



**MINUTES**  
**Board of Directors' Meeting**  
**February 16, 2022**

1. The meeting was called to order at 6:35 p.m. by the Chairperson of the Board, Mr. William Fonseca. The following were present:

Board of Directors:

- Mr. A. J. Christopher, Agawam
- Mr. William Fonseca, East Longmeadow
- Ms. Lisa Murray, Hampden-Wilbraham Regional
- Mr. Jeffrey Laing, Ludlow
- Ms. Erika Emmelmann, Southwick-Tolland-Granville Regional
- Ms. Diana Coyne, West Springfield

Collaborative:

- Mr. Roland Joyal, Jr., Executive Director
- Ms. Anna Bishop, Director of Finance

2. A public forum was offered. There were no comments from the public. Mr. Joyal noted that the Western Mass News Surprise Squad visited our Southwick transportation facility to honor drivers and monitors. Mr. Joyal also discussed parent concerns over open bus windows in severe cold.
3. Ms. Drake gave an overview of all special education programs currently offered at the LPVEC. Ms. Drake left the meeting at 7:08 p.m.
4. Ms. Murray moved to approve this evening's consent calendar as presented. Ms. Emmelmann seconded. On a roll call vote, the following voted YES: Ms. Emmelmann, Mr. Laing, Mr. Christopher, Ms. Murray, Ms. Coyne, and Mr. Fonseca. Motion carries.
5.
  - A. Mr. Joyal reported that the LPVEC will follow what the majority of member districts decide as protocol for mask wearing when students return from winter break.
  - B. Mr. Joyal reported that the Department of Elementary and Secondary Education has sent notification that the LPVEC has met all reporting requirements for the FY21 annual independent audit and also for the annual report.
  - C. Mr. Joyal noted that the LPVEC will begin participating in the Pioneer Valley Excellence in Teaching Award program this year and of three finalists nominated, Mr. Anthony Maspo has been selected as the LPVECs recipient this year.

**LOWER PIONEER VALLEY EDUCATIONAL COLLABORATIVE**  
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**SERVING AGAWAM•EAST LONGMEADOW•HAMPDEN-WILBRAHAM•LONGMEADOW•LUDLOW•SOUTHWICK-TOLLAND-GRANVILLE•WEST SPRINGFIELD**

6. A. Ms. Bishop reviewed anticipated health insurance premiums for FY23 and noted that as a member of a regional joint purchasing group, costs will be reduced through subsidization.
- B. Ms. Bishop reviewed current revenue and expenditures noting nothing extraordinary to report. Ms. Bishop reviewed the procedure used to determine CTEC tuitions which is based on a three-year average of student enrollments.
- C. Mr. Joyal discussed the LPVE Corporation's investigation into appropriate property for expanding the Agawam transportation facility in order to accommodate the Southwick fleet. The Southwick facility is owned by the town and we had not intended to lease the facility for more than a three-year period. We have garage and office space to move the operation, but we cannot accommodate the vehicles. The Corporation will look to purchase property for the purpose of parking additional busses and staff vehicles and Mr. Joyal and Ms. Bishop will keep the Board apprised of the progress.
- D. Ms. Bishop discussed the move from an on-staff energy service coordinator to a consultant contract basis in FY22. The funds need to be moved from the salary line item to contracted services in order to accomplish this. Mr. Laing moved to transfer \$12,000 from the Coordinator Salary line item to Contracted Services in the Energy Management budget as presented. Ms. Coyne seconded. On a roll call vote, the following voted YES: Ms. Emmelmann, Mr. Laing, Mr. Christopher, Ms. Murray, Ms. Coyne, and Mr. Fonseca. Motion carries.
8. The next Directors meeting is scheduled for March 16<sup>th</sup>.

Mr. Fonseca moved to adjourn the meeting. Mr. Laing seconded. On a roll call vote, the following voted YES: Ms. Emmelmann, Mr. Laing, Mr. Christopher, Ms. Murray, Ms. Coyne, and Mr. Fonseca. The meeting adjourned at 7:41 p.m.

3/18/2022  
(date)

Diana Coyne  
, Clerk