. The Collaborative uses enterprise funds to account for its Transportation activities.

Fiduciary funds. Fiduciary funds are used to account for resources held for the benefit of parties outside the government. Fiduciary funds are not reflected in the government-wide financial statements because the resources of those funds are *not* available to support the Collaborative's own programs. The accounting used for fiduciary funds is much like that used for proprietary funds.

Notes to the basic financial statements. The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements.

Other information. In addition to the basic financial statements and accompanying notes, this report also presents certain *required supplementary information* concerning the Collaborative's budgetary basis of accounting as well as pension and other postemployment benefit obligations; *other supplementary information*; statistical tables; and additional state required disclosures.

Government-wide Financial Analysis

Governmental Activities

As noted earlier, net position may serve over time as a useful indicator of a government's financial position. The Collaborative's governmental assets exceeded liabilities by \$5.8 million at the close of year 2015. This represents an overall decrease in net position of \$311,000.

Net position of approximately \$4.8 million reflects the Collaborative's investment in capital assets (e.g., machinery and equipment); less any related debt used to acquire those assets that are still outstanding. The Collaborative uses these capital assets to provide services; consequently, these assets are *not* available for future spending. Although the investment in its capital assets is reported net of its related debt, it should be noted that the resources needed to repay this debt must be provided from other sources, since the capital assets themselves cannot be used to liquidate these liabilities. The remaining balance represents the unrestricted net position, which reports a year-end balance of approximately \$1.1 million. The decrease in unrestricted net position is the result of an increase in the accrual of other postemployment benefit obligations (OPEB) by \$681,000. Included within the governmental activities is the blended Lower Pioneer Valley Educational Corporation component unit which reported a net increase in assets of approximately \$520,000.

Key components of the Collaborative's governmental financial position are listed as follows:

	<u>2015</u>	<u>2014</u>
Assets:		
Current assets.....	\$ 9,749,715	\$ 10,409,662
Capital assets.....	15,917,844	16,251,346
Total assets.....	25,667,559	26,661,008
Liabilities:		
Current liabilities (excluding debt).....	1,777,327	2,479,255
Noncurrent liabilities (excluding debt).....	6,911,880	6,184,854
Current debt.....	708,201	707,397
Noncurrent debt.....	10,433,270	11,141,471
Total liabilities.....	19,830,678	20,512,977
Net Position:		
Net investment in capital assets.....	4,776,373	4,402,478
Unrestricted.....	1,060,508	1,745,553
Total net position.....	\$ 5,836,881	\$ 6,148,031
Program revenues:		
Charges for services.....	\$ 2,413,990	\$ 1,662,794
Operating grants and contributions.....	1,974,005	1,651,515
General revenues:		
Member district assessments.....	8,186,225	9,509,825
Unrestricted investment income.....	2,307	2,542
Miscellaneous.....	450,598	440,851
Total revenues.....	13,027,125	13,267,527
Expenses:		
Administration.....	1,824,395	960,520
Special Education.....	3,754,926	4,495,610
Occupational Education.....	4,488,967	4,839,278
Supplemental Services.....	2,279,491	2,201,398
Professional Development.....	44,043	3,596
Unallocated Depreciation.....	655,988	652,293
Interest.....	290,465	320,095
Total expenses.....	13,338,275	13,472,790
Transfers.....	-	(11,241)
Change in net position.....	(311,150)	(216,504)
Beginning net position.....	6,148,031	6,364,535
Ending net position.....	\$ 5,836,881	\$ 6,148,031

Total revenues decreased by approximately \$240,000 from the prior year. The majority of this decrease was related to a decrease in member assessment due to the closing of the Alternative High School, Elementary Developmental, and Prevocational Preparation programs. Total Collaborative expenses decreased from the prior year by approximately \$135,000. The decrease in expenditures was the net effect of program cuts and an

increase in the Collaborative's accrued OPEB liability and recognized state pension expenditures. New accounting standards related to pensions required the Collaborative to recognize an additional revenue and expenditure for payments made by the state retirement system on behalf of the Collaborative. This resulted in a large increase in administrative expenditures and operating grant revenue.

Business-type Activities

For the Collaborative's business-type activities, liabilities exceeded assets by \$6.8 million at the close of year 2015. Key components of the Collaborative's business-type financial position are listed as follows:

	<u>2015</u>	<u>2014</u>
Assets:		
Current assets.....	\$ 350,465	\$ 156,668
Capital assets.....	<u>3,676,587</u>	<u>4,510,440</u>
Total assets.....	<u>4,027,052</u>	<u>4,667,108</u>
Liabilities:		
Current liabilities (excluding debt).....	1,836,532	2,273,460
Noncurrent liabilities (excluding debt).....	8,581,314	7,496,106
Current debt.....	417,345	829,114
Noncurrent debt.....	<u>-</u>	<u>417,345</u>
Total liabilities.....	<u>10,835,191</u>	<u>11,016,025</u>
Net Position:		
Net investment in capital assets.....	3,259,242	3,263,981
Unrestricted.....	<u>(10,067,381)</u>	<u>(9,612,898)</u>
Total net position.....	<u>\$ (6,808,139)</u>	<u>\$ (6,348,917)</u>
	<u>2015</u>	<u>2014</u>
Program revenues:		
Charges for services.....	\$ 11,823,271	\$ 11,515,465
Expenses:		
Transportation.....	<u>12,282,493</u>	<u>12,433,554</u>
Transfers.....	<u>-</u>	<u>11,241</u>
Change in net position.....	<u>(459,222)</u>	<u>(906,848)</u>
Beginning net position.....	<u>(6,348,917)</u>	<u>(5,442,069)</u>
Ending net position.....	<u>\$ (6,808,139)</u>	<u>\$ (6,348,917)</u>

Business type net position of \$3.3 million represents net investment in capital assets. The remaining \$10 million deficit balance of unrestricted net position is largely due to the recognition of the \$8.6 million liability associated with GASB Statement #45 (OPEB).

The Transportation enterprise fund reported a \$459,000 decrease in net position, which was largely due to the recognition of an additional \$1.1 million in OPEB expenses. Additionally, the Transportation enterprise fund is retiring debt related to the school buses over a five year period and has increased its fees to recover these costs

over a 10 year period to reduce the impact on the users. This policy has had the effect of reducing the net position over the short term while the debt is repaid at a higher rate than the reimbursements are collected. The Collaborative anticipates that the opposite will begin to occur in years six through ten when the debt is paid-off and the fees are still being assessed and collected.

Financial Analysis of the Governmental Funds

As noted earlier, the Collaborative uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

Governmental funds. The focus of *governmental funds* is to provide information on near-term inflows, outflows, and balances of *spendable* resources. Such information is useful in assessing financing requirements. In particular, *unassigned fund balance* may serve as a useful measure of a government's net resources available for spending at the end of the year.

At the end of the current year, governmental funds reported combined ending fund balances of \$6.1 million, a net decrease of \$160,000 from the prior year. The general fund decreased by \$194,000 while the nonmajor governmental funds increased by \$34,000.

The *General Fund* is the Collaborative's chief operating fund. At year end, unassigned fund balance of the general fund totaled \$4.6 million while total fund balance equaled \$5.9 million. Assigned fund balance consists of amounts the Collaborative has assigned for capital projects. As a measure of the general fund's liquidity, it may be useful to compare both unassigned fund balance and total fund balance to total fund expenditures. Unassigned fund balance represents 40% of total general fund expenditures, while total fund balance represents 51% of that same amount. The general fund retained a consistent position from the prior fiscal year, decreasing by approximately 3%. Decreases in assessments due to discontinued programs were partially offset with reduced program costs.

General Fund Budgetary Highlights

The Collaborative's 2015 original operating budget consisted of \$10,591,337 in current appropriations and anticipated assessments. During the year appropriations were increased by \$491,000 through the use of prior year fund balance. The majority of this was for a \$250,000 transfer to establish an OPEB trust fund to begin the process of funding the outstanding OPEB liability; and 192,000 to fund a Machine Technology Program. There is no difference between the fund based and budgetary based change in fund balance for the year. Actual revenues came in less than budgeted by \$667,000 and expenditures were under budget by a total of \$473,000. All levels of expenditures came in under budget with the exception of supplemental services. These services are billed back to the users as the services are provided. Expenditures in this category may exceed the budget as long as they are covered by the actual revenues.

Pension Benefits

Employees of the Collaborative are covered under the Massachusetts Teachers Retirement System or the Massachusetts State Employees Retirement System which represents special funding situations related to the obligation for past pension liabilities. The Collaborative pays annual assessments for current pension costs related to both systems. Please refer to Note 12 in the basic financial statements for further discussion on the Collaborative's Pension liability.

Other Postemployment Benefits

As of June 30, 2015, the Collaborative has recognized a liability for other postemployment liabilities based on its Annual Required Contribution (ARC) totaling \$15.3 million which was reported in both the governmental and business-type activities. The Collaborative established an OPEB trust during fiscal year 2015 to begin the process of funding a portion of this liability. The Collaborative established the OPEB trust fund with a \$250,000 transfer from the general fund. Please refer to Note 13 in the basic financial statements for further discussion on the Collaborative's OPEB liability.

Capital Asset and Debt Administration

The Collaborative's capital assets totaled \$19.6 million as of June 30, 2015 which includes over \$15.6 million in assets of the Lower Pioneer Valley Educational Corporation blended component unit. The Collaborative acquired approximately \$322,000 in capital assets in year 2015. This consisted primarily of buildings and equipment acquired in the general fund.

The Collaborative reported \$11.1 million in long-term bonds payable which all related to debt held by the blended Corporation component unit. The corporation did not issue any new debt in year 2015 and retired approximately \$707,000 in outstanding debt.

The Collaborative has purchased machinery and equipment and vehicles through capital leases with remaining outstanding balances totaling approximately \$417,000 as of June 30, 2015.

Please refer to Note 4, 6, 7 and 8 in the basic financial statements for further discussion of the capital asset and debt activity.

Requests for Information

This financial report is designed to provide a general overview of the Lower Pioneer Valley Educational Collaborative's finances for all those with an interest in the Collaborative's finances. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to the Director of Finance, Lower Pioneer Valley Educational Collaborative, 174 Brush Hill Ave., West Springfield, Massachusetts 01089.

Basic Financial Statements

STATEMENT OF NET POSITION

JUNE 30, 2015

	Governmental Activities	Business-type Activities	Total
ASSETS			
CURRENT:			
Cash and cash equivalents.....	\$ 848,138	\$ -	\$ 848,138
Investments.....	6,177,988	-	6,177,988
Receivables, net of allowance for uncollectibles:			
Grants receivable.....	286,362	-	286,362
Departmental and other.....	3,000	-	3,000
Intergovernmental.....	684,299	309,001	993,300
Internal balances.....	1,749,639	(1,749,639)	-
Inventory.....	-	41,464	41,464
Other assets.....	289	-	289
NONCURRENT:			
Capital assets, net of accumulated depreciation:			
Nondepreciable.....	2,100,088	-	2,100,088
Depreciable.....	13,817,756	3,676,587	17,494,343
TOTAL ASSETS.....	25,667,559	2,277,413	27,944,972
LIABILITIES			
CURRENT:			
Warrants payable.....	390,931	51,127	442,058
Advances and credits.....	625,612	-	625,612
Accrued interest.....	8,517	-	8,517
Accrued payroll.....	587,076	-	587,076
Payroll withholdings.....	91,416	-	91,416
Other liabilities.....	2,031	5,555	7,586
Capital lease obligations.....	-	417,345	417,345
Compensated absences.....	71,744	30,211	101,955
Bonds payable.....	708,201	-	708,201
NONCURRENT:			
Compensated absences.....	133,137	14,335	147,472
Other postemployment benefits.....	6,778,743	8,566,979	15,345,722
Bonds payable.....	10,433,270	-	10,433,270
TOTAL LIABILITIES.....	19,830,678	9,085,552	28,916,230
NET POSITION			
Net investment in capital assets.....	4,776,373	3,259,242	8,035,615
Unrestricted.....	1,060,508	(10,067,381)	(9,006,873)
TOTAL NET POSITION.....	\$ 5,836,881	\$ (6,808,139)	\$ (971,258)

See notes to basic financial statements.

STATEMENT OF ACTIVITIES

YEAR ENDED JUNE 30, 2015

		Program Revenues		
Functions/Programs	Expenses	Charges for Services	Operating Grants and Contributions	Net (Expense) Revenue
Primary Government:				
Governmental Activities:				
Administration.....	\$ 1,824,395	\$ 24,825	\$ 941,093	\$ (858,477)
Special education.....	3,754,926	814,652	316,375	(2,623,899)
Occupational education.....	4,488,967	910,397	311,478	(3,267,092)
Supplemental services.....	2,279,491	664,116	381,155	(1,234,220)
Professional development.....	44,043	-	23,904	(20,139)
Unallocated depreciation.....	655,988	-	-	(655,988)
Interest expense.....	290,465	-	-	(290,465)
Total Governmental Activities.....	13,338,275	2,413,990	1,974,005	(8,950,280)
Business-Type Activities:				
Transportation.....	12,282,493	11,823,271	-	(459,222)
Total Primary Government.....	\$ 25,620,768	\$ 14,237,261	\$ 1,974,005	\$ (9,409,502)

(Continued)

See notes to basic financial statements.

STATEMENT OF ACTIVITIES

YEAR ENDED JUNE 30, 2015

	Governmental Activities	Business-Type Activities	Total
Changes in net position:			
Net (expense) revenue from previous page.....	\$ (8,950,280)	\$ (459,222)	\$ (9,409,502)
<i>General revenues:</i>			
Member District Assessments.....	8,186,225	-	8,186,225
Unrestricted investment income.....	2,307	-	2,307
Miscellaneous.....	450,598	-	450,598
Total general revenues.....	8,639,130	-	8,639,130
Change in net position.....	(311,150)	(459,222)	(770,372)
<i>Net Position:</i>			
Beginning of year.....	6,148,031	(6,348,917)	(200,886)
End of year.....	\$ 5,836,881	\$ (6,808,139)	\$ (971,258)

(Concluded)

See notes to basic financial statements.

**GOVERNMENTAL FUNDS
BALANCE SHEET**

JUNE 30, 2015

	General	Nonmajor Governmental Funds	Total Governmental Funds
ASSETS			
Cash and cash equivalents.....	\$ 616,227	\$ 231,280	\$ 847,507
Investments.....	4,605,072	-	4,605,072
Receivables, net of allowance for uncollectibles:			
Grants receivable.....	-	286,362	286,362
Departmental and other.....	-	3,000	3,000
Intergovernmental.....	684,299	-	684,299
Due from other funds.....	1,749,639	63,005	1,812,644
Other assets.....	289	-	289
TOTAL ASSETS.....	\$ 7,655,526	\$ 583,647	\$ 8,239,173
LIABILITIES			
Accounts payable.....	\$ 505,680	\$ 15,853	\$ 521,533
Other accrued expenses.....	576,459	10,617	587,076
Payroll withholdings.....	91,416	-	91,416
Other liabilities.....	2,031	-	2,031
Due to other funds.....	-	63,005	63,005
Advances and credits.....	625,612	-	625,612
TOTAL LIABILITIES.....	1,801,198	89,475	1,890,673
DEFERRED INFLOWS OF RESOURCES			
Unavailable revenues.....	-	215,803	215,803
FUND BALANCES			
Restricted.....	-	297,053	297,053
Assigned.....	1,275,000	-	1,275,000
Unassigned.....	4,579,328	(18,684)	4,560,644
TOTAL FUND BALANCES.....	5,854,328	278,369	6,132,697
TOTAL LIABILITIES, DEFERRED INFLOWS OF RESOURCES, AND FUND BALANCES.....	\$ 7,655,526	\$ 583,647	\$ 8,239,173

See notes to basic financial statements.

**RECONCILIATION OF THE GOVERNMENTAL FUNDS BALANCE SHEET
TOTAL FUND BALANCES TO THE STATEMENT OF NET POSITION**

JUNE 30, 2015

Total governmental fund balances.....	\$ 6,132,697
Capital assets (net) used in governmental activities are not financial resources and, therefore, are not reported in the funds.....	15,917,844
Accounts receivable are not available to pay for current-period expenditures and, therefore, are unavailable in the funds.....	215,803
Net effect of blending the component unit.....	1,695,632
Long-term liabilities are not due and payable in the current period and, therefore, are not reported in the governmental funds.	
Bonds payable.....	(11,141,471)
Other postemployment benefits.....	(6,778,743)
Compensated absences.....	<u>(204,881)</u>
Net effect of reporting long-term liabilities.....	<u>(18,125,095)</u>
Net position of governmental activities.....	<u>\$ 5,836,881</u>

See notes to basic financial statements.

GOVERNMENTAL FUNDS
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES

YEAR ENDED JUNE 30, 2015

	General	Nonmajor Governmental Funds	Total Governmental Funds
REVENUES:			
Member district assessments.....	\$ 8,967,734	\$ 24,825	\$ 8,992,559
Nonmember assessments.....	1,444,340	-	1,444,340
Intergovernmental.....	1,482,202	484,834	1,967,036
Investment income.....	1,650	-	1,650
Departmental and other.....	1,202	163,316	164,518
	<u>11,897,128</u>	<u>672,975</u>	<u>12,570,103</u>
EXPENDITURES:			
Current:			
Administration.....	1,683,991	-	1,683,991
Special education.....	3,570,898	1,440	3,572,338
Occupational education.....	4,869,100	242,402	5,111,502
Supplemental services.....	1,947,098	369,203	2,316,301
Professional development.....	20,207	25,556	45,763
	<u>12,091,294</u>	<u>638,601</u>	<u>12,729,895</u>
EXCESS (DEFICIENCY) OF REVENUES OVER (UNDER) EXPENDITURES.....	(194,166)	34,374	(159,792)
OTHER FINANCING SOURCES (USES):			
Transfers in.....	-	158,779	158,779
Transfers out.....	-	(158,779)	(158,779)
	<u>-</u>	<u>-</u>	<u>-</u>
TOTAL OTHER FINANCING SOURCES (USES).	-	-	-
NET CHANGE IN FUND BALANCES.....	(194,166)	34,374	(159,792)
FUND BALANCES AT BEGINNING OF YEAR.....	6,048,494	243,995	6,292,489
FUND BALANCES AT END OF YEAR.....	<u>\$ 5,854,328</u>	<u>\$ 278,369</u>	<u>\$ 6,132,697</u>

See notes to basic financial statements.

**RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS
TO THE STATEMENT OF ACTIVITIES**

YEAR ENDED JUNE 30, 2015

Net change in fund balances - total governmental funds.....	\$	(159,792)
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Governmental funds report capital outlays as expenditures. However, in the Statement of Activities the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense.

Capital outlay.....	322,486	
Depreciation expense.....	<u>(655,988)</u>	
Net effect of reporting capital assets.....		(333,502)

Revenues in the Statement of Activities that do not provide current financial resources are unavailable in the Statement of Revenues, Expenditures and Changes in Fund Balances. Therefore, the recognition of revenue for various types of accounts receivable (i.e., real estate and personal property, motor vehicle excise, etc.) differ between the two statements. This amount represents the net change in unavailable revenue.....

6,969

The issuance of long-term debt (e.g., bonds and leases) provides current financial resources to governmental funds, while the repayment of the principal of long-term debt consumes the financial resources of governmental funds. Neither transaction, however, has any effect on net position. Also, governmental funds report the effect of premiums, discounts, and similar items when debt is first issued, whereas these amounts are deferred and amortized in the Statement of Activities.

Debt principal payments.....		707,397
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Some expenses reported in the Statement of Activities do not require the use of current financial resources and, therefore, are not reported as expenditures in the governmental funds.

Net change in compensated absences and other accrued liabilities.....	(56,276)	
Net change in other postemployment benefits accrual.....	<u>(681,282)</u>	
Net effect of recording long-term liabilities.....		(737,558)

Net effect of blending component unit.....		<u>205,336</u>
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Change in net position of governmental activities.....	\$	<u><u>(311,150)</u></u>
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See notes to basic financial statements.

PROPRIETARY FUNDS
STATEMENT OF NET POSITION

JUNE 30, 2015

	<u>Business-type Activities - Enterprise Fund</u>
	<u>Transportation</u>
ASSETS	
CURRENT:	
Receivables, net of allowance for uncollectibles:	
Intergovernmental.....	\$ 309,001
Inventory.....	<u>41,464</u>
Total current assets.....	<u>350,465</u>
NONCURRENT:	
Capital assets:	
Depreciable.....	<u>3,676,587</u>
TOTAL ASSETS.....	<u>4,027,052</u>
LIABILITIES	
CURRENT:	
Warrants payable.....	51,127
Other liabilities.....	5,555
Due to other funds.....	1,749,639
Capital lease obligations.....	417,345
Compensated absences.....	<u>30,211</u>
Total current liabilities.....	<u>2,253,877</u>
NONCURRENT:	
Compensated absences.....	14,335
Other postemployment benefits.....	<u>8,566,979</u>
Total noncurrent liabilities.....	<u>8,581,314</u>
TOTAL LIABILITIES.....	<u>10,835,191</u>
NET POSITION	
Net investment in capital assets.....	3,259,242
Unrestricted.....	<u>(10,067,381)</u>
TOTAL NET POSITION.....	<u>\$ (6,808,139)</u>

See notes to basic financial statements.

PROPRIETARY FUNDS
STATEMENT OF REVENUES, EXPENSES AND CHANGES IN FUND NET POSITION
YEAR ENDED JUNE 30, 2015

	Business-type Activities - Enterprise Fund
	<u>Transportation</u>
<u>OPERATING REVENUES:</u>	
School year transportation	\$ 10,105,078
Vocational transportation	242,796
Bus monitors	901,378
Field trip transportation.....	203,290
Summer school transportation.....	<u>370,729</u>
 TOTAL OPERATING REVENUES	 <u>11,823,271</u>
<u>OPERATING EXPENSES:</u>	
Wages and fringe benefits	8,780,899
Fuel.....	1,012,756
Repairs and maintenance.....	458,017
Overhead and operating expenses.....	832,675
Insurance.....	348,833
Depreciation.....	<u>833,853</u>
 TOTAL OPERATING EXPENSES	 <u>12,267,033</u>
 OPERATING INCOME (LOSS).....	 <u>(443,762)</u>
<u>NONOPERATING REVENUES (EXPENSES):</u>	
Interest expense.....	<u>(15,460)</u>
 CHANGE IN NET POSITION.....	 (459,222)
 NET POSITION AT BEGINNING OF YEAR.....	 <u>(6,348,917)</u>
 NET POSITION AT END OF YEAR.....	 \$ <u><u>(6,808,139)</u></u>

See notes to basic financial statements.

PROPRIETARY FUNDS
STATEMENT OF CASH FLOWS

YEAR ENDED JUNE 30, 2015

	Business-type Activities - Enterprise Fund
	Transportation
<u>CASH FLOWS FROM OPERATING ACTIVITIES:</u>	
Receipts from customers and users.....	\$ 11,629,474
Payments to vendors.....	(2,689,158)
Payments to employees.....	(7,708,010)
NET CASH FROM (USED FOR) OPERATING ACTIVITIES.....	1,232,306
<u>CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES:</u>	
Advances from other funds.....	(387,732)
NET CASH FROM NONCAPITAL FINANCING ACTIVITIES.....	(387,732)
<u>CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES:</u>	
Principal payments on capital lease obligations.....	(829,114)
Interest expense.....	(15,460)
NET CASH FROM (USED FOR) CAPITAL AND RELATED FINANCING ACTIVITIES.....	(844,574)
NET CHANGE IN CASH AND CASH EQUIVALENTS.....	-
CASH AND CASH EQUIVALENTS AT BEGINNING OF YEAR.....	-
CASH AND CASH EQUIVALENTS AT END OF YEAR.....	\$ -
<u>RECONCILIATION OF OPERATING INCOME (LOSS) TO NET CASH FROM OPERATING ACTIVITIES:</u>	
Operating income (loss).....	\$ (443,762)
Adjustments to reconcile operating income (loss) to net cash from operating activities:	
Depreciation.....	833,853
Changes in assets and liabilities:	
Intergovernmental.....	(208,442)
Inventory.....	14,645
Warrants payable.....	(26,356)
Accrued liabilities.....	(10,521)
Accrued payroll.....	(8,949)
Accrued compensated absences.....	(9,066)
Other postemployment benefits obligation.....	1,090,904
Total adjustments.....	1,676,068
NET CASH FROM OPERATING ACTIVITIES.....	\$ 1,232,306

See notes to basic financial statements.

FIDUCIARY FUNDS
STATEMENT OF FIDUCIARY NET POSITION

JUNE 30, 2015

	Other Postemployment Benefits Trust Fund	Agency Fund
ASSETS		
Cash and cash equivalents.....	\$ 250,000	\$ 43,880
Receivables, net of allowance for uncollectibles:		
Other.....	-	390
TOTAL ASSETS	<u>250,000</u>	<u>44,270</u>
LIABILITIES		
Liabilities due depositors.....	-	44,270
NET POSITION		
Held in trust for OPEB.....	<u>\$ 250,000</u>	<u>\$ -</u>

See notes to basic financial statements.

FIDUCIARY FUNDS
STATEMENT OF CHANGES IN FIDUCIARY NET POSITION

YEAR ENDED JUNE 30, 2015

	Other Postemployment Benefits Trust Fund
<u>ADDITIONS:</u>	
Contributions:	
Employer contributions.....	\$ 250,000
NET POSITION AT BEGINNING OF YEAR.....	-
NET POSITION AT END OF YEAR.....	\$ 250,000

See notes to basic financial statements.

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The Lower Pioneer Valley Educational Collaborative (Collaborative) was formed in 1974 as authorized by Chapter 40 Section 4E and Chapter 797 of the Acts of 1979 of the Commonwealth of Massachusetts, by member school districts from the Towns of Agawam, East Longmeadow, Longmeadow, Ludlow, and West Springfield, and the Hampden-Wilbraham and Southwick-Tolland-Granville Regional School Districts. The primary purpose of the Collaborative is to expand the quality of educational services that can be provided more effectively and efficiently by pooling the resource and students of several school districts. Since inception, the Collaborative has been able to substantially broaden the quantity and quality of programs and services available to students in surrounding school districts. The Collaborative offers programs in occupational and special education areas, and in year 1992 began to provide transportation services to member school districts.

The Collaborative's programs and services are primarily intended for its members; however, nonmembers may also participate on space available basis. Nonmembers pay a 16% charge to provide for administration costs incurred by the Collaborative.

The Collaborative operates under an "Agreement of Association" (Agreement). Governance of the Collaborative is vested in a seven member board of Directors (Board) composed of one representative from each member school committee. The Board appoints an Executive Director who is the chief operating official for the Collaborative and who reports directly to the Board. The superintendents from each of the member school districts compose an advisory board to the Executive Director and the Board of Directors.

The accompanying basic financial statements of the Lower Pioneer Valley Educational Collaborative have been prepared in accordance with accounting principles generally accepted in the United States of America (GAAP). The Governmental Accounting Standards Board (GASB) is the recognized standard-setting body for establishing governmental accounting and financial reporting principles. The significant Collaborative accounting policies are described herein.

A. Reporting Entity

For financial reporting purposes, the Collaborative has included all funds, agencies, boards, commissions, and departments. The Collaborative has also considered all potential component units for which it is financially accountable as well as organizations for which the nature and significance of their relationship with the Collaborative are such that exclusion would cause the Collaborative's basic financial statements to be misleading or incomplete. As required by GAAP, these basic financial statements present the Collaborative (primary government) and its component unit. The Lower Pioneer Valley Education Corporation (Corporation) meets the required criteria to be reported as a blended component unit.

The Corporation was organized in 1981 and is comprised of the same seven member school districts as the Collaborative. The Corporation's primary activity is to act as the Collaborative's financing entity that issues debt to acquire real property and other educational related resources used by the Collaborative. The Corporation and Collaborative have entered into several long-term leases that provides for substantially all Corporation revenues which are then used to pay off all of the Corporation's debt. The Corporation issues separate audited financial statements. A copy of the complete financial statements can be obtained by contacting the Corporation at 174 Brush Hill Avenue, West Springfield, MA 01089.

The primary government consists of all funds and departments which provide various services including special education, occupational education, supplemental services, professional development, administrative, transportation services, and the activities of the blended component unit. The Collaborative Board of Directors and Executive Director are directly responsible for the activities of the governmental and business-type activities with the exception of the Lower Pioneer Valley Educational Corporation blended component unit.

B. Government-Wide and Fund Financial Statements

Government-Wide Financial Statements

The government-wide financial statements (i.e., statement of net position and the statement of changes in net position) report information on all of the non-fiduciary activities of the primary government and its component units. *Governmental activities* are primarily supported by member assessments.

Fund Financial Statements

Separate financial statements are provided for governmental funds, proprietary funds and fiduciary funds, even though fiduciary funds are excluded from the government-wide financial statements. Major individual governmental funds are reported as separate columns in the fund financial statements. Nonmajor funds are aggregated and displayed in a single column.

Major Fund Criteria

Major funds must be reported if the following criteria are met:

- If the total assets and deferred outflows of resources, liabilities and deferred inflows of resources, revenues, or expenditures/expenses of an individual governmental or enterprise fund are at least 10 percent of the corresponding element (assets and deferred outflows, liabilities and deferred inflows, etc.) for all funds of that category or type (total governmental or total enterprise funds), *and*
- If the total assets and deferred outflows of resources, liabilities and deferred inflows of resources, revenues, or expenditures/expenses of the individual governmental fund are at least 5 percent of the corresponding element for all governmental and enterprise funds combined.

Additionally, any other governmental fund that management believes is particularly significant to the basic financial statements may be reported as a major fund.

C. Measurement Focus, Basis of Accounting and Financial Statement Presentation

Government-Wide Financial Statements

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Under this method, revenues are recorded when earned and expenses are recorded when the liabilities are incurred. Assessments are recognized as revenues in the year for which they are assessed. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

The statement of activities demonstrates the degree to which the direct expenses of a particular function or segment are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function or segment. Program revenues include the following:

- Charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment.
- Grants and contributions that are restricted to meeting the operational requirements of a particular function or segment.

- Grants and contributions that are restricted to meeting the capital requirements of a particular function or segment.

Assessments and other items not identifiable as program revenues are reported as general revenues.

The effect of certain interfund activity has been removed from the government-wide financial statements so that activity is recorded only once in the consolidated statements. Interfund services provided and used are not eliminated in the process of consolidation.

Fund Financial Statements

Governmental fund financial statements are reported using the flow of current financial resources measurement focus and the modified accrual basis of accounting. Under the modified accrual basis of accounting, revenues are recognized when susceptible to accrual (i.e., measurable and available). Measurable means the amount of the transaction can be determined and available means collectible within the current period or soon enough thereafter to pay liabilities of the current period. Expenditures are recorded when the related fund liability is incurred, except for unmatured interest on general long-term debt which is recognized when due, and certain compensated absences, claims and judgments which are recognized when the obligations are expected to be liquidated with current expendable available resources.

Member district assessments and non-member assessments are considered available if they are collected within 60 days after year end. Investment income is susceptible to accrual. Other receipts and revenues become measurable and available when the cash is received and are recognized as revenue at that time.

Entitlements and shared revenues are recorded at the time of receipt or earlier if the susceptible to accrual criteria are met. Expenditure driven grants recognize revenue when the qualifying expenditures are incurred and all other grant requirements are met.

The following major governmental fund is reported:

The *general fund* is the primary operating fund. It is used to account for all financial resources, except those that are required to be accounted for in another fund.

The *nonmajor governmental funds* consist of other special revenue funds that are aggregated and presented in the nonmajor governmental funds column on the governmental funds financial statements. The following describes the general use of these fund types:

The *special revenue fund* is used to account for and report the proceeds of specific revenue sources that are restricted or committed to expenditure for specified purposes.

Proprietary fund financial statements are reported using the flow of economic resources measurement focus and the accrual basis of accounting. Under this method, revenues are recorded when earned and expenses are recorded when the liabilities are incurred.

Proprietary funds distinguish operating revenues and expenses from non-operating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with the proprietary funds principal ongoing operations. All revenues and expenses not meeting this definition are reported as non-operating revenues and expenses.

The following major proprietary fund is reported:

The *transportation enterprise fund* is used to account for transportation services which are provided to member districts.

Fiduciary fund financial statements are reported using the flow of economic resources measurement focus and use the accrual basis of accounting except for the Agency Fund, which has no measurement focus. Fiduciary funds are used to account for assets held in a trustee capacity for others that cannot be used to support the governmental programs.

The following fiduciary fund types are reported:

The other postemployment benefit trust fund is used to accumulate resources to provide funding for future other postemployment benefits (OPEB) liabilities.

The agency fund is used to account for assets held in a purely custodial capacity. The Collaborative's agency fund is used to account for student activities.

D. Cash and Investments

Government-Wide and Fund Financial Statements

Cash and cash equivalents are considered to be cash on hand, demand deposits and short-term investments with an original maturity of three months or less from the date of acquisition. Investments are carried at fair value.

E. Accounts Receivable

Government-Wide and Fund Financial Statements

The recognition of revenue related to accounts receivable reported in the government-wide financial statements and fiduciary funds financial statements are reported under the accrual basis of accounting. The recognition of revenue related to accounts receivable reported in the governmental funds financial statements are reported under the modified accrual basis of accounting.

Departmental and Other

Departmental and other receivables consist of various benefit payments which are under agreement with current and former employees to reimburse the Collaborative and tuition payments receivable from other Collaboratives for special education services provided.

Grants

Various federal and state grants for operating and capital purposes are applied for and received annually. For non-expenditure driven grants, receivables are recorded as soon as all eligibility requirements imposed by the provider have been met. For expenditure driven grants, receivables are recorded when the qualifying expenditures are incurred and all other grant requirements are met.

These receivables are considered 100% collectible and therefore do not report an allowance for uncollectibles.

Intergovernmental

Amounts due from member and non-member school districts for services provided.

F. Inventories*Government-Wide and Fund Financial Statements*

Inventories for governmental activities are recorded as expenditures at the time of purchase and are not material. Inventories in the business-type activities are valued at cost determined on a first-in, first-out basis.

G. Capital Assets*Government-Wide Financial Statements*

Capital assets, which include land, buildings and improvements, and machinery and equipment are reported in the government-wide financial statements. Capital assets are recorded at historical cost, or at estimated historical cost, if actual historical cost is not available. Donated capital assets are recorded at the estimated fair market value at the date of donation.

All purchases and construction costs in excess of \$5,000 are capitalized at the date of acquisition or construction, respectively, with expected useful lives of greater than one year.

Capital assets (excluding land) are depreciated on a straight-line basis. The estimated useful lives of capital assets are as follows:

Capital Asset Type	Estimated Useful Life (in years)
Buildings and improvements.....	20-40
Machinery and equipment.....	5-20
Vehicles.....	5-10

The cost of normal maintenance and repairs that do not add to the value of the assets or materially extend asset lives are not capitalized and are treated as expenses when incurred. Improvements are capitalized.

Capital asset costs are recorded as expenditures in the acquiring fund in the year of the purchase.

H. Deferred Outflows/Inflows of Resources*Government-Wide and Fund Financial Statements*

In addition to assets, the statement of net position will sometimes report a separate section for deferred outflows of resources. This separate financial statement element, *deferred outflows of resources*, represents a consumption of net position that applies to a future period(s) and so will *not* be recognized as an outflow of resources (expense/expenditure) until then. The Collaborative did not have any items that qualify for reporting in this category.

In addition to liabilities, the statement of net position will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, *deferred inflows of resources*, represents an acquisition of net position that applies to a future period(s) and so will *not* be recognized as an inflow of resources (revenue) until that time. The Collaborative currently does not have elements that qualify for reporting in this category.

Governmental Fund Financial Statements

In addition to liabilities, the governmental funds balance sheet will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, deferred inflows of resources, represents assets that have been recorded in the governmental fund financial statements but the revenue is not available and so will not be recognized as an inflow of resources (revenue) until it be available. The Collaborative has recorded unavailable revenue as deferred inflows of resources in the governmental funds balance sheet.

I. Unavailable Revenue

Unavailable revenue at the governmental fund financial statement level represents billed receivables that do not meet the availability criterion in accordance with the current financial resources measurement focus and the modified accrual basis of accounting. Unavailable revenue is recognized as revenue in the conversion to the entity-wide (full accrual) financial statements.

J. Interfund Receivables and Payables

During the course of its operations, transactions occur between and within individual funds that may result in amounts owed between funds.

Fund Financial Statements

Transactions of a buyer/seller nature between and within funds are not eliminated from the individual fund statements. Receivables and payables resulting from these transactions are classified as "Due from other funds" or "Due to other funds" on the balance sheet.

Government-Wide Financial Statements

Transactions of a buyer/seller nature between and within governmental funds are eliminated from the governmental activities in the statement of net position. Any residual balances outstanding between the governmental activities and business-type activities are reported in the statement of net position as "internal balances".

K. Interfund Transfers

During the course of its operations, resources are permanently reallocated between and within funds. These transactions are reported as transfers in and transfers out.

Government-Wide Financial Statements

Transfers within governmental funds are eliminated from the governmental activities in the statement of net activities.

Fund Financial Statements

Transfers between and within funds are *not* eliminated from the individual fund statements and are reported as transfers in and transfers out.

L. Net Position and Fund Equity

Government-Wide Financial Statements (Net Position)

Net position reported as “net investment in capital assets” includes capital assets, net of accumulated depreciation, less the principal balance of outstanding debt used to acquire capital assets. Unspent proceeds of capital related debt are not considered to be capital assets.

Net position is reported as restricted when amounts that are not available for appropriation or are legally restricted by outside parties for a specific future use.

Sometimes the Collaborative will fund outlays for a particular purpose from both restricted (e.g., restricted bond or grant proceeds) and unrestricted resources. In order to calculate the amounts to report as restricted net position and unrestricted net position in the government-wide and proprietary fund financial statements, a flow assumption must be made about the order in which the resources are considered to be applied. It is the Collaborative’s policy to consider restricted net position to have been depleted before unrestricted net position is applied.

Fund Financial Statements (Fund Balances)

Governmental fund balances are classified as nonspendable, restricted, committed, assigned, or unassigned based on the extent to which the government is bound to honor constraints on the specific purposes for which amounts in those funds can be spent.

The governmental fund balance classifications are as follows:

“Nonspendable” fund balance includes amounts that cannot be spent because they are either not in spendable form or they are legally or contractually required to be maintained intact.

“Restricted” fund balance includes amounts subject to constraints placed on the use of resources that are either externally imposed by creditors, grantors, contributors, or laws or regulations of other governments; or that are imposed by law through constitutional provisions or enabling legislation.

“Committed” fund balance includes amounts that can only be used for specific purposes pursuant to constraints imposed by formal action (vote) of the Board of Directors who are the government’s highest level of decision-making authority. Once adopted, the limitation imposed by the vote remains in place until all the funds are spent or until a similar action is taken to revise or rescind the limitation.

“Assigned” fund balance includes amounts that are constrained by the Collaborative’s intent to be used for specific purposes, but are neither restricted nor committed. Fund balance can be assigned by a vote of the Board of Directors. Unlike commitments, assignments are carried over into the next year but any unspent amounts lapse at the end of the next year without any further action required.

“Unassigned” fund balance includes the residual classification for the general fund. This classification represents fund balance that has not been assigned to other funds and that has not been restricted, committed, or assigned to specific purposes within the general fund.

The Collaborative’s spending policy is to spend restricted fund balance first, followed by committed, assigned and unassigned fund balance. Most governmental funds are designated for one purpose at the time of their creation. Therefore, any expenditure from the fund will be allocated to the applicable fund balance classifications in the order of the aforementioned spending policy. The general fund and certain other funds may have more than one purpose.

M. Pensions

For purposes of measuring the net pension liability, deferred outflows of resources and deferred inflows of resources related to pensions, and pension expense, information about the fiduciary net position of both the Massachusetts State Employee Retirement System and the Massachusetts Teachers Retirement System and additions to/deductions from the Systems fiduciary net position have been determined on the same basis as they are reported by the Systems. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

N. Long-term Debt

Government-Wide and Proprietary Fund Financial Statements

Long-term debt is reported as liabilities in the government-wide statement of net position. Material bond premiums and discounts are deferred and amortized over the life of the bonds using the effective interest method. Bonds payable are reported net of the applicable bond premium or discount.

Governmental Fund Financial Statements

The face amount of governmental funds long-term debt is reported as other financing sources. Bond premiums and discounts, as well as issuance costs, are recognized in the current period. Bond premiums are reported as other financing sources and bond discounts are reported as other financing uses. Issuance costs, whether or not withheld from the actual bond proceeds received, are reported as general government expenditures.

O. Investment Income

Investment income derived from major and nonmajor governmental funds is legally assigned to the general fund unless otherwise directed by Massachusetts General Law (MGL).

P. Compensated Absences

Employees are granted vacation and sick leave in varying amounts based on collective bargaining agreements, state laws and executive policies.

Government-Wide and Proprietary Fund Financial Statements

Vested or accumulated vacation and sick leave are reported as liabilities and expensed as incurred.

Governmental Fund Financial Statements

Vested or accumulated vacation and sick leave, which will be liquidated with expendable available financial resources, are reported as expenditures and fund liabilities upon maturity of the liability.

Q. Use of Estimates*Government-Wide and Fund Financial Statements*

The preparation of basic financial statements in conformity with GAAP requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure for contingent assets and liabilities at the date of the basic financial statements and the reported amounts of the revenues and expenditures/expenses during the year. Actual results could vary from estimates that were used.

R. Total Column*Government-Wide Financial Statements*

The total column presented on the government-wide financial statements represents consolidated financial information.

Fund Financial Statements

The total column on the fund financial statements is presented only to facilitate financial analysis. Data in this column is not the equivalent of consolidated financial information.

S. Individual Fund Deficits

Several individual fund deficits exist within the special revenue funds. These deficits are anticipated to be funded through available fund balance and program revenues during year 2016.

NOTE 2 – CASH AND INVESTMENTS

The Collaborative maintains a cash and investment pool that is available for use by all funds. Each fund type's portion of this pool is displayed on the balance sheet as "Cash and Cash Equivalents".

Custodial Credit Risk – Deposits

In the case of deposits, this is the risk that in the event of a bank failure, the Collaborative's deposits may not be returned to it. The Collaborative's investment policy requires all deposits to be insured or collateralized. At year-end, the carrying amount of deposits totaled \$1,141,387 and the bank balance totaled \$1,268,337. Of the bank balance, \$250,000 was covered by Federal Depository Insurance, and \$1,018,337 was fully collateralized.

The Corporation maintains its cash deposits in one checking account. At June 30, 2015, the Corporation's carrying balance for deposits and bank balance both totaled \$631, all of which was covered by Federal Depositors Insurance.

Investments

As of June 30, 2015, the Collaborative had an investment of with a fair market value of \$4,605,072 in an overnight Repurchase Agreement (REPO). Under the terms of the REPO, the bank collects funds in excess of an agreed upon amount and invests the monies in a REPO. Investments are fully collateralized by U.S. Government securities.

NOTE 3 – RECEIVABLES

At June 30, 2015, receivables for the individual major and nonmajor governmental funds, including the applicable allowances for uncollectible accounts, are as follows:

	Gross Amount	Allowance for Uncollectibles	Net Amount
<u>Receivables:</u>			
Grants.....	\$ 286,362	\$ -	\$ 286,362
Departmental and other.....	3,000	-	3,000
Intergovernmental.....	684,299	-	684,299
Total.....	\$ <u>973,661</u>	\$ <u>-</u>	\$ <u>973,661</u>

At June 30, 2015, receivables for the enterprise funds consist of the following:

	Gross Amount	Allowance for Uncollectibles	Net Amount
<u>Receivables:</u>			
Intergovernmental.....	\$ <u>309,001</u>	\$ <u>-</u>	\$ <u>309,001</u>

Governmental funds report unavailable revenue in connection with receivables for revenues that are not considered to be available to liquidate liabilities of the current period. At the end of the current year, the various components of unavailable revenue reported in the governmental funds were as follows:

	Other Governmental Funds
<u>Receivable type:</u>	
Intergovernmental.....	\$ <u>215,803</u>

NOTE 4 – CAPITAL ASSETS

Capital asset activity for the Collaborative for the year ended June 30, 2015 was as follows:

	Beginning Balance	Additions	Disposals	Ending Balance
Governmental Activities:				
<u>Collaborative:</u>				
<u>Capital assets being depreciated:</u>				
Machinery and equipment.....	\$ 2,106,469	\$ -	\$ -	\$ 2,106,469
Vehicles.....	52,330	79,863	-	132,193
Total capital assets being depreciated.....	2,158,799	79,863	-	2,238,662
<u>Less accumulated depreciation for:</u>				
Machinery and equipment.....	(1,852,403)	(70,170)	-	(1,922,573)
Vehicles.....	(13,083)	(11,593)	-	(24,676)
Total accumulated depreciation.....	(1,865,486)	(81,763)	-	(1,947,249)
Total Collaborative governmental activities capital assets, net....	293,313	(1,900)	-	291,413
<u>Corporation blended component unit:</u>				
<u>Capital assets not being depreciated:</u>				
Land.....	2,100,088	-	-	2,100,088
<u>Capital assets being depreciated:</u>				
Buildings and improvements.....	19,175,231	242,623	-	19,417,854
<u>Less accumulated depreciation for:</u>				
Buildings and improvements.....	(5,317,286)	(574,225)	-	(5,891,511)
Total Corporation capital assets being depreciated, net.....	13,857,945	(331,602)	-	13,526,343
Total Corporation capital assets, net.....	15,958,033	(331,602)	-	15,626,431
Total Governmental Activities capital assets, net.....	\$ 16,251,346	\$ (333,502)	\$ -	\$ 15,917,844
Business-Type Activities:				
<u>Capital assets being depreciated:</u>				
Machinery and equipment.....	\$ 165,358	\$ -	\$ -	\$ 165,358
Vehicles.....	11,232,744	-	(415,601)	10,817,143
Total capital assets being depreciated.....	11,398,102	-	(415,601)	10,982,501
<u>Less accumulated depreciation for:</u>				
Machinery and equipment.....	(161,421)	(3,653)	-	(165,074)
Vehicles.....	(6,726,241)	(830,200)	415,601	(7,140,840)
Total accumulated depreciation.....	(6,887,662)	(833,853)	415,601	(7,305,914)
Total Business-Type Activities capital assets, net.....	\$ 4,510,440	\$ (833,853)	\$ -	\$ 3,676,587

Depreciation expense for governmental activities totaled \$655,988 and was unallocated.

Subsequent Events

In October, 2015, the Lower Pioneer Valley Educational Corporation purchased an additional garage located in Wilbraham, Massachusetts for \$2,120,000.

NOTE 5 – INTERFUND RECEIVABLES, PAYABLES, AND TRANSFERSDue to/from other funds

Interfund receivables and payables between funds at June 30, 2015, are summarized as follows:

Receivable:	Payable:		Total	
	Nonmajor Governmental Funds	Transportation Enterprise Fund		
General Fund.....	\$ -	\$ 1,749,639	\$ 1,749,639	(1)
Nonmajor Governmental Funds.....	63,005	-	63,005	(1)
Total.....	\$ 63,005	\$ 1,749,639	\$ 1,812,644	

(1) This is a temporary advance between funds for cash flow.

Interfund transfers

Interfund transfers for governmental activities totaled \$158,779 and were between nonmajor funds.

NOTE 6 – CAPITAL LEASES

The Collaborative has entered into several lease agreements to finance the acquisition of equipment and vehicles. These lease agreements qualify as capital leases for accounting purposes and, therefore, have been recorded at the present value of their future minimum lease payments as of the inception date.

The Governmental leases relate to equipment and technology leased from the Corporation which has been eliminated as the Corporation has been blended with the governmental activities. The Corporation purchased the equipment and technology through long-term notes and is leasing the assets back to the Collaborative through a capital lease.

<u>Years Ending June 30</u>	<u>Governmental Activities Prior to Blending</u>	<u>Net effect of Blending Corporation</u>	<u>Governmental Activities as Reported</u>
2016.....	\$ 68,903	\$ (68,903)	\$ -
Less: amounts representing interest.....	(4,084)	4,084	-
Present value of minimum lease payments.....	\$ 64,819	\$ (64,819)	\$ -

The Business-type capital leases represent capital leases for vehicles and buses purchased through capital leases for the operation of the transportation enterprise fund.

The remaining net value of assets acquired through capital leases totaled \$3,606,131.

The future minimum lease obligations and the present value of these minimum lease payments for the business-type activities, as of June 30, 2015 are listed below:

<u>Years Ending June 30</u>	<u>Business-Type Activities</u>
2016.....	\$ 425,608
Less: amounts representing interest.....	(8,263)
Present value of minimum lease payments.....	\$ 417,345

Subsequent Events

On July 6, 2015, the Lower Pioneer Valley Educational Corporation entered into a lease agreement for \$811,493 for school buses, with a term of 48 months with an interest rate of 1.53%. Lease payments are scheduled to begin on September 4, 2015 and are expected to end on September 4, 2018.

NOTE 7 – SHORT-TERM FINANCING

Short-term debt may be authorized and issued to fund the following:

- Current operating costs prior to the collection of revenues through issuance of revenue or tax anticipation notes (RANS or TANS).
- Capital project costs and other approved expenditures incurred prior to obtaining permanent financing through issuance of bond anticipation notes (BANS) or grant anticipation notes (GANS).

Short-term loans are general obligations and carry maturity dates that are limited by statute. Interest on short-term borrowings are accounted for in the general fund.

The Collaborative had no short-term financing for year 2015.

NOTE 8 – LONG-TERM DEBT

State law permits the Collaborative, under the provisions of Chapter 71, Section 16, to authorize indebtedness not to exceed an amount approved by the Board of Directors. Additionally, written notice of the amount of debt authorized and general purpose of the debt must be given to the School Committees in each of the Town's comprising the Collaborative.

The Collaborative had no long-term financing for year 2015.

The Corporation had the following long-term financing activity during year 2015:

- The Corporation has a \$17,500,000 bond, through the Massachusetts Development Finance Agency, with a variable interest rate based on the adjusted LIBOR rate, ranging from 2.5% to 5.0%. Monthly principal and interest payments range from \$42,055 to \$72,335. The bond matures in July 2029 and is collateralized by all business assets of the Corporation. The outstanding loan balance totaled \$10,608,172 at June 30, 2015.
- Effective June 2006, the bond agreement through the Massachusetts Development Finance Agency was amended by adding \$348,418 to the amount borrowed. Monthly principal payments of \$2,903 are required through May 2016. The bond amendment is collateralized by all business assets of the Corporation. The outstanding loan balance for the amendment totaled \$34,894 at June 30, 2015.
- The Corporation has a \$500,000 note payable bearing interest at 6.3%. Monthly principal payments of \$50,000 plus interest are required through October 2015. The note is collateralized by all business assets of the Corporation. The outstanding loan balance totaled \$50,000 at June 30, 2015.
- The Corporation has a \$500,000 note payable bearing interest at 4.09%. Monthly principal payments range from \$16,501 to \$35,845. The bond matures in 2032 and is collateralized by all business assets of the Corporation. The outstanding loan balance totaled \$448,405 at June 30, 2015.

Project	Interest Rate (%)	Outstanding at June 30, 2014	Issued	Redeemed	Outstanding at June 30, 2015
Massachusetts Development Bond.....	variable	\$ 11,212,828	\$ -	\$ 604,656	\$ 10,608,172
Amendment to Massachusetts Development Bond.....	variable	69,730	-	34,836	34,894
Equipment Note.....	6.30%	100,000	-	50,000	50,000
Agawam Garage Note.....	4.09%	466,310	-	17,905	448,405
Total bonds payable.....		\$ 11,848,868	\$ -	\$ 707,397	\$ 11,141,471

<u>Year</u>	<u>Principal</u>	<u>Interest (A)</u>	<u>Total</u>
2016.....	\$ 708,201	\$ 286,347	\$ 994,548
2017.....	672,980	267,303	940,283
2018.....	678,234	250,155	928,389
2019.....	679,078	232,861	911,939
2020.....	734,956	215,533	950,489
2021.....	740,872	178,843	919,715
2022.....	741,825	159,940	901,765
2023.....	803,923	139,469	943,392
2024.....	810,512	118,819	929,331
2025.....	811,590	98,124	909,714
2026.....	889,129	75,475	964,604
2027.....	897,246	52,605	949,851
2028.....	898,464	29,686	928,150
2029.....	899,732	6,718	906,450
2030.....	104,473	3,610	108,083
2031.....	34,411	2,233	36,644
2032.....	35,845	799	36,644
Total.....	\$ <u>11,141,471</u>	\$ <u>2,118,520</u>	\$ <u>13,259,991</u>

(A) Estimated interest subject to change for the variable rate bonds.

Subsequent Events

On September 1, 2015, the Lower Pioneer Valley Educational Corporation issued Massachusetts Development Finance Agency Revenue Bonds totaling \$12,075,000 with maturities through 2025. Proceeds of the new bonds were used to finance the acquisition of a new garage in Wilbraham, MA and to refinance existing debt through a current refunding.

Changes in Long-term Liabilities

Long-term liabilities of the Corporation blended component unit are paid from the Corporation using the assessments paid from the Collaborative. Other long-term liabilities related to both governmental and business-type activities are normally paid from the General Fund and the Enterprise Funds, respectively.

During the year ended June 30, 2015, the following changes occurred in long-term liabilities:

	Balance June 30, 2014	Additions	Retirements and Other	Balance June 30, 2015	Current Portion
<u>Governmental Activities</u>					
Bonds Payable.....	\$ 11,848,868	\$ -	\$ (707,397)	\$ 11,141,471	\$ 708,201
Compensated Absences.....	148,605	117,488	(61,212)	204,881	71,744
Other Postemployment Benefits....	6,097,461	681,282	-	6,778,743	-
Total.....	<u>\$ 18,094,934</u>	<u>\$ 798,770</u>	<u>\$ (768,609)</u>	<u>\$ 18,125,095</u>	<u>\$ 779,945</u>
<u>Business-Type Activities</u>					
Compensated Absences.....	\$ 53,612	\$ 73,519	\$ (33,581)	\$ 44,546	\$ 30,211
Capital Lease Obligations.....	1,246,459	-	(829,114)	417,345	417,345
Other Postemployment Benefits....	7,476,075	1,090,904	-	8,566,979	-
Total.....	<u>\$ 8,776,146</u>	<u>\$ 1,164,423</u>	<u>\$ (862,695)</u>	<u>\$ 9,028,870</u>	<u>\$ 447,556</u>

NOTE 9 – GOVERNMENTAL FUND BALANCE CLASSIFICATIONS

The Collaborative has adopted GASB Statement No. 54, *Fund Balance Reporting and Governmental Fund Type Definitions*. The intention of the GASB is to provide a more structured classification of fund balance and to improve the usefulness of fund balance reporting to the users of the Collaborative's financial statements. The reporting standard establishes a hierarchy for fund balance classifications and the constraints imposed on the uses of those resources.

GASB 54 provides for two major types of fund balances, which are nonspendable and spendable. Nonspendable fund balances are balances that cannot be spent because they are not expected to be converted to cash or they are legally or contractually required to remain intact. Examples of this classification are prepaid items, inventories, and principal (corpus) of an endowment fund.

In addition to the nonspendable fund balance, GASB 54 has provided a hierarchy of spendable fund balances, based on a hierarchy of spending constraints.

- Restricted: fund balances that are constrained by external parties, constitutional provisions, or enabling legislation.
- Committed: fund balances that contain self-imposed constraints of the government from its highest level of decision making authority.
- Assigned: fund balances that contain self-imposed constraints of the government to be used for a particular purpose.
- Unassigned: fund balance of the general fund that is not constrained for any particular purpose.

The Collaborative's spending policy is to spend restricted fund balance first, followed by committed, assigned, and unassigned fund balance. Most governmental funds are designated for one purpose at the time of their creation. Therefore, any expenditure from the fund will be allocated to the applicable fund balance classifications in the

order of the aforementioned spending policy. The general fund and certain other funds may have more than one purpose.

The general fund is the only fund that reports a positive unassigned fund balance amount. In other governmental funds it is not appropriate to report a positive unassigned fund balance amount. However, in the governmental funds other than the general fund, if expenditures incurred for specific purposes exceed the amounts that are restricted, committed, or assigned to other purposes, it may be necessary to report a negative unassigned fund balance in that fund.

As of June 30, 2015, the governmental fund balances consisted of the following:

GOVERNMENTAL FUNDS			
	General	Nonmajor Governmental Funds	Total Governmental Funds
FUND BALANCES			
Restricted for:			
Other special revenues.....	\$ -	\$ 297,053	\$ 297,053
Assigned to:			
Capital projects.....	1,275,000	-	1,275,000
Unassigned.....	4,579,328	(18,684)	4,560,644
TOTAL FUND BALANCES.....	\$ 5,854,328	\$ 278,369	\$ 6,132,697

NOTE 10 – ADVANCES AND CREDITS

To provide cash flow in lieu of borrowing, the Collaborative routinely bills and accepts payments in advance of services from its member Districts. Periodically, the Collaborative may return a portion of fund balance to a member school district which is then credited to the advances and credits account. The account is reduced as amounts are applied to actual billings for services.

The composition of advances and credits of governmental activities as of June 30, 2015 are shown below:

Member Districts	Beginning Balance	Increase (Decrease)	Ending Balance
Town of East Longmeadow.....	\$ 128,065	\$ (5,751)	\$ 122,314
Hampden-Wilbraham Regional School District.....	251,976	(251,580)	396
Town of Ludlow.....	134,200	(94,655)	39,545
Town of Agawam.....	258,022	(121,802)	136,220
Town of Longmeadow.....	229,649	(172,999)	56,650
Town of West Springfield.....	295,988	(161,747)	134,241
Southwick-Tolland-Granville Regional School District.....	176,246	(40,000)	136,246
Total.....	\$ 1,474,146	\$ (848,534)	\$ 625,612

NOTE 11 – RISK FINANCINGScantic Valley Regional Health Trust

The Collaborative is a member of the Scantic Valley Regional Health Trust (Trust), a public entity risk pool, consisting of four other towns from neighboring geographic area, with whom the Collaborative shares the risk of providing health care to eligible active and former employees.

The Collaborative pays monthly premiums to the Trust. These payments are funded in part from the Collaborative, and payroll withholdings from active employees, or direct payments from retired employees. In general, the Collaborative pays 70% of the cost of insurance for active employees and 50% of the cost of insurance for retired and other past employees who may be eligible to participate in the plan.

In accordance with the agreement between the Collaborative and the Trust, the Collaborative makes payments to the Trust in the form of monthly premiums based upon actual employee enrollment. The Trust makes payment, through a third-party administrator for actual health claims incurred for the entire Trust. At the end of the Trust's year, the Trust's insurance consultant will determine if assets are sufficient to meet the liabilities of the Trust on an accrual and premium rates adjusted to meet the anticipated needs of the ensuing year. It is anticipated that if claim liabilities exceed assets, premium rates will be adjusted prospectively to recover the necessary assets to meet claims. Assets of the Trust, which are in excess of claims computed on an actuarial basis, can be used to reduce prospective premium rates assessed to members.

The Trust reported an accumulated surplus of \$7,283,739 as of June 30, 2014, (its most recently issued report).

Commercial Liability Insurance

The Collaborative is exposed to various risks of loss relating to torts; theft or damage of, and destruction of assets, errors or omissions; injuries to employees; and natural disasters. The Collaborative has obtained a variety of commercial liability insurance policies which passes the risk of loss listed above to independent third parties. Settlement claims resulting from these risks have not exceeded commercial insurance coverage in any of the past three years.

NOTE 12 – PENSION PLAN*Plan Descriptions*

The Collaborative is a member of the Massachusetts State Employees' Retirement System (MSERS), a public employee retirement system that administers a cost-sharing multi-employer defined benefit plan covering substantially all employees of the Commonwealth and certain employees of the independent authorities and agencies. The MSERS is part of the Commonwealth's reporting entity and the audited financial report may be obtained by visiting <http://www.mass.gov/osc/publications-and-reports/financial-reports/>.

The Collaborative is also a member of the Massachusetts Teachers' Retirement System (MTRS), a cost-sharing multi-employer defined benefit plan. MTRS is managed by the Commonwealth of Massachusetts (Commonwealth) on behalf of municipal teachers and municipal teacher retirees. The Commonwealth is a nonemployer contributor and is responsible for 100% of the contributions and future benefit requirements of the MTRS. The MTRS covers certified teachers in cities (except Boston), towns, regional school districts, charter schools, educational collaboratives and Quincy College. The MTRS is part of the Commonwealth's reporting entity and the audited financial report may be obtained by visiting <http://www.mass.gov/osc/publications-and-reports/financial-reports/>.

Special Funding Situations

The Commonwealth is a nonemployer contributor and is required by statute to make 100% of all actuarially determined employer contributions on behalf of the Collaborative's teachers and retired teachers to the MTRS. Therefore, the Collaborative is considered to be in a special funding situation as defined by GASB Statement No. 68, *Accounting and Financial Reporting for Pensions* and the Commonwealth is a nonemployer contributor in MTRS. Since the Collaborative does not contribute directly to MTRS, the Collaborative does not have a net pension liability. The total of the Commonwealth provided contributions have been allocated based on each employer's covered payroll to the total covered payroll of employers in MTRS as of the measurement date of June 30, 2014. The Collaborative's portion of the collective pension expense, contributed by the Commonwealth, of \$723,780 is reported in the general fund as intergovernmental revenue and pension expense in the current fiscal year. The portion of the Commonwealth's collective net pension liability associated with the Collaborative is \$10,417,880 as of the measurement date.

A special funding situation was created by Massachusetts General Laws for all educational collaboratives in the Commonwealth. Collaboratives contribute amounts equal to the normal cost of non-teaching employees' benefits at a rate established by the Public Employees' Retirement Administration Commission (PERAC), currently 5.6% of covered payroll. Legally, the Collaboratives are only responsible for contributing the annual normal cost of their employees' benefits (i.e., the present value of the benefits earned by those employees in any given year) and are not legally responsible for the past service cost attributable to those employees or previously retired employees of the Collaboratives. Therefore, the Collaborative does not have a net pension liability. The Collaborative's required contribution to MSERS equaled its actual contribution for the year ended December 31, 2014 was \$426,191 and 5.6% of covered payroll.

The Commonwealth as a nonemployer is legally responsible for the entire past service cost related to the non-teaching employees' of the Collaboratives and therefore has a 100% special funding situation. The total of the Commonwealth provided contributions are allocated based on each employer's covered payroll to the total covered payroll of employers in MSERS as of the measurement date of June 30, 2014. The Collaborative's portion of the collective pension expense, contributed by the Commonwealth, of \$758,423 is reported as intergovernmental revenue and pension expense in the current fiscal year. The portion of the Commonwealth's collective net pension liability associated with the Collaborative is \$10,665,423 as of the measurement date.

Benefits Provided

Both Systems provide retirement, disability, survivor and death benefits to plan members and beneficiaries. Massachusetts Contributory Retirement System benefits are, with certain minor exceptions, uniform from system to system. The System provides for retirement allowance benefits up to a maximum of 80% of a member's highest three-year average annual rate of regular compensation. For persons who became members on or after April 2, 2012, average salary is the average annual rate of regular compensation received during the five consecutive years that produce the highest average, or, if greater, during the last five years (whether or not consecutive) preceding retirement. Benefit payments are based upon a member's age, length of creditable service, level of compensation, and group classification. Members become vested after ten years of creditable service.

Employees who resign from service and who are not eligible to receive a retirement allowance or are under the age of 55 are entitled to request a refund of their accumulated total deductions. Survivor benefits are extended to eligible beneficiaries of members whose death occurs prior to or following retirement.

Cost-of-living adjustments granted between 1981 and 1997 and any increase in other benefits imposed by the Commonwealth's state law during those years are borne by the Commonwealth and are deposited into the

pension fund. Cost-of-living adjustments granted after 1997 must be approved by the Board and are borne by the System.

NOTE 13 – POSTEMPLOYMENT BENEFITS OTHER THAN PENSIONS

The Collaborative implemented GASB Statement 45, Accounting and Financial Reporting by Employers for Postemployment Benefits Other Than Pensions (GASB 45) in year 2009. As allowed by GASB 45, the Collaborative established the net Other Postemployment Benefits (OPEB) obligation at zero at the beginning of the transition year and has applied the measurement and recognition requirements of GASB 45 on a prospective basis plan, which covers both active and retired members. Chapter 32B of the MGL assigns authority to establish and amend benefit provisions of the plan. The Retiree Health Plan does not issue a publicly available financial report.

Funding Policy – The required contribution is based on a pay-as-you-go financing requirement. The Collaborative contributes 70 percent of the cost of current-year premiums for eligible retired plan members and their spouses. Plan members receiving benefits contribute the remaining 30 percent of their premium costs. For 2015, the Collaborative contributed \$472,000 to the plan which included the pay-as-you-go financing requirement and an additional \$250,000 which was used to establish an other postemployment benefit trust fund which is reported in the fiduciary fund financial statements.

Annual OPEB Cost and Net OPEB Obligation – The Collaborative's annual other postemployment benefit (OPEB) cost (expense) is calculated based on the annual required contribution of the employer (ARC), an amount actuarially determined in accordance with the parameters of GASB Statement 45. The ARC represents a level of funding that, if paid on an ongoing basis, is projected to cover the normal cost each year and amortize any unfunded actuarial liabilities (or funding excess) over a period not to exceed thirty years. The components of the Collaborative's annual OPEB cost for the year, the amount actually contributed to the plan, and changes in the Collaborative's net OPEB obligations are summarized in the following table:

Annual Required Contribution (ARC).....	\$ 2,337,145
Interest on net OPEB obligation.....	542,942
Adjustment to ARC.....	<u>(635,706)</u>
Annual OPEB cost (expense).....	2,244,381
Contributions made.....	<u>(472,195)</u>
Increase in net OPEB obligation.....	1,772,186
Net OPEB obligation - beginning of year.....	<u>13,573,536</u>
Net OPEB obligation - end of year.....	<u><u>\$ 15,345,722</u></u>

The Collaborative's annual OPEB cost, the percentage of annual OPEB cost contributed to the plan, and the net OPEB obligation for year 2015 was as follows:

<u>Year Ended</u>	<u>Annual OPEB Cost</u>	<u>Percentage of Annual OPEB Cost Contributed</u>	<u>Net OPEB Obligation</u>
6/30/2015	\$ 2,244,381	21.0%	\$ 15,345,722
6/30/2014	2,127,408	6.5%	13,573,536
6/30/2013	2,615,242	6.2%	11,585,054

Funded Status and Funding Progress – As of July 1, 2013, the most recent actuarial valuation date, the actuarial accrued liability for benefits totaled \$16,224,660, all of which was unfunded. The covered payroll (annual payroll of active employees covered by the plan) totaled \$9,699,867 and the ratio of the UAAL to the covered payroll was 167.3 percent. Plan membership includes 41 retirees and 234 active employees.

Actuarial valuations of an ongoing plan involve estimates of the value of reported amounts and assumptions about the probability of occurrence of events far into the future. Examples include assumptions about future employment, mortality, and the healthcare cost trend. Amounts determined regarding the funded status of the plan and the annual required contributions of the employer are subject to continual revision as actual results are compared with past expectations and new estimates are made about the future. The schedule of funding progress, presented as required supplementary information following the notes to the financial statements, presents multiyear trend information about whether the actuarial value of plan assets is increasing or decreasing over time relative to the actuarial accrued liabilities for benefits.

Actuarial Methods and Assumptions – Projections of benefits for financial reporting purposes are based on the substantive plan (the plan as understood by the employer and the plan members) and include the types of benefits provided at the time of each valuation and the historical pattern of sharing of benefit costs between the employer and plan members to that point. The actuarial methods and assumptions used include techniques that are designed to reduce the effects of short-term volatility in actuarial accrued liabilities and the actuarial value of assets, consistent with the long-term perspective of the calculations.

In the July 1, 2013, actuarial valuation, actuarial liabilities were determined using the entry age normal method. The actuarial assumptions included a 4% investment return/inflation rate assumption; an annual medical/drug cost trend rate of 8% initially, graded to 5% in 2019; and projected salary increases of 2.5% annually. The UAAL is being amortized over a 30 year closed period, as a level percentage of payroll. The remaining amortization period at June 30, 2015 is 25 years.

NOTE 14 – CONTINGENCIES

Various legal actions and claims are pending against the Collaborative. Litigation is subject to many uncertainties, and the outcome of individual litigated matters is not always predictable. Although the amount of liability, if any, at June 30, 2015 cannot be ascertained, management believes any resulting liability should not materially affect the financial position at June 30, 2015.

NOTE 15 – BLENDED COMPONENT UNIT TRANSACTIONS

The Collaborative leases various facilities from the Corporation under operating lease agreements for use in their programs. Rental payments made to the Corporation during 2015 totaled approximately \$1,144,180.

During 2015, the Collaborative also remitted reimbursements and lease finance payments to the Corporation totaling \$68,903. The Collaborative also contributed for expenditures related to the building repairs project, machine technology construction project, Wilbraham garage expenditures, and other expenditures for \$39,869, \$75,676, \$127,078, and \$73, respectively.

The Collaborative has restructured the current operating leases with the Corporation, effective July 1, 2014. Under the new terms, all of the operating leases will expire on June 30, 2017, with various options for extensions.

Based on the renegotiated operating lease agreements, future operating lease payments to the Corporation will be as follows:

Years Ending June 30	Governmental Activities	Business-Type Activities	Total
2016.....	\$ 915,000	\$ 215,000	\$ 1,130,000
2017.....	915,000	215,000	1,130,000
Total lease payments.....	\$ <u>1,830,000</u>	\$ <u>430,000</u>	\$ <u>2,260,000</u>

The effects of all transactions between the governmental activities of the Collaborative and the Corporation have been eliminated through the blending of the component unit with the governmental activities in the government-wide financial statements.

NOTE 16 – SUBSEQUENT EVENTS

Management has evaluated subsequent events through November 18, 2015, which is the date the financial statements were available to be issued.

NOTE 17 – IMPLEMENTATION OF NEW GASB PRONOUNCEMENTS

During 2015, the following GASB pronouncement was implemented:

- GASB Statement #67, *Financial Reporting for Pension Plans*; GASB Statement #68, *Accounting and Financial Reporting for Pensions*; and GASB Statement #71, *Pension Transition for Contributions Made Subsequent to the Measurement Date*. Financial statement changes include the recognition of a net pension liability, pension expense and deferred outflows/inflows of resources depending on the nature of the change each year. The financial statements also recognized a restatement of the beginning net position to reflect the net pension liability at the beginning of the year. The notes to the basic financial statements and the required supplementary information were expanded to include additional required schedules and disclosures.
- GASB Statement #69, *Governmental Combinations and Disposals of Government Operations*. This pronouncement did not impact the basic financial statements.

The following GASB pronouncements will be implemented in the future:

- The GASB issued Statement #72, *Fair Value Measurement and Application*, which is required to be implemented in 2016.
- The GASB issued Statement #73, *Accounting and Financial Reporting for Pensions and Related Assets That Are Not within the Scope of GASB Statement 68, and Amendments to Certain Provisions of GASB Statements 67 and 68*. The provisions of this Statement are effective for 2016—except those provisions that address employers and governmental non-employer contributing entities for pensions that are not within the scope of Statement 68, which is required to be implemented in 2017.
- The GASB issued Statement #74, *Financial Reporting for Postemployment Benefit Plans Other Than Pension Plans*, which is required to be implemented in 2017.
- The GASB issued Statement #75, *Accounting and Financial Reporting for Postemployment Benefits Other Than Pensions*, which is required to be implemented in 2018.
- The GASB issued Statement #76, *The Hierarchy of Generally Accepted Accounting Principles for State and Local Governments*, which is required to be implemented in 2016.
- The GASB issued Statement #77, *Tax Abatement Disclosures*, which is required to be implemented in 2017.

Management is currently assessing the impact the implementation of these pronouncements will have on the basic financial statements.

Required Supplementary Information

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GENERAL FUND
SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE -
BUDGET AND ACTUAL

YEAR ENDED JUNE 30, 2015

	Revenues and Other Financing Sources				
	Budgeted Amounts			Actual	Variance to
	Original Budget	Budget Adjustments	Final Budget	Budgetary Amounts	Final Budget
Administration:					
General Administration:					
Use of Unreserved Fund Balance..... \$	-	\$ 491,009	\$ 491,009	\$ 491,009	\$ -
Interest and other miscellaneous.....	-	-	-	2,852	2,852
Administration Coordination.....	-	-	-	-	-
Fringe Benefits.....	-	-	-	-	-
Administration Costs Applied to Other Programs.....	-	-	-	-	-
Total Administration, Net.....	-	491,009	491,009	493,861	2,852
Special Education:					
Grouped Programs:					
Elementary Secondary.....	167,989	-	167,989	180,637	12,648
Career Skills.....	241,973	-	241,973	280,411	38,438
Secondary Development.....	229,354	-	229,354	161,133	(68,221)
Secondary Skills Program.....	196,281	-	196,281	141,365	(54,916)
Summer School - Career Preparation.....	267,628	-	267,628	325,928	58,300
Twain Alternative High School.....	513,732	-	513,732	438,096	(75,636)
Vocational Preparation.....	289,172	-	289,172	284,536	(4,636)
Total Grouped Programs.....	1,906,129	-	1,906,129	1,812,106	(94,023)
Individual Programs:					
Asperger.....	423,967	-	423,967	446,352	22,385
Autism.....	452,226	-	452,226	445,108	(7,118)
Integrated Occupational Preparation.....	614,093	-	614,093	651,404	37,311
Transitional Alternative.....	148,144	-	148,144	109,800	(38,344)
Brush Hill Academy.....	566,767	-	566,767	311,971	(254,796)
Total Individual Programs.....	2,205,197	-	2,205,197	1,964,635	(240,562)
Shared Services:					
Coordination.....	-	-	-	15	15
Costs Applied to Other Programs.....	-	-	-	-	-
Coordination, Net.....	-	-	-	15	15
Nurses.....	-	-	-	-	-
Costs Applied to Other Programs.....	-	-	-	-	-
Nurses, Net.....	-	-	-	-	-
Adaptive Physical Education.....	-	-	-	-	-
Costs Applied to Other Programs.....	-	-	-	-	-
Adaptive Physical Education, Net.....	-	-	-	-	-
Total Shared Services.....	-	-	-	15	15
Total Special Education.....	4,111,326	-	4,111,326	3,776,756	(334,570)

Expenditures and Other Financing Uses					
Budgeted Amounts			Actual Budgetary Amounts	Variance to Final Budget	Actual Net Changes in Fund Balance
Original Budget	Budget Adjustments	Final Budget			
\$ -	\$ 491,009	\$ 491,009	\$ 491,009	\$ -	\$ -
-	-	-	-	-	2,852
1,230,610	(1,230,610)	-	1,169,368	(1,169,368)	(1,169,368)
3,254,361	(3,254,361)	-	3,049,985	(3,049,985)	(3,049,985)
(4,484,971)	4,484,971	-	(4,365,016)	4,365,016	4,365,016
-	491,009	491,009	345,346	145,663	148,515
167,989	-	167,989	141,219	26,770	39,418
241,973	-	241,973	243,624	(1,651)	36,787
229,354	-	229,354	215,710	13,644	(54,577)
196,281	-	196,281	197,673	(1,392)	(56,308)
267,628	-	267,628	260,957	6,671	64,971
513,732	-	513,732	494,667	19,065	(56,571)
289,172	-	289,172	283,928	5,244	608
1,906,129	-	1,906,129	1,837,778	68,351	(25,672)
423,967	-	423,967	418,917	5,050	27,435
452,226	-	452,226	406,974	45,252	38,134
614,093	-	614,093	578,634	35,459	72,770
148,144	-	148,144	144,328	3,816	(34,528)
566,767	-	566,767	567,164	(397)	(255,193)
2,205,197	-	2,205,197	2,116,017	89,180	(151,382)
1,305,761	(1,305,761)	-	1,237,440	(1,237,440)	(1,237,425)
(1,305,761)	1,305,761	-	(1,305,764)	1,305,764	1,305,764
-	-	-	(68,324)	68,324	68,339
103,454	(103,454)	-	71,802	(71,802)	(71,802)
(103,454)	103,454	-	(103,456)	103,456	103,456
-	-	-	(31,654)	31,654	31,654
200,318	(200,318)	-	194,298	(194,298)	(194,298)
(200,318)	200,318	-	(190,994)	190,994	190,994
-	-	-	3,304	(3,304)	(3,304)
-	-	-	(96,674)	96,674	96,689
4,111,326	-	4,111,326	3,857,121	254,205	(80,365)

(continued)

GENERAL FUND
SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE -
BUDGET AND ACTUAL

YEAR ENDED JUNE 30, 2015

	Revenues and Other Financing Sources				
	Budgeted Amounts			Actual	Variance to
	Original Budget	Budget Adjustments	Final Budget	Budgetary Amounts	Final Budget
Occupational Education:					
Tuition Allocated to Occupational Education Programs.....	4,687,806	-	4,687,806	4,731,885	44,079
Coordination.....	-	-	-	-	-
Nursing.....	-	-	-	-	-
Allied Health.....	-	-	-	-	-
Automotive.....	-	-	-	-	-
Building Trades.....	-	-	-	-	-
Information Services Systems.....	-	-	-	-	-
Design and Visual Communications.....	-	-	-	-	-
Early Education.....	-	-	-	-	-
Fashion Design.....	-	-	-	-	-
Food Services.....	-	-	-	-	-
Graphic Arts.....	-	-	-	-	-
Landscaping and Horticultural.....	-	-	-	-	-
Building and Grounds Maintenance.....	-	-	-	-	-
Technical Exploratory.....	-	-	-	-	-
Vocational Guidance.....	-	-	-	-	-
Cosmetology.....	-	-	-	-	-
Cooperative Education.....	-	-	-	-	-
Total Occupational Education.....	4,687,806	-	4,687,806	4,731,885	44,079
Supplemental Services:					
Individual Aides.....	377,640	-	377,640	446,121	68,481
Massachusetts Association of School Business Officials (MASBO).....	6,000	-	6,000	5,550	(450)
Medicaid.....	422,582	-	422,582	424,548	1,966
Summer Developmental.....	96,276	-	96,276	104,930	8,654
Maintenance.....	-	-	-	-	-
Maintenance Applied to Other Programs.....	-	-	-	-	-
Technical Support.....	-	-	-	-	-
Technical Support Applied to Other Programs.....	-	-	-	-	-
Contracted Therapy Services.....	304,835	-	304,835	320,836	16,001
Supplemental Services.....	40,000	-	40,000	123,957	83,957
SBC.....	244,607	-	244,607	261,580	16,973
Energy Management.....	93,089	-	93,089	102,794	9,705
Innovative Research in Education.....	207,176	-	207,176	113,117	(94,059)
Total Supplemental Services.....	1,792,205	-	1,792,205	1,903,433	111,228
Professional Development:					
General Operations.....	-	-	-	-	-
Professional Development Applied to Other Programs...	-	-	-	-	-
Total Professional Development, Net.....	-	-	-	-	-
Other Financing Sources and Uses:					
Transfers out.....	-	-	-	-	-
Use of available fund balance as a revenue source.....	-	-	-	(491,009)	(491,009)
Total Other Financing Sources and Uses.....	-	-	-	(491,009)	(491,009)
NET CHANGE IN FUND BALANCE.....	\$ 10,591,337	\$ 491,009	\$ 11,082,346	\$ 10,414,926	\$ (667,420)

BUDGETARY FUND BALANCE, Beginning of year.....

BUDGETARY FUND BALANCE, End of year.....

See notes to required supplementary information.

Expenditures and Other Financing Uses					
Budgeted Amounts					
Original Budget	Budget Adjustments	Final Budget	Actual Budgetary Amounts	Variance to Final Budget	Actual Net Changes in Fund Balance
-	-	-	-	-	4,731,885
2,409,216	-	2,409,216	2,412,584	(3,368)	(2,412,584)
56,215	-	56,215	46,817	9,398	(46,817)
288,393	-	288,393	281,124	7,269	(281,124)
201,739	-	201,739	192,172	9,567	(192,172)
164,466	-	164,466	160,684	3,782	(160,684)
165,208	-	165,208	162,346	2,862	(162,346)
80,429	-	80,429	73,836	6,593	(73,836)
49,761	-	49,761	48,006	1,755	(48,006)
112,923	-	112,923	112,069	854	(112,069)
250,236	-	250,236	240,516	9,720	(240,516)
169,914	-	169,914	163,234	6,680	(163,234)
129,391	-	129,391	153,513	(24,122)	(153,513)
109,940	-	109,940	108,597	1,343	(108,597)
29,925	-	29,925	29,326	599	(29,326)
170,360	-	170,360	168,430	1,930	(168,430)
219,692	-	219,692	219,226	466	(219,226)
79,998	-	79,998	78,530	1,468	(78,530)
4,687,806	-	4,687,806	4,651,010	36,796	80,875
377,640	-	377,640	414,178	(36,538)	31,943
6,000	-	6,000	4,209	1,791	1,341
422,582	-	422,582	409,000	13,582	15,548
96,276	-	96,276	67,554	28,722	37,376
177,582	(177,582)	-	148,210	(148,210)	(148,210)
(177,582)	177,582	-	(177,582)	177,582	177,582
174,279	(174,279)	-	171,759	(171,759)	(171,759)
(174,279)	174,279	-	(174,279)	174,279	174,279
304,835	-	304,835	312,339	(7,504)	8,497
40,000	-	40,000	123,957	(83,957)	-
244,607	-	244,607	243,085	1,522	18,495
93,089	-	93,089	91,667	1,422	11,127
207,176	-	207,176	192,075	15,101	(78,958)
1,792,205	-	1,792,205	1,826,172	(33,967)	77,261
90,764	(90,764)	-	20,207	(20,207)	(20,207)
(90,764)	90,764	-	(90,764)	90,764	90,764
-	-	-	(70,557)	70,557	70,557
-	-	-	-	-	-
-	-	-	-	-	(491,009)
-	-	-	-	-	(491,009)
\$ 10,591,337	\$ 491,009	\$ 11,082,346	\$ 10,609,092	\$ 473,254	(194,166)
					6,048,494
					\$ 5,854,328
					(concluded)

Collaborative Pension Plan Schedules

The Schedule of the Special Funding Amounts of the Net Pension Liability for the Massachusetts State Employees Retirement System presents multi-year trend information on the liability and expense assumed by the Commonwealth of Massachusetts on behalf of the Collaborative along with related ratios.

The Schedule of the Special Funding Amounts of the Net Pension Liability for the Massachusetts Teachers Retirement System presents multi-year trend information on the liability and expense assumed by the Commonwealth of Massachusetts on behalf of the Collaborative along with related ratios.

The Schedule of Collaborative's Contributions presents multi-year trend information on the Collaborative's required and actual contributions to the pension plan and related ratios.

These schedules are intended to present information for ten years. Until a ten year trend is compiled, information is presented for those years for which information is available.

SCHEDULE OF CONTRIBUTIONS
MASSACHUSETTS STATE EMPLOYEES' RETIREMENT SYSTEM

A special funding situation was created by Massachusetts General Laws for all educational collaboratives in the Commonwealth. Collaboratives contribute amounts equal to the normal cost of employees' benefits at a rate established by PERAC, currently 5.6% of covered payroll. Legally, the collaboratives are only responsible for contributing the annual normal cost of their employees' benefits (i.e., the present value of the benefits earned by those employees in any given year) and are not legally responsible for the past service cost attributable to those employees or previously retired employees of the collaboratives. The Commonwealth as a nonemployer is legally responsible for the entire past service cost related to the collaboratives and therefore has a 100% special funding situation. Since the collaborative does not contribute directly to MSERS for the past service cost, there is no net pension liability to recognize. This schedule discloses the collaborative's required and actual contribution for the normal cost; covered payroll; and contributions recognized by the pension plan in relation to the covered payroll.

<u>Fiscal Year</u>	<u>LPVEC's Statutory Required and Actual Contribution for Normal Cost</u>	<u>LPVEC's Covered Payroll</u>	<u>The Amount of Contributions Recognized by the Pension Plan in Relation to the Covered Payroll</u>
2015.....	\$ 426,191	\$ 7,610,554	5.60%

Note: this schedule is intended to present information for 10 years.
Until a 10-year trend is compiled, information is presented for those years for which information is available.

See notes to required supplementary information.

**SCHEDULE OF THE SPECIAL FUNDING AMOUNTS
OF THE NET PENSION LIABILITY
MASSACHUSETTS STATE EMPLOYEES' RETIREMENT SYSTEM**

The Collaborative's teachers and retired teachers pensions are covered under the Massachusetts Teachers Retirement System while all other employees and retirees are covered under the Massachusetts State Employees Retirement System. This schedule only reports on the non teacher employees and retirees covered under the Massachusetts State Employees Retirement System.

A special funding situation was created by Massachusetts General Laws for all educational collaboratives in the Commonwealth. Collaboratives contribute amounts equal to the normal cost of employees' benefits at a rate established by PERAC, currently 5.6% of covered payroll. Legally, the collaboratives are only responsible for contributing the annual normal cost of their employees' benefits (i.e., the present value of the benefits earned by those employees in any given year) and are not legally responsible for the past service cost attributable to those employees or previously retired employees of the collaboratives. The Commonwealth as a nonemployer is legally responsible for the entire past service cost related to the collaboratives and therefore has a 100% special funding situation. Since the collaborative does not contribute directly to MSERS for the past service cost, there is no net pension liability to recognize. This schedule discloses the Commonwealth's 100% share of the collective net pension liability that is associated with the collaborative; the portion of the collective pension expense as both a revenue and pension expense recognized by the collaborative; and the Plan's fiduciary net position as a percentage of the total liability.

<u>Fiscal Year</u>	<u>Commonwealth's 100% Share of the Net Pension Liability Associated with LPVEC</u>	<u>LPVEC's Expense and Revenue Recognized for the Commonwealth's Support</u>	<u>Plan Fiduciary Net Position as a Percentage of the Total Liability</u>
2015.....	\$ 10,665,423	\$ 758,423	76.32%

Note: this schedule is intended to present information for 10 years.
Until a 10-year trend is compiled, information is presented for those years for which information is available.

See notes to required supplementary information.

**SCHEDULE OF THE SPECIAL FUNDING AMOUNTS
OF THE NET PENSION LIABILITY
MASSACHUSETTS TEACHERS' RETIREMENT SYSTEM**

The Collaborative's teachers and retired teachers pensions are covered under the Massachusetts Teachers Retirement System while all other employees and retirees are covered under the Massachusetts State Employees Retirement System. This schedule only reports on the teacher and retired teachers covered under the Massachusetts Teachers' Retirement System.

The Commonwealth of Massachusetts is a nonemployer contributor and is required by statute to make all actuarially determined employer contributions on behalf of the member employers which creates a special funding situation. Since the collaborative does not contribute directly to MTRS, there is no net pension liability to recognize. This schedule discloses the Commonwealth's 100% share of the collective net pension liability that is associated with the collaborative; the portion of the collective pension expense as both a revenue and pension expense recognized by the collaborative; and the Plan's fiduciary net position as a percentage of the total liability.

<u>Fiscal Year</u>	<u>Commonwealth's 100% Share of the Net Pension Liability Associated with the LPVEC</u>	<u>LPVEC's Expense and Revenue Recognized for the Commonwealth's Support</u>	<u>Plan Fiduciary Net Position as a Percentage of the Total Liability</u>
2015.....	\$ 10,417,880	\$ 723,780	61.64%

Note: this schedule is intended to present information for 10 years.
Until a 10-year trend is compiled, information is presented for those years for which information is available.

See notes to required supplementary information.

Other Postemployment Benefits Plan Schedules

The Schedule of Funding progress compares, over time, the actuarial accrued liability for benefits with the actuarial value of accumulated plan assets.

The Schedule of Employer Contributions presents multiyear trend information for required and actual contributions related to the plan.

The Schedule of Actuarial Methods and Assumptions presents factors that significantly affect the identification of trends in the amounts reported.

OTHER POSTEMPLOYMENT BENEFIT PLAN
SCHEDULE OF FUNDING PROGRESS AND EMPLOYER CONTRIBUTIONS

Schedule of Funding Progress

Actuarial Valuation Date	Actuarial Value of Assets (A)	Actuarial Accrued Liability (AAL) Entry Age Normal (B)	Unfunded AAL (UAAL) (B-A)	Funded Ratio (A/B)	Covered Payroll (C)	UAAL as a Percentage of Covered Payroll ((B-A)/C)
7/1/2013	\$ -	\$ 16,224,660	\$ 16,224,660	0%	\$ 9,699,867	167.3%
7/1/2011	-	23,376,661	23,376,661	0%	8,995,595	259.9%
12/31/2009	-	21,395,988	21,395,988	0%	11,620,462	184.1%
12/31/2007	-	17,871,412	17,871,412	0%	10,720,941	166.7%

Schedule of Employer Contributions

Fiscal Year Ended	Annual Required Contribution	Actual Contributions Made	Percentage Contributed
6/30/2015	\$ 2,337,145	\$ 472,195	20.2%
6/30/2014	2,196,466	138,926	6.3%
6/30/2013	2,112,822	161,403	7.6%

See notes to required supplementary information.

OTHER POSTEMPLOYMENT BENEFIT PLAN
ACTUARIAL METHODS AND ASSUMPTIONS

Actuarial Methods:

Valuation date.....	July 1, 2013
Actuarial cost method.....	Costs are based on the entry age normal method.
Amortization method.....	Amortization is based on payments increasing at 4%
Remaining amortization period.....	26 years, closed
Asset valuation method.....	Market value

Actuarial Assumptions:

Investment rate of return.....	4.00%
Medical/drug cost trend rate.....	8.0% decreasing to an ultimate level of 5% in 2019.
Annual payroll increase.....	2.50%

Plan Membership:

Current retirees, beneficiaries, and dependents....	41
Current active members.....	<u>234</u>
Total.....	<u><u>275</u></u>

See notes to required supplementary information.

NOTE A – STEWARDSHIP, COMPLIANCE AND ACCOUNTABILITY**A. Budgetary Information**

The Collaborative adopts a balanced budget that is approved by the District Board. The Director of Finance presents an annual budget to the Board, which includes estimates of revenues and other financing sources and recommendations of expenditures and other financing uses. The Board, which has the full authority to amend and/or reject the budget or any line item, adopts the expenditure budget by majority vote. Increases to the budget subsequent to the approval of the annual budget require majority Board approval.

The majority of appropriations are non-continuing which lapse at the end of each year. Others are continuing appropriations for which the governing body has authorized that an unspent balance from a prior year be carried forward and made available for spending in the current year. These carry forwards are included as part of the subsequent year's original budget.

The Collaborative adopts an annual budget for the General Fund in conformity with the guidelines described above. The original year 2015 approved budget for the General Fund authorized approximately \$11,018,600 in appropriations. Additions to the budget of \$1.7 million made by the Board were funded by the use of prior year fund balance.

The Collaborative's accounting office has the responsibility to ensure that budgetary control is maintained. Budgetary control is exercised through the Collaborative's accounting system.

B. Budgetary - GAAP Reconciliation

For budgetary financial reporting purposes, a budgetary basis of accounting is followed, which differs from the GAAP basis of accounting. For the year ended June 30, 2015, there were no net differences between the budgetary and GAAP basis of accounting for the Collaborative.

NOTE B – PENSION PLAN***Pension Plan Schedules*****A. Schedule of Collaborative's Contributions**

A special funding situation was created by Massachusetts General Laws for all Educational Collaboratives in the Commonwealth. Collaboratives contribute amounts equal to the normal cost of non-teaching employees' benefits at a rate established by the Public Employees' Retirement Administration Commission (PERAC), currently 5.6% of covered payroll. Legally, the collaboratives are only responsible for contributing the annual normal cost of their employees' benefits (i.e., the present value of the benefits earned by those employees in any given year) and are not legally responsible for the past service cost attributable to those employees or previously retired employees of the Collaboratives.

B. Schedules of the Special Funding Amounts of the Net Pension Liabilities

The Commonwealth of Massachusetts is a nonemployer contributor and is required by statute to make all actuarially determined employer contributions on behalf of the Collaborative which create two special funding situations.

- The MSERS schedule discloses the Commonwealth's 100% share of the collective net pension liability that is associated with the Collaborative; the portion of the collective pension expense as both revenue and pension expense recognized by the Collaborative; and the Plan's fiduciary net position as a percentage of the total liability.
- The MTRS schedule discloses the Commonwealth's 100% share of the collective net pension liability that is associated with the Collaborative; the portion of the collective pension expense as both revenue and pension expense recognized by the Collaborative; and the Plan's fiduciary net position as a percentage of the total liability.

NOTE C – POSTEMPLOYMENT BENEFITS OTHER THAN PENSIONS

The Collaborative administers a single-employer defined benefit healthcare plan (“the Retiree Health Plan”). The plan provides lifetime healthcare, dental and life insurance for eligible retirees and their spouses through the Collaborative’s health insurance plan, which covers both active and retired members, including teachers.

The Collaborative currently finances its other postemployment benefits (OPEB) on a pay-as-you-go basis. As a result, the funded ratio (actual value of assets expressed as a percentage of the actuarial accrued liability) is 0%. In accordance with Governmental Accounting Standards, the Collaborative has recorded its OPEB cost equal to the actuarial determined annual required contribution (ARC) which includes the normal cost of providing benefits for the year and a component for the amortization of the total unfunded actuarial accrued liability of the plan.

The Schedule of Funding Progress presents multi-year trend information which compares, over time, the actuarial accrued liability for benefits with the actuarial value of accumulated plan assets.

Projections of benefits for financial reporting purposes are based on the substantive plan and included the types of benefits provided at the time of each valuation and the historical pattern of sharing of benefit cost between the employer and plan members to that point. The actuarial methods and assumptions used include techniques that are designed to reduce the effects of short-term volatility in actuarial accrued liabilities and the actuarial value of assets, consistent with the long-term perspective of the calculations.

The Schedule of Actuarial Methods and Assumptions presents factors that significantly affect the identification of trends in the amounts reported.

Other Supplementary Information

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Combining and Individual Fund Statements

Nonmajor Governmental Funds

Special Revenue Funds

Special revenue funds are used to account for specific revenues that are legally restricted to expenditure for particular purposes.

Brush Hill Bistro – This culinary arts program prepares students for careers in hotels, restaurants, resorts, institutions and corporations. Students operate a fully equipped commercial kitchen and dining room encompassing restaurant, banquet, and buffet services through the two student run restaurants: the morning Java Café, serving breakfast, and the Brush Hill Bistro, serving lunch, which are open to the general public two days a week. This fund is used to account for sales generated through these restaurants.

Early Education and Care Program – The Early Education and Care (EEC) program is new to the Collaborative in 2015. Students in this program will experience a combination of classroom instruction and hands on experience with children from ages 6 weeks through 6 years of age. Students will also understand and be familiar with many aspects of child development from infancy through elementary school years. The students who are in the EEC program use the Early Learning Center as their work-related experience to receive licensure as an Early Education and Care provider. The Early Learning Center is a part of the Collaborative, and is licensed by the Massachusetts Department of Early Education and Care.

Landscaping – This program offers a comprehensive competency based course that explores career areas in landscape maintenance, construction and design, greenhouse production, nursery production, floriculture, and retail garden center operation. This fund is used to account for sales generated through residential landscaping projects, greenhouse sales, and floral projects.

School Lunch – This fund is used to account for all cafeteria activities and is funded by user charges.

School Store – This fund is used to account for all school store activities and is funded by sales from the school store.

Building Rental – This fund is used to account for school space leased to the Preschool Enrichment Team. Rental income is used to offset rental fees paid to the Corporation and associated utility costs.

Graphic Communication – This program prepares students for a wide range of career opportunities in the graphic arts and communications industry. This fund is used to account for shop sales generated from this program.

Professional Development – This fund is used to account for professional development programs offered through the Collaborative.

Other Revolving - This fund is used to account for other nonmajor revolving funds.

Grants – This fund is used to account for the educational programs specifically financed by federal, state, and other grants which are designed for specific programs.

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**NONMAJOR GOVERNMENTAL FUNDS
COMBINING BALANCE SHEET**

JUNE 30, 2015

	<i>Special Revenue Funds</i>			
	Brush Hill Bistro	Early Education and Care	Landscaping	School Lunch
ASSETS				
Cash and cash equivalents.....	\$ 18,952	\$ -	\$ 29,461	\$ 12,535
Receivables, net of allowance for uncollectibles:				
Grants receivable.....	-	-	-	-
Departmental and other.....	-	-	-	-
Due from other funds.....	-	-	-	-
TOTAL ASSETS.....	\$ 18,952	\$ -	\$ 29,461	\$ 12,535
LIABILITIES				
Accounts payable.....	\$ -	\$ 598	\$ -	\$ 75
Other accrued expenses.....	-	10,617	-	-
Other liabilities.....	-	-	-	-
Due to other funds.....	-	7,469	-	-
TOTAL LIABILITIES.....	-	18,684	-	75
DEFERRED INFLOWS OF RESOURCES				
Unavailable revenues.....	-	-	-	-
FUND BALANCES				
Restricted.....	18,952	-	29,461	12,460
Unassigned.....	-	(18,684)	-	-
TOTAL FUND BALANCES.....	18,952	(18,684)	29,461	12,460
TOTAL LIABILITIES, DEFERRED INFLOWS OF RESOURCES, AND FUND BALANCES.....	\$ 18,952	\$ -	\$ 29,461	\$ 12,535

(continued)

<i>Special Revenue Funds</i>							Total Nonmajor Governmental Funds
School Store	Building Rental	Graphic Communication	Professional Development	Other Revolving	Grants		
\$ 2,129	\$ 99,443	\$ 6,107	\$ 48,534	\$ 14,119	-	\$	231,280
-	-	-	-	-	286,362		286,362
-	-	-	-	3,000	-		3,000
-	63,005	-	-	-	-		63,005
<u>\$ 2,129</u>	<u>\$ 162,448</u>	<u>\$ 6,107</u>	<u>\$ 48,534</u>	<u>\$ 17,119</u>	<u>286,362</u>	<u>\$</u>	<u>583,647</u>
\$ -	\$ -	\$ -	\$ -	\$ 157	15,023	\$	15,853
-	-	-	-	-	-		10,617
-	-	-	-	-	-		-
-	-	-	-	-	55,536		63,005
-	-	-	-	157	70,559		89,475
-	-	-	-	-	215,803		215,803
2,129	162,448	6,107	48,534	16,962	-		297,053
-	-	-	-	-	-		(18,684)
<u>2,129</u>	<u>162,448</u>	<u>6,107</u>	<u>48,534</u>	<u>16,962</u>	<u>-</u>		<u>278,369</u>
<u>\$ 2,129</u>	<u>\$ 162,448</u>	<u>\$ 6,107</u>	<u>\$ 48,534</u>	<u>\$ 17,119</u>	<u>286,362</u>	<u>\$</u>	<u>583,647</u>

(concluded)

GOVERNMENTAL FUNDS
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
YEAR ENDED JUNE 30, 2015

	<i>Special Revenue Funds</i>			
	Brush Hill Bistro	Early Education and Care	Landscaping	School Lunch
<u>REVENUES:</u>				
Member district assessments.....	\$ -	\$ -	\$ -	\$ -
Intergovernmental.....	-	-	-	-
Departmental and other.....	11,712	84,647	12,735	30,986
TOTAL REVENUES.....	11,712	84,647	12,735	30,986
<u>EXPENDITURES:</u>				
Current:				
Special education.....	-	-	-	-
Occupational education.....	-	-	-	-
Supplemental services.....	5,634	96,878	7,981	23,527
Professional development.....	-	-	-	-
TOTAL EXPENDITURES.....	5,634	96,878	7,981	23,527
EXCESS (DEFICIENCY) OF REVENUES OVER (UNDER) EXPENDITURES.....	6,078	(12,231)	4,754	7,459
<u>OTHER FINANCING SOURCES (USES):</u>				
Transfers in.....	-	-	-	6,749
Transfers out.....	-	-	-	-
TOTAL OTHER FINANCING SOURCES (USES).....	-	-	-	6,749
NET CHANGE IN FUND BALANCES.....	6,078	(12,231)	4,754	14,208
FUND BALANCES AT BEGINNING OF YEAR.....	12,874	(6,453)	24,707	(1,748)
FUND BALANCES AT END OF YEAR.....	\$ 18,952	\$ (18,684)	\$ 29,461	\$ 12,460

(continued)

<i>Special Revenue Funds</i>							Total Nonmajor Governmental Funds
School Store	Building Rental	Graphic Communication	Professional Development	Other Revolving	Grants		
\$ -	\$ 24,825	\$ -	\$ -	-	-	\$	24,825
-	-	-	-	-	484,834		484,834
2,256	-	3,683	16,654	643	-		163,316
2,256	24,825	3,683	16,654	643	484,834		672,975
-	-	-	-	-	1,440		1,440
-	-	-	-	-	242,402		242,402
4,142	5,534	2,420	7,122	529	215,436		369,203
-	-	-	-	-	25,556		25,556
4,142	5,534	2,420	7,122	529	484,834		638,601
(1,886)	19,291	1,263	9,532	114	-		34,374
-	113,028	-	39,002	-	-		158,779
-	(6,749)	-	-	(152,030)	-		(158,779)
-	106,279	-	39,002	(152,030)	-		-
(1,886)	125,570	1,263	48,534	(151,916)	-		34,374
4,015	36,878	4,844	-	168,878	-		243,995
\$ 2,129	\$ 162,448	\$ 6,107	\$ 48,534	16,962	-	\$	278,369
							(concluded)

Agency Fund

This fund is used primarily to account for student activity transactions.

FIDUCIARY FUND
STATEMENT OF CHANGES IN ASSETS AND LIABILITIES

YEAR ENDED JUNE 30, 2015

	Beginning of Year	Additions	Deletions	End of Year
ASSETS				
Cash and cash equivalents.....	\$ 42,949	\$ 25,018	\$ (24,087)	\$ 43,880
Receivables, net of allowance for uncollectibles:				
Departmental and other.....	15	2,720	(2,345)	390
TOTAL ASSETS.....	\$ 42,964	\$ 27,738	\$ (26,432)	\$ 44,270
LIABILITIES				
Liabilities due depositors.....	\$ 42,964	\$ 27,738	\$ (26,432)	\$ 44,270

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Statistical Section



The Lower Pioneer Valley Machine Technology Construction program.

Statistical Section

This part of the comprehensive annual financial report presents detailed information as a context for understanding what the information in the financial statements, note disclosures, and required supplementary information says about the Collaborative's overall financial health.

Financial Trends

- These schedules contain trend information to help the reader understand how the Collaborative's financial performance and well-being have changed over time.

Revenue Capacity

- These schedules contain information to help the reader assess the Collaborative's most significant local revenue source.

Debt Capacity

- These schedules present information to help the reader assess the affordability of the Collaborative's current levels of outstanding debt and the Collaborative's ability to issue additional debt in the future.

Demographic and Economic Information

- These schedules offer demographic and economic indicators to help the reader understand the environment within which the Collaborative's financial activities take place.

Operating Information

- These schedules contain service and infrastructure data to help the reader understand how the information in the Collaborative's financial report relates to the services the Collaborative provides and the activities it performs.

SOURCES: Unless otherwise noted, the information in these schedules is derived from the Collaborative's annual financial statements and budget reports for the relevant year.

Net Position By Component

Last Ten Years

	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015
Governmental activities										
Net investment in capital assets.....	\$ 429,914	\$ 256,065	\$ 75,752	\$ 9,859	\$ 73,187	\$ 192,518	\$ 3,963,084	\$ 4,165,536	\$ 4,402,478	\$ 4,776,373
Restricted.....	12,603	13,376	13,376	11,116	-	316,105	-	-	-	-
Unrestricted.....	<u>1,333,711</u>	<u>1,704,038</u>	<u>2,136,364</u>	<u>1,943,710</u>	<u>2,808,404</u>	<u>1,306,625</u>	<u>1,812,428</u>	<u>2,198,999</u>	<u>1,745,553</u>	<u>1,060,508</u>
Total governmental activities net position.....	<u>\$ 1,776,228</u>	<u>\$ 1,973,479</u>	<u>\$ 2,225,492</u>	<u>\$ 1,964,685</u>	<u>\$ 2,881,591</u>	<u>\$ 1,815,248</u>	<u>\$ 5,775,512</u>	<u>\$ 6,364,535</u>	<u>\$ 6,148,031</u>	<u>\$ 5,836,881</u>
Business-type activities										
Net investment in capital assets.....	\$ 1,711,773	\$ 2,010,778	\$ 1,233,771	\$ 1,085,902	\$ 1,219,653	\$ 1,554,475	\$ 2,206,350	\$ 2,908,479	\$ 3,263,981	\$ 3,259,242
Restricted.....	-	-	300,000	300,000	300,000	-	-	-	-	-
Unrestricted.....	<u>(110,123)</u>	<u>(132,653)</u>	<u>558,267</u>	<u>(250,907)</u>	<u>(273,692)</u>	<u>(3,395,446)</u>	<u>(6,217,414)</u>	<u>(8,350,548)</u>	<u>(9,612,898)</u>	<u>(10,067,381)</u>
Total business-type activities net position.....	<u>\$ 1,601,650</u>	<u>\$ 1,878,125</u>	<u>\$ 2,092,038</u>	<u>\$ 1,134,995</u>	<u>\$ 1,245,961</u>	<u>\$ (1,840,971)</u>	<u>\$ (4,011,064)</u>	<u>\$ (5,442,069)</u>	<u>\$ (6,348,917)</u>	<u>\$ (6,808,139)</u>
Primary government										
Net investment in capital assets.....	\$ 2,141,687	\$ 2,266,843	\$ 1,309,523	\$ 1,095,761	\$ 1,292,840	\$ 1,746,993	\$ 6,169,434	\$ 7,074,015	\$ 7,666,459	\$ 8,035,615
Restricted.....	12,603	13,376	313,376	311,116	300,000	316,105	-	-	-	-
Unrestricted.....	<u>1,223,588</u>	<u>1,571,385</u>	<u>2,694,631</u>	<u>1,692,803</u>	<u>2,534,712</u>	<u>(2,088,821)</u>	<u>(4,404,986)</u>	<u>(6,151,549)</u>	<u>(7,867,345)</u>	<u>(9,006,873)</u>
Total primary government net position.....	<u>\$ 3,377,878</u>	<u>\$ 3,851,604</u>	<u>\$ 4,317,530</u>	<u>\$ 3,099,680</u>	<u>\$ 4,127,552</u>	<u>\$ (25,723)</u>	<u>\$ 1,764,448</u>	<u>\$ 922,466</u>	<u>\$ (200,886)</u>	<u>\$ (971,258)</u>

Note: Prior to year 2012, the Corporation was not reported as a blended component unit.

Changes in Net Position

Last Ten Years

	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015
Expenses										
Governmental activities:										
Administration.....	\$ 1,303,700	\$ 1,092,270	\$ 1,288,749	\$ 1,563,743	\$ 1,103,423	\$ 1,979,641	\$ 994,074	\$ 408,610	\$ 960,520	\$ 1,824,395
Special education.....	4,135,928	4,011,308	4,173,854	4,312,604	4,024,707	4,326,385	4,166,537	4,438,334	4,495,610	3,754,926
Occupational education.....	3,337,702	3,817,717	3,822,074	4,005,363	3,924,582	4,341,067	4,058,627	4,139,596	4,839,278	4,488,967
Supplemental services.....	1,074,930	882,052	762,542	1,241,868	1,227,919	1,607,836	1,946,926	2,091,291	2,201,398	2,279,491
Professional development.....	202,775	136,510	131,747	100,407	153,443	189,064	73,580	5,380	3,596	44,043
Unallocated depreciation.....	188,053	296,361	287,675	250,276	191,240	136,263	645,345	706,876	652,293	655,988
Interest expense.....	-	-	-	-	-	-	337,620	339,449	320,095	290,465
Total government activities expenses.....	10,243,088	10,236,218	10,466,641	11,474,261	10,625,314	12,580,256	12,222,709	12,129,536	13,472,790	13,338,275
Business-type activities:										
Transportation.....	9,572,925	9,832,486	9,822,661	11,210,104	10,386,757	11,942,954	12,816,989	12,571,053	12,433,554	12,282,493
Cooperative purchasing.....	37,504	21,513	15,801	10,439	5,178	-	-	-	-	-
Other enterprise funds.....	-	-	4,724	19,577	243,444	-	-	-	-	-
Total business-type activities expenses.....	9,610,429	9,853,999	9,843,186	11,240,120	10,635,379	11,942,954	12,816,989	12,571,053	12,433,554	12,282,493
Total primary government expenses.....	\$ 19,853,517	\$ 20,090,217	\$ 20,309,827	\$ 22,714,381	\$ 21,260,693	\$ 24,523,210	\$ 25,039,698	\$ 24,700,589	\$ 25,906,344	\$ 25,620,768
Program Revenues										
Governmental activities:										
Charges for services:										
Occupational education.....	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 546,494	\$ 601,278	\$ 640,123	\$ 786,080	\$ 910,397
Supplemental services.....	-	-	-	-	-	545,893	597,858	660,312	644,772	664,116
Other charges for services.....	-	-	-	-	-	358,305	258,948	169,201	231,942	839,477
Operating grants and contributions.....	558,270	853,583	965,597	891,731	813,602	1,439,189	939,901	1,067,811	1,651,515	1,974,005
Total government activities program revenues.....	558,270	853,583	965,597	891,731	813,602	2,889,881	2,397,985	2,537,447	3,314,309	4,387,995
Business-type activities:										
Charges for services.....	10,148,987	10,130,474	10,057,099	10,283,077	10,746,344	10,128,575	10,646,896	11,140,048	11,515,465	11,823,271
Total primary government program revenues.....	\$ 10,707,257	\$ 10,984,057	\$ 11,022,696	\$ 11,174,808	\$ 11,559,946	\$ 13,018,456	\$ 13,044,881	\$ 13,677,495	\$ 14,829,774	\$ 16,211,266
Net (Expense)/Program Revenue										
Governmental activities.....	\$ (9,684,818)	\$ (9,382,635)	\$ (9,501,044)	\$ (10,582,530)	\$ (9,811,712)	\$ (9,690,375)	\$ (9,824,724)	\$ (9,592,089)	\$ (10,158,481)	\$ (8,950,280)
Business-type activities.....	538,558	276,475	213,913	(957,043)	110,965	(1,814,379)	(2,170,093)	(1,431,005)	(918,089)	(459,222)
Total primary government net (expense)/program revenue.....	\$ (9,146,260)	\$ (9,106,160)	\$ (9,287,131)	\$ (11,539,573)	\$ (9,700,747)	\$ (11,504,754)	\$ (11,994,817)	\$ (11,023,094)	\$ (11,076,570)	\$ (9,409,502)
General Revenues and other Changes in Net Position										
Governmental activities:										
Member district assessments.....	\$ 9,421,556	\$ 9,558,156	\$ 9,714,860	\$ 10,291,165	\$ 10,705,106	\$ 9,418,562	\$ 9,367,822	\$ 9,968,721	\$ 9,509,825	\$ 8,186,225
Unrestricted investment income.....	22,895	21,730	38,196	30,558	23,512	15,363	10,587	6,164	2,542	2,307
Miscellaneous.....	-	-	-	-	-	-	287,355	206,227	440,851	450,598
Transfers, net.....	-	-	-	-	-	-	-	-	(11,241)	-
Total governmental activities.....	9,444,451	9,579,886	9,753,056	10,321,723	10,728,618	9,433,925	9,665,764	10,181,112	9,941,977	8,639,130
Business-type activities:										
Transfers.....	-	-	-	-	-	-	-	-	11,241	-
Total primary government general revenues and other changes in net position.....	\$ 9,444,451	\$ 9,579,886	\$ 9,753,056	\$ 10,321,723	\$ 10,728,618	\$ 9,433,925	\$ 9,665,764	\$ 10,181,112	\$ 9,953,218	\$ 8,639,130
Changes in Net Position										
Governmental activities.....	\$ (240,367)	\$ 197,251	\$ 252,012	\$ (260,807)	\$ 916,906	\$ (256,450)	\$ (158,960)	\$ 589,023	\$ (216,504)	\$ (311,150)
Business-type activities.....	538,558	276,475	213,913	(957,043)	110,965	(1,814,379)	(2,170,093)	(1,431,005)	(906,848)	(459,222)
Total primary government changes in net position.....	\$ 298,191	\$ 473,726	\$ 465,925	\$ (1,217,850)	\$ 1,027,871	\$ (2,070,829)	\$ (2,329,053)	\$ (841,982)	\$ (1,123,352)	\$ (770,372)

Prior to year 2012, the Corporation was not reported as a blended component unit.
Prior to year 2011, the Collaborative included nonmember program charges in member district assessments.

Fund Balances, Governmental Funds

Last Ten Years

	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015
General Fund										
Reserved.....	\$ 521,467	\$ 640,467	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Unreserved.....	1,077,878	1,107,052	2,189,383	2,965,972	3,844,257	-	-	-	-	-
Assigned.....	-	-	-	-	-	3,722,455	2,988,011	4,008,699	2,209,417	1,275,000
Unassigned.....	-	-	-	-	-	462,253	1,568,178	2,027,519	3,839,077	4,579,328
Total general fund.....	\$ 1,599,345	\$ 1,747,519	\$ 2,189,383	\$ 2,965,972	\$ 3,844,257	\$ 4,184,708	\$ 4,556,189	\$ 6,036,218	\$ 6,048,494	\$ 5,854,328
All Other Governmental Funds										
Reserved.....	\$ 12,603	\$ 13,376	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Unreserved, reported in:										
Special revenue funds.....	-	-	12,115	4,857	(1,480)	-	-	-	-	-
Restricted.....	-	-	-	-	-	178,106	178,926	213,414	265,562	297,053
Unassigned.....	-	-	-	-	-	-	(55,447)	(2,142)	(21,567)	(18,684)
Total all other governmental funds.....	\$ 12,603	\$ 13,376	\$ 12,115	\$ 4,857	\$ (1,480)	\$ 178,106	\$ 123,479	\$ 211,272	\$ 243,995	\$ 278,369

Note: The Collaborative implemented GASB 54 in year 2011, fund balances prior to year 2011 have been reported in the pre-GASB 54 format.

Changes in Fund Balances, Governmental Funds

Last Ten Years

	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015
Revenues:										
Member district assessments.....	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 9,418,562	\$ 9,448,683	\$ 9,985,785	\$ 9,512,718	\$ 8,992,559
Nonmember assessments.....	-	-	-	-	-	1,377,014	1,241,503	1,336,709	1,543,713	1,444,340
Intergovernmental.....	558,270	853,583	965,597	891,731	1,049,061	1,151,087	1,175,245	1,075,622	1,489,553	1,967,036
Investment income.....	22,895	21,730	38,196	30,558	23,512	15,363	9,941	5,200	2,034	1,650
Departmental and other.....	-	-	-	-	-	73,678	87,262	117,885	145,692	164,518
Administration.....	994,632	1,050,983	996,068	1,062,436	1,016,949	-	-	-	-	-
Special education.....	4,301,547	4,145,599	4,316,183	3,898,856	3,997,756	-	-	-	-	-
Occupational education.....	3,026,149	3,355,283	3,497,142	3,737,802	3,946,830	-	-	-	-	-
Supplemental services.....	1,028,945	876,351	790,789	1,495,509	1,432,580	-	-	-	-	-
Professional development.....	70,283	129,940	114,678	96,563	71,907	-	-	-	-	-
Total Revenue.....	10,002,721	10,433,469	10,718,653	11,213,455	11,538,595	12,035,704	11,962,634	12,521,201	12,693,710	12,570,103
Expenditures:										
Administration.....	1,243,016	1,314,423	1,280,471	1,400,480	1,014,248	1,550,540	2,457,132	222,069	891,418	1,683,991
Special education.....	4,135,928	4,011,308	4,173,854	3,744,499	3,903,183	3,836,614	3,476,969	4,054,059	4,202,158	3,572,338
Occupational education.....	4,456,216	3,932,979	3,938,236	3,873,352	4,130,792	4,084,085	4,193,891	4,544,799	5,299,337	5,111,502
Supplemental services.....	1,074,930	889,302	761,842	1,335,422	1,349,737	1,605,547	1,443,365	2,125,352	2,239,304	2,316,301
Professional development.....	202,775	136,510	123,647	90,371	68,688	186,229	74,423	7,100	5,253	45,763
Total Expenditures.....	11,112,865	10,284,522	10,278,050	10,444,124	10,466,648	11,263,015	11,645,780	10,953,379	12,637,470	12,729,895
Excess of revenues over (under) expenditures.....	(1,110,144)	148,947	440,603	769,331	1,071,947	772,689	316,854	1,567,822	56,240	(159,792)
Other Financing Sources (Uses)										
Refunds to member districts.....	-	-	-	-	-	(350,000)	-	-	-	-
Capital lease financing.....	850,000	-	-	-	-	-	-	-	-	-
Transfers in.....	-	-	-	-	-	-	-	-	97,651	158,779
Transfers out.....	-	-	-	-	(200,000)	-	-	-	(108,892)	(158,779)
Total other financing sources (uses).....	850,000	-	-	-	(200,000)	(350,000)	-	-	(11,241)	-
Net change in fund balance.....	\$ (260,144)	\$ 148,947	\$ 440,603	\$ 769,331	\$ 871,947	\$ 422,689	\$ 316,854	\$ 1,567,822	\$ 44,999	\$ (159,792)

Note: Prior to year 2011, the Collaborative allocated assessments by program.

Revenue by Member Communities

Current Year and Nine Years Ago

Name	2015	2006
	Percentage of Total Revenue	Percentage of Total Revenue
Special Education		
Agawam	28%	18%
East Longmeadow	8%	22%
Hampden-Wilbraham	25%	17%
Longmeadow	6%	15%
Ludlow	9%	16%
Southwick Tolland Granville	2%	2%
West Springfield	18%	8%
Out of District	3%	3%
Total Special Education	100%	100%
Occupational Education		
Agawam	24%	27%
East Longmeadow	6%	6%
Hampden-Wilbraham	4%	5%
Longmeadow	3%	8%
Ludlow	9%	13%
Southwick Tolland Granville	14%	12%
West Springfield	20%	22%
Out of District	19%	8%
Total Occupational Education	100%	100%
Supplemental Services		
Agawam	9%	3%
East Longmeadow	2%	1%
Hampden-Wilbraham	5%	2%
Longmeadow	1%	7%
Ludlow	4%	4%
Southwick Tolland Granville	1%	1%
West Springfield	3%	3%
Out of District	74%	78%
Total Supplemental Services	100%	100%
Transportation Services		
Agawam	19%	20%
East Longmeadow	4%	4%
Hampden-Wilbraham	28%	31%
Longmeadow	9%	8%
Ludlow	14%	17%
Southwick Tolland Granville	1%	0%
West Springfield	24%	20%
Out of District	1%	0%
Total Transportation Services	100%	100%

Source: Collaborative finance department

Hampden County Principal Employers

Current Year and Nine Years Ago

			<u>2014</u>	<u>2004</u>
<u>Name</u>	<u>Nature of Business</u>	<u>City/Town</u>	<u>Rank</u>	<u>Rank</u>
Baystate Health System	Health Services	Springfield	1	1
MassMutual Financial Services	Financial Services	Springfield	2	
Big Y Supermarkets	Retail	Springfield	3	5
Sisters of Providence Health System	Health Services	Springfield	4	
Smith & Wesson	Manufacturing	Springfield	5	3
Holyoke Medical Center	Health Services	Holyoke	6	2
Hasbro	Manufacturing	E. Longmeadow	7	
Verizon	Communications	Springfield	8	
Noble Hospital	Health Services	Westfield	9	8
Wing Memorial Hospital	Health Services	Palmer	10	
Milton Bradley Company (Hasbro)	Manufacturer	East Longmeadow		4
Springfield College	Education	Springfield		6
Westover Air Reserve Base	Military	Chicopee		7
Top Flight Golf	Manufacturer	Chicopee		9
Peter Pan Bus Lines	Transportation Services	Springfield		10

Note: Each of the Collaborative 10 member communities are located in Hampden County, MA.

Data for 2015 and 2006 was not available.

Source: Collaborative finance department

Ratios of Outstanding Debt and General Bonded Debt

Last Ten Years

Year	Governmental Activities		Business-type Activities		Total Primary Government		
	General Obligation Bonds and Notes	Capital Leases	General Obligation Bonds and Notes	Capital Leases	Total Debt Outstanding	Major Program Enrollment	Debt per Enrollment
2006	\$ -	\$ 834,001	\$ 650,000	\$ 439,335	\$ 1,923,336	556	\$ 3,459
2007	\$ -	\$ 718,739	\$ 519,000	\$ 778,314	\$ 2,016,053	562	\$ 3,587
2008	\$ -	\$ 611,377	\$ 388,000	\$ 592,956	\$ 1,592,333	561	\$ 2,838
2009	\$ -	\$ 497,185	\$ 258,000	\$ 1,531,628	\$ 2,286,813	622	\$ 3,677
2010	\$ -	\$ 375,729	\$ 128,000	\$ 2,734,348	\$ 3,238,077	652	\$ 4,966
2011	\$ -	\$ 287,890	\$ -	\$ 3,561,361	\$ 3,849,251	652	\$ 5,904
2012	\$ 13,205,577	\$ -	\$ -	\$ 4,034,302	\$ 17,239,879	648	\$ 26,605
2013	\$ 12,551,472	\$ -	\$ -	\$ 2,458,779	\$ 15,010,251	654	\$ 22,951
2014	\$ 11,848,868	\$ -	\$ -	\$ 1,246,459	\$ 13,095,327	634	\$ 20,655
2015	\$ 11,141,471	\$ -	\$ -	\$ 417,345	\$ 11,558,816	634	\$ 18,232

Note: Prior to year 2012, the Corporation was not reported as a blended component unit.

The effects of blending the Corporation with the primary government have not been presented prior to year 2012.

Source: Audited Financial Statements, Collaborative finance department

Demographic and Economic Statistics

Last Ten Calendar Years

	Calendar Year									
	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015
<u>Demographic and Economic Statistics</u>										
Agawam:										
Population.....	28,717	28,757	28,289	28,485	28,438	28,438	28,438	28,438	27,438	27,438
Labor force.....	16,083	15,979	15,843	15,774	15,828	15,480	15,399	15,224	15,684	15,999
Unemployed.....	748	696	826	1,241	1,282	1,080	990	1,089	985	771
Unemployment rate.....	4.7%	4.4%	5.2%	7.9%	8.1%	7.0%	6.4%	7.2%	6.3%	4.8%
West Springfield:										
Population.....	28,476	28,501	27,982	28,137	28,391	28,391	28,391	28,391	28,391	28,391
Labor force.....	14,613	14,507	14,497	14,587	14,820	14,500	14,427	14,178	14,588	14,732
Unemployed.....	728	706	891	1,281	1,359	1,173	1,092	1,097	979	797
Unemployment rate.....	5.0%	4.9%	6.1%	8.8%	9.2%	8.1%	7.6%	7.7%	6.7%	5.4%
Hampden-Wilbraham Regional:										
Enrollment.....	3,661	3,626	3,514	3,440	3,396	3,545	3,420	3,356	3,356	3,356
Labor force.....	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Unemployed.....	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Unemployment rate.....	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Ludlow:										
Population.....	21,209	21,209	21,209	21,209	21,103	21,103	21,103	21,103	21,103	21,103
Labor force.....	11,311	11,325	11,541	11,207	10,740	10,633	10,525	10,413	10,680	11,025
Unemployed.....	694	625	769	1,039	1,034	1,025	911	982	889	706
Unemployment rate.....	6.1%	5.5%	6.7%	9.3%	9.6%	9.6%	8.7%	9.4%	8.3%	6.4%
East Longmeadow:										
Population.....	14,100	14,100	14,100	14,100	15,720	15,720	15,720	15,720	15,720	15,720
Labor force.....	7,797	7,982	8,019	8,100	8,078	7,921	7,909	7,793	8,052	8,672
Unemployed.....	297	318	367	523	572	489	472	498	427	353
Unemployment rate.....	3.8%	4.0%	4.6%	6.5%	7.1%	6.2%	6.0%	6.4%	5.3%	4.1%
Southwick-Tolland-Granville Regional:										
Enrollment.....	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Labor force.....	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Unemployed.....	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Unemployment rate.....	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Longmeadow:										
Population.....	15,633	15,633	15,633	15,633	15,633	15,784	15,784	15,784	15,784	15,784
Labor force.....	7,883	7,801	7,771	7,668	7,841	7,690	7,675	7,579	7,796	8,147
Unemployed.....	277	255	286	444	466	389	369	413	365	287
Unemployment rate.....	3.5%	3.3%	3.7%	5.8%	5.9%	5.1%	4.8%	5.4%	4.7%	3.5%

Note: Information provided for member communities.

Source: Massachusetts Labor and Workforce Development, New England School Development Council

N/A: Regional school district information not available

Full-Time Equivalent Employees

Last Ten Years

	Year									
	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015
<u>Full-Time Equivalents</u>										
Administration.....	18	17	16	17	21	23	23	21	21	21
Special Education.....	82	85	74	76	76	76	74	80	71	71
Occupational Education.....	36	35	37	36	38	39	39	39	44	50
Supplemental Services.....	6	6	6	5	5	5	5	6	4	7
Transportation.....	<u>243</u>	<u>236</u>	<u>237</u>	<u>242</u>	<u>248</u>	<u>247</u>	<u>236</u>	<u>264</u>	<u>272</u>	<u>238</u>
Total	<u>385</u>	<u>379</u>	<u>370</u>	<u>376</u>	<u>388</u>	<u>390</u>	<u>377</u>	<u>410</u>	<u>412</u>	<u>387</u>

Source: Collaborative finance department

Operating Indicators

Last Eight Years

	Year							
<u>Enrollment</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>
Occupational Education Enrollment by District:								
Agawam.....	65	73	92	116	123	102	114	113
East Longmeadow.....	20	21	26	20	23	20	28	28
Hampden/Wilbraham.....	24	32	29	25	19	16	18	18
Longmeadow.....	22	31	27	26	15	14	15	15
Ludlow.....	44	52	51	50	40	45	42	42
Southwick/Tolland.....	58	51	64	67	69	70	66	65
West Springfield.....	80	78	93	88	98	125	98	93
Non Member Communities.....	73	93	92	84	87	85	98	98
Total Occupational Educational Enrollment.....	386	431	474	476	474	477	479	472
Special Education Enrollment by Program:								
Alternative High School.....	9	7	5	6	8	6	5	*
Alternative High School "Brush Hill Academy".....	31	30	32	30	45	59	52	33
Autism Elementary Program.....	N/A	N/A	N/A	N/A	N/A	N/A	N/A	4
Autism Middle Program.....	N/A	N/A	N/A	N/A	N/A	N/A	N/A	10
Autism High Program.....	5	5	4	5	5	5	6	5
Asperger Compass Middle School.....	4	5	5	8	6	6	8	10
Asperger Compass High School.....	6	5	5	6	8	8	6	5
Career Prep Program.....	8	9	8	8	6	10	10	9
Career Skills Program.....	11	12	12	11	10	11	8	10
Elementary Developmental Classroom.....	5	4	4	5	5	5	-	*
Elementary and Secondary Transitional I.....	4	5	6	6	4	6	5	*
Elementary and Secondary Transitional II.....	6	6	6	5	4	4	-	-
Integrated Occupational Preparation.....	43	56	52	37	28	20	21	27
Prevocational Preparation.....	6	6	4	4	6	5	7	-
Secondary Developmental.....	7	8	8	7	6	4	7	6
Twain High School.....	10	12	11	12	12	14	8	14
Vocational Preparation I.....	9	11	9	9	6	8	7	10
Vocational Preparation II.....	11	10	7	10	8	-	-	-
Transitions Program.....	-	-	-	7	7	6	5	4
Total Special Education Enrollment.....	175	191	178	176	174	177	155	147
Total Enrollment.....	561	622	652	652	648	654	634	619
<u>Staffing Levels</u>								
Teachers and Instructional Staff.....	121	104	101	101	103	109	109	110
Administration.....	23	18	18	18	17	21	24	24
Classified Employees:								
Clerical Staff.....	7	9	9	9	10	10	11	8
Maintenance.....	2	2	2	2	3	2	2	2
IT Staff.....	3	2	5	5	4	5	5	5
Transportation Services.....	277	251	247	247	239	237	243	238
Total Regular Staff.....	433	386	382	382	376	384	394	387

NA - Information not available

* - Program closed in 2015

Information prior to 2008 was not available.

Source: Finance Department

Capital Asset Statistics

	Town/Location	Year Acquired	Square Footage	% Occupied
Buildings (1):				
Career and Technical Education Center and Administration Building.....	West Springfield	2005	106,029	100%
Twain school.....	West Springfield	1992	3,348	100%
Modular Buildings (1):				
Clark Modulares in Agawam.....	Agawam	2003	NA	100%
Cambridge Glenbrook Modular in Longmeadow..	Longmeadow	2006	NA	100%
Mt. View Modular in East Longmeadow.....	East Longmeadow	1999	NA	100%
Mapleshade Modular in East Longmeadow.....	East Longmeadow	1999	NA	100%
Transportation Facilities (2):				
Denslow Road Garage.....	East Longmeadow	2004	5,184	100%
Dollar Avenue Garage.....	Wilbraham	2001	2,773	100%
Carmelina Circle Garage.....	Ludlow	2001	4,320	100%
Shoemaker Lane Garage.....	Agawam	2012	13,100	100%

NA - Information not available

(1) The Collaborative leases these buildings from the Lower Pioneer Valley Educational Corporation.

(2) The Collaborative also owns and operates approximately 250 vehicles through the Transportation Program.

Source: Finance Department

Schedule of Cumulative Surplus and Required Disclosures for Massachusetts Educational Collaboratives

SCHEDULE OF CUMULATIVE SURPLUS

YEAR ENDED JUNE 30, 2015

ANNUAL LIMITATION ON SURPLUS FUNDS:

Fiscal year 2014 General Fund Expenditures.....	\$ 11,564,362
Fiscal year 2014 Enterprise Fund Expenditures, (modified cash basis).....	<u>11,733,585</u>
Subtotal.....	23,297,947
25% Limitation on Surplus Funds for Fiscal Year 2015.....	<u>5,824,487</u>
Unassigned General Funds at June 30, 2015.....	4,579,328
Transportation Enterprise Fund Deficit at June 30, 2015:	
Full Accrual Balance (deficit).....	\$ (6,808,139)
Less:	
Capital assets.....	(3,676,587)
Inventory.....	(41,464)
Add:	
OPEB accrual.....	8,566,979
Compensated absences.....	44,546
Capital lease obligations.....	<u>417,345</u>
Transportation Enterprise Fund Modified cash basis (deficit).....	(1,497,320)
Early Education and Care Fund (deficit).....	<u>(18,684)</u>
Adjusted Surplus Funds at June 30, 2015.....	<u>3,063,324</u>
Surplus funds over (under) limit.....	<u><u>\$ (2,761,163)</u></u>

The following supplementary information is provided to conform with the requirements of the Massachusetts Session Law, Chapter 43 of the Acts of 2012: An Act Relative to Improving Accountability and Oversight of Education Collaboratives. This law was adopted in March of 2012 and constitutes a comprehensive amendment Massachusetts General Law, Chapter 40, Section 4E which establishes the requirements for the formation and administration of Education Collaboratives in Massachusetts.

NOTE 1 – TRANSACTIONS BETWEEN RELATED ORGANIZATIONS

The Collaborative leases various facilities from the Corporation under operating lease agreements for use in their programs. Rental payments made to the Corporation during 2015 totaled \$1,144,180.

During 2015, the Collaborative also remitted reimbursements and lease finance payments to the Corporation totaling \$68,903. The Collaborative also contributed for expenditures related to the building repairs project, machine technology construction project, Wilbraham garage expenditures, and other expenditures for \$39,869, \$75,676, \$127,078, and \$73, respectively.

Total payments from the Collaborative to the Corporation during year 2015 are as follows:

Purpose	Amount
Operating Leases.....	\$ 1,144,180
Capital Lease Principal.....	60,978
Capital Lease Interest.....	7,925
Building Repairs Project.....	39,869
Machine Technology Construction Project....	75,676
Wilbraham Garage Expenditures.....	127,078
Other.....	73
Total.....	<u>\$ 1,455,779</u>

The Collaborative has restructured the current operating leases with the Corporation, effective July 1, 2014. Under the new terms, all of the operating leases will expire on June 30, 2017 with various options for extensions.

Based on the renegotiated operating lease agreements, future operating lease payments to the Corporation will be as follows:

Years Ending June 30	Governmental Activities	Business-Type Activities	Total
2016.....	\$ 915,000	\$ 215,000	\$ 1,130,000
2017.....	915,000	215,000	1,130,000
Total lease payments.....	<u>\$ 1,830,000</u>	<u>\$ 430,000</u>	<u>\$ 2,260,000</u>

NOTE 2 – PURCHASE, SALE, RENTAL OR LEASE OF REAL PROPERTY

The Collaborative has entered into several lease agreements to finance the acquisition of equipment and vehicles. These lease agreements qualify as capital leases for accounting purposes and, therefore, have been recorded at the present value of their future minimum lease payments as of the inception date.

The Governmental leases relate to equipment and technology leased from the Corporation. The Corporation purchased the equipment and technology through long-term notes and is leasing the assets back to the Collaborative through a capital lease.

The Business-type capital leases represent capital leases for vehicles and busses purchased through capital leases for the operation of the transportation enterprise fund.

The remaining net value of assets acquired through capital leases totaled \$4,534,631.

The future minimum lease obligations and the present value of these minimum lease payments as of June 30, 2015 are listed below:

Years Ending June 30	Business-Type Activities
2016.....	\$ 425,608
Less: amounts representing interest.....	(8,263)
Present value of minimum lease payments.....	\$ 417,345

NOTE 3 – MOST HIGHLY COMPENSATED EMPLOYEES

The following table presents the total compensation for the Collaborative's five most highly compensated employees for the year ended June 30, 2015:

Name	Position	Compensation			
		Salary	Annuities	Accrued Buyback	Total
Andrew Churchill	Executive Director.....	\$ 120,000	\$ -	\$ -	\$ 120,000
Anna Bishop	Director of Finance.....	100,230	1,500	3,855	105,585
Donald Jarvis	Director of Occupational Education.....	97,565	-	-	97,565
Laurie Oyler	Director of Medical Reimbursement.....	90,546	-	-	90,546
Marisa Ross	Director of Special Education.....	90,299	-	-	90,299
Total.....		\$ 498,640	\$ 1,500	\$ 3,855	\$ 503,995

NOTE 4 – ADMINISTRATION AND OVERHEAD

For year ended June 30, 2015, the Collaborative expended approximately \$2,617,541 for amounts related to administration and overhead.

NOTE 5 – STUDENT ACTIVITY ACCOUNTS

At June 30, 2015, there are no accounts held by the Collaborative that may be spent at the discretion of another person or entity. The Collaborative does maintain one student activity account from which all expenditures are paid through the Collaborative's warrant process.

NOTE 6 – SERVICES FOR PUPILS AGE 22 AND OLDER

During year 2015, the Collaborative did not provide services for individuals over the age of 22.

NOTE 7 – SCHEDULE OF CUMULATIVE SURPLUS

State regulations limit the amount of cumulative surplus that may be retained by collaboratives at the end of a fiscal year to no more than 25% of the prior year's general fund expenditures. For the Collaborative this includes the activities of the Transportation fund.