

LOWER PIONEER VALLEY EDUCATIONAL CORPORATION

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MINUTES Board of Directors' Meeting FEBRUARY 26, 2020

1. The meeting was called to order by the Vice President of the Corporation, Mr. Jeffrey Houle. The meeting began at 6 p.m. The following were present:

Board of Directors: Ms. Kerri O'Connor, Agawam
Mr. Ryan Kelly, Longmeadow
Mr. Jeffrey Laing, Ludlow
Mr. Jeffrey Houle, STRSD
Ms. Jennifer Marcus, West Springfield

LPVEC: Ms. Anna Bishop, Interim Co-Executive Director
Mr. Donald Jarvis, Interim Co-Executive Director
2. There were no communications or forum for the public.
3. Ms. O'Connor moved to approve the minutes of the June 26, 2019 meeting as presented. Ms. Marcus seconded. Mr. Kelly and Mr. Laing abstained. Motion carries 3:0:2.
4. Ms. Bishop reviewed the most current revenue and expenditures.
5. Ms. Bishop noted that in November the auditors had presented the FY19 audit with only three board members in attendance. Any questions or concerns since that time could be forwarded to the auditors for clarification. Mr. Kelly moved to accept the audit as presented. Mr. Laing seconded. Approved unanimously.
6. Mr. William Fonseca, Chairman of the Collaborative Board of Directors, joined the meeting at this time to report on the progress of the Executive Director search. Any input from this Board would be greatly appreciated.
7. Ms. Bishop reported that discussions are ongoing with Southwick Tolland Granville in order to assume their transportation services effective July 1. Vehicle purchase, facility use, and the union contract are some of the areas that need to be addressed.

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8. Ms. Bishop reported that the elevator modernization project is progressing and should be completed by the end of this fiscal year. She also noted that an on-call architect will need to be retained in order to renovate the portable classrooms at Brush Hill to accommodate a new social-emotional elementary program for SpEd.

9. Due to the fact that Ms. Reed is no longer a member of the Agawam School Committee, the Board will need to fill her vacancy as Clerk. Mr. Houle opened the floor for nominations of the Clerk of the Board. Ms. O'Connor moved to approve the nomination of Ryan Kelly as Clerk. Mr. Laing seconded. Approved unanimously. Hearing no objections, Mr. Houle moved to close nominations for the Clerk. Mr. Laing seconded. Approved unanimously. Mr. Kelly accepted the position.

10. Mr. Jarvis noted that the General Advisory Committee will present to the Collaborative Board at the April 29th meeting and the Corporation Board is invited for the program as well as dinner afterward.

Mr. Kelly moved to adjourn the meeting. Ms. O'Connor seconded. Approved unanimously. The meeting adjourned at 6:32 p.m.

(Date)

, Clerk