

**Attachment 1 - Trailer Transport**

Diesel Fuel, Invitation for Bids  
Attachment 1, Trailer Transport Deliveries  
FY 2021-2024

**Section 1: Trailer Transport**

	Number of Locations	Total Gallons
City of Northampton	1	55,000
City of Holyoke	1	79,578
Town of Longmeadow	1	18,000
Lower Pioneer Valley Educational Collaborative	2	183,000
City of Westfield	1	85,000
Town of Wilbraham	1	30,000
Totals:	7	450,578

Attachment 1 - Trailer Transport

Section 1

Trailer Transport	Facility:	Tank Capacity:	FY 2019 Diesel Use:
Awarding Authority: <u>City of Northampton</u> Contact Person: <u>Donna Lascaleia</u> Address: <u>125 Locust St.</u> City/Zip: <u>Northampton, MA 01060</u> Phone: <u>413-587-1570</u> Fax: _____	<u>Department of Public Works</u> <u>125 Locust St.</u>	<u>11,995 gals.</u>	<u>55,000 gals.</u>
Number of Locations: 1 Sub total gallons: 55,000			
Awarding Authority: <u>City of Holyoke</u> Contact Person: <u>Mike McManus</u> Address: <u>63 Canal St.</u> City/Zip: <u>Holyoke, MA 01040</u> Phone: <u>413-322-5645</u> Fax: <u>413-539-6807</u>	<u>Central Fueling Facility</u> <u>24 Commercial St.</u>	<u>10,000 gals.</u>	<u>79,578 gals.</u>
Number of Locations: 1 Sub total gallons: 79,578			
Awarding Authority: <u>Town of Longmeadow</u> Contact Person: <u>Mario Mazza</u> Address: <u>31 Pondsides Rd.</u> City/Zip: <u>Longmeadow, MA 01106</u> Phone: <u>413-567-3400</u> Fax: <u>413-567-9018</u>	<u>DPW</u> <u>170 Dwight Road</u>	<u>10,000 gals.</u>	<u>18,000 gals.</u>
Number of Locations: 1 Sub total gallons: 18,000			
Awarding Authority: <u>Lower Pioneer Valley Educational Collaborative</u> Contact Person: <u>Charles Crowe</u> Address: <u>174 Brush Hill Ave.</u> City/Zip: <u>West Springfield, MA 01089</u> Phone: <u>413-596-9560</u> Fax: <u>413-735-2280</u>	<u>Dept. of Public Works</u> <u>84 Somers Rd., East Longmeadow</u> Note: this location is shared by the Town of East Longmeadow and LPVEC. LPVEC is the purchaser of record for this location.	<u>12,000 gals.</u>	<u>78,000 gals.</u>
Number of Locations: 2 Sub total gallons: 183,000	<u>Wilbraham Transportation</u> <u>2045 Boston Rd., Wilbraham</u>	<u>10,000 gals.</u>	<u>105,000 gals.</u>
Awarding Authority: <u>City of Westfield, Purchasing</u> Contact Person: <u>Tammy Tefft</u> Address: <u>59 Court St.</u> City/Zip: <u>Westfield, MA 01085</u> Phone: <u>413-572-6254</u> Fax: <u>413-572-1708</u>	<u>Public Works Dept.</u> <u>12 Ponders Hollow Rd.</u>	<u>10,000 gals.</u>	<u>85,000 gals.</u>
Number of Locations: 1 Sub total gallons: 85,000			
Awarding Authority: <u>Town of Wilbraham, Board of Selectmen</u> Contact Person: <u>Michael Andrews</u> Address: <u>2770 Boston Rd.</u> City/Zip: <u>Wilbraham, MA 01095</u> Phone: <u>413-596-3122</u> Fax: <u>413-596-2632</u>	<u>Wilbraham Fire Dept.</u> <u>2770 Boston Rd.</u>	<u>10,000 gals.</u>	<u>30,000 gals.</u>
Number of Locations: 1 Sub total gallons: 30,000			

Estimated Usage: Trailer Transport

450,578 gallons

**Attachment 2 - Metered Pump Truck**

Diesel Fuel, Invitation for Bids  
Attachment 2, Metered Pump Truck Deliveries  
FY 2021-2024

<b>Section 2: Franklin County Metered Pump Truck</b>	Number of Locations	Total Gallons
Town of Bernardston	1	6,500
Town of Conway	1	15,000
Town of Erving	1	6,500
Town of Gill	1	5,300
Town of Shelburne	1	8,674
Totals:	5	35,474
 <b>Section 3: Hampshire County Metered Pump Truck</b>	 Number of Locations	 Total Gallons
Town of Amherst	2	46,000
Town of Belchertown	1	20,000
City of Easthampton	1	15,261
City of Northampton	2	17,500
Totals:	6	98,761
 <b>Section 4: Hampden County Metered Pump Truck</b>	 Number of Locations	 Total Gallons
Town of Agawam	2	39,305
Town of Granville	1	8,500
Town of Hampden	1	9,000
Town of Longmeadow	1	18,000
Lower Pioneer Valley Educational Collaborative	2	107,000
Town of Ludlow	2	24,000
Town of Monson	2	27,000
Town of Palmer	1	20,000
Town of Southwick	1	18,000
Town of West Springfield, DPW	4	28,500
City of Westfield	3	19,500
Totals:	20	318,805
 Total all Sections:	 31	 453,040

## Attachment 2 - Metered Pump Truck

## Section 2

## Franklin Metered Pump Truck

Facility:Tank Capacity:FY 2019 Diesel Use:

Awarding Authority: Town of Bernardston  
 Contact Person: Hugh Campbell  
 Address: 38 Church St.  
 City/Zip: Bernardston, MA 01337  
 Phone: 413 648-5401  
 Fax: 413-648-9813

Town Garage  
256 South St

1,000 gals.

6,500 gals.

Number of Locations: 1  
 Sub total gallons: 6,500

Awarding Authority: Town of Conway  
 Contact Person: Ron Sweet  
 Address: PO Box 240  
 City/Zip: Conway, MA 01341  
 Phone: 413-369-4235 ext. 10  
 Fax: 413-369-4237

Town Garage  
15 Ashfield Rd.

1,000 gals.

15,000 gals.

Number of Locations: 1  
 Sub total gallons: 15,000

Awarding Authority: Town of Erving  
 Contact Person: Bryan Smith  
 Address: 12 E. Main St.  
 City/Zip: Erving, MA 01344  
 Phone: 413-422-2800 x 100  
 Fax: 413-422-2808

DPW Facility  
16 Public Works Blvd.  
Paul Press 413-423-3500

500 gals.

6,500 gals.

Number of Locations: 1  
 Sub total gallons: 6,500

Awarding Authority: Town of Gill  
 Contact Person: Ray Purington  
 Address: 325 Main Rd.  
 City/Zip: Gill, MA 01354  
 Phone: 413-863-9347  
 Fax: 413-863-7775

Public Safety Complex  
196C Main Road

1,000 gals.

5,300 gals.

Number of Locations: 1  
 Sub total gallons: 5,300

Awarding Authority: Town of Shelburne  
 Contact Person: Terry Purinton  
 Address: 51 Bridge St.  
 City/Zip: Shelburne Falls, MA 01370  
 Phone: 413-625-0300  
 Fax: 413-625-0303

Highway Dept.  
24 Colrain Shelburne Rd.  
Pete Hillman 413-625-0311

2,000 gals.

8,674 gals.

Number of Locations: 1  
 Sub total gallons: 8,674

Estimated Usage: Metered Pump Truck

35,474 gallons

## Attachment 2 - Metered Pump Truck

## Section 3

Hampshire County Metered Pump Truck

Facility:Tank Capacity:FY 2019 Diesel Use:

Awarding Authority: <u>Town of Amherst</u>	<u>Amherst Public Works Dept.</u>	<u>6,000</u> gals.	<u>20,000</u> gals.
Contact Person: <u>Anthony Delaney</u>	<u>586 South Pleasant St.</u>		
Address: <u>4 Boltwood Ave.</u>			
City/Zip: <u>Amherst, MA 01002</u>	<u>Amherst Fire Dept.</u>	<u>5,000</u> gals.	<u>26,000</u> gals.
Phone: <u>413-259-3026</u>	<u>603 East Pleasant St.</u>		
Fax: <u>413-549-9890</u>			

Number of Locations: 2  
 Sub total gallons: 46,000

Awarding Authority: <u>Town of Belchertown</u>			
Contact Person: <u>Steve Williams</u>	<u>Highway Garage</u>	<u>4,000</u> gals.	<u>20,000</u> gals.
Address: <u>PO Box 670</u>	<u>290 Jackson St.</u>		
City/Zip: <u>Belchertown 01007</u>			
Phone: <u>413-323-0415</u>			
Fax: <u>413-323-0470</u>			

Number of Locations: 1  
 Sub total gallons: 20,000

Awarding Authority: <u>City of Easthampton</u>			
Contact Person: <u>Michael Owens</u>	<u>DPW Highway Garage</u>	<u>2,000</u> gals.	<u>15,261</u> gals.
Address: <u>50 Payson Ave.</u>	<u>Northampton St.</u>		
City/Zip: <u>Easthampton, MA 01027</u>			
Phone: <u>413-529-1470</u>			
Fax: <u>413-529-1488</u>			

Number of Locations: 1  
 Sub total gallons: 15,261

Awarding Authority: <u>City of Northampton</u>	<u>New Fire Station</u>	<u>1,000</u> gals.	<u>16,000</u> gals.
Contact Person: <u>Donna Lascaleia</u>	<u>26 Carlon Dr.</u>		
Address: <u>125 Locust St.</u>			
City/Zip: <u>Northampton, MA 01060</u>	<u>Flood Control Building</u>	<u>3,000</u> gals.	<u>1,500</u> gals.
Phone: <u>413-587-1570</u>	<u>Hockanum Rd.</u>		
Fax: <u>413-587-1303</u>			

Number of Locations: 2  
 Sub total gallons: 17,500

Estimated Usage: Metered Pump Truck 98,761 gallons

## Attachment 2 - Metered Pump Truck

## Section 4

## Hampden County Metered Pump Truck

## Facility:

## Tank Capacity:

## FY 2019 Diesel Use:

Awarding Authority:	<u>Town of Agawam</u>	<u>DPW Mainenance Garage</u>	<u>6,000 gals.</u>	<u>35,465 gals.</u>
Contact Person:	<u>Christopher Golba, Supt. DPW</u>	<u>1000 Suffield St.</u>	above ground tank	
Address:	<u>1000 Suffield St.</u>			
City/Zip:	<u>Agawam, MA 01101</u>	<u>Agawam Golf Course</u>	<u>3,000 gals.</u>	<u>3,840 gals.</u>
Phone:	<u>413-821-0600</u>			
Fax:	<u>413-821-0631</u>			

Number of Locations: 2  
 Sub total gallons: 39,305

Awarding Authority:	<u>Town of Granville</u>	<u>DPW Barn</u>	<u>1,500 gals.</u>	<u>8,500 gals.</u>
Contact Person:	<u>Matt Streeter</u>	<u>69 Old Westfield Rd</u>		
Address:	<u>PO Box 247, Town Hall</u>			
City/Zip:	<u>Granville, MA 01034</u>			
Phone:	<u>413-357-8585</u>			
Fax:	<u>413-357-6002</u>			

Number of Locations: 1  
 Sub total gallons: 8,500

Awarding Authority:	<u>Town of Hampden</u>	<u>Highway Garage</u>	<u>4,000 gals.</u>	<u>9,000 gals.</u>
Contact Person:	<u>Board of Selectmen</u>	<u>589 Main St.</u>		
Address:	<u>625 Main St., PO Box 177</u>			
City/Zip:	<u>Hampden, MA 01036</u>			
Phone:	<u>413-566-2151</u>			
Fax:	<u>413-566-2010</u>			

Number of Locations: 1  
 Sub total gallons: 9,000

Awarding Authority:	<u>Town of Longmeadow</u>	<u>DPW</u>	<u>10,000 gals.</u>	<u>18,000 gals.</u>
Contact Person:	<u>Mario Mazza</u>	<u>170 Dwight Rd.</u>		
Address:	<u>31 Pondsides Rd.</u>			
City/Zip:	<u>Longmeadow, MA 01106</u>			
Phone:	<u>413-567-3400</u>			
Fax:	<u>413-567-9018</u>			

Number of Locations: 1  
 Sub total gallons: 18,000

Awarding Authority:	<u>Lower Pioneer Valley Educational Collaborative</u>			
Contact Person:	<u>Paul Schroeder</u>	<u>Agawam Transportation</u>	<u>1,000 gals.</u>	<u>90,300 gals.</u>
Address:	<u>174 Brush Hill Rd</u>	<u>384 Shoemaker Ln., Agawam</u>	NOTE: This site requires 1 delivery per weekday & 1 per weekend, during the school year.	
City/Zip:	<u>West Springfield, MA 01089</u>			
Phone:	<u>413-735-2200</u>			
Fax:	<u>413-735-2280</u>	<u>Southwick Bus Garage</u>	<u>2,000 gals.</u>	<u>16,700 gals.</u>

Number of Locations: 2  
 Sub total gallons: 107,000

80 B Powder Mill Rd., Southwick

## Attachment 2 - Metered Pump Truck

## Section 4 (cont.)

## Hampden County Metered Pump Truck

Facility:Tank Capacity:FY 2019 Diesel Use:Awarding Authority: Town of LudlowContact Person: Ellie VillanoAddress: 488 Chapin St.City/Zip: Ludlow, MA 01056Phone: 413-583-5600Fax: 413-583-5603Dept. of Public Works198 Sportman's Rd.3,000 gals.21,000 gals.Westover Golf CourseSouth St., Granby1,000 gals.3,000 gals.

Off Road Use

Number of Locations: 2Sub total gallons: 24,000Awarding Authority: Town of MonsonContact Person: Evan BrassardAddress: 110 Main St.City/Zip: Monson, MA 01057Phone: 413-267-4100Fax: 413-267-3726Monson Highway Garage198 R. Main St.5,000 gals.10,000 gals.Monson Shool Department29 Thompson St.

Michelle Loglisci

413-267-4150 x406

1,000 gals.17,000 gals.Number of Locations: 2Sub total gallons: 27,000Awarding Authority: Town of PalmerContact Person: Nicole ParkerAddress: 4417 Main St.City/Zip: Palmer, MA 01069Phone: 413-283-2646Fax: 413-283-2604Highway Dept.Bridge St., Palmer5,000 gals.20,000 gals.Number of Locations: 1Sub total gallons: 20,000Awarding Authority: Town of SouthwickContact Person: Bob JohnsonAddress: 454 College Hwy.City/Zip: Southwick, MA 01077Phone: 413-569-3995Fax: 413-569-5001Town of Southwick11 Depot St.2,000 gals.18,000 gals.Number of Locations: 1Sub total gallons: 18,000

## Attachment 2 - Metered Pump Truck

Section 4 (cont.)

Hampden County Metered Pump Truck

Facility:Tank Capacity:FY 2019 Diesel Use:Awarding Authority: Town of West Springfield, DPWFire Department6,000 gals.5,500 gals.Contact Person: Patti Cotton44 Van Deen Ave.Address: 26 Central Street Suite #17City/Zip: West Springfield 01089Department of Public Works7,000 gals.22,000 gals.Phone: 413-263-3231430 Westfield St.Fax: 413-734-9745High School emergency gen750 gals.700 gals.514 Amostown Rd.

above ground tank

Number of Locations:

4

School Maint emergency gen300 gals.300 gals.

Sub total gallons:

28,500

424 Piper Rd.

above ground tank

Awarding Authority: City of Westfield, PurchasingBarnes Airport2,000 gals.4,500 gals.Contact Person: Tammy Tefft110 airport Rd.Address: 59 Court St.City/Zip: Westfield, MA 01085Gas & Electric Dept.3,000 gals.12,000 gals.Phone: 413-572-6254Sacket St.Fax: 413-572-1708Health Dept.2,000 gals.3,000 gals.Twiss St.

Number of Locations:

3

Sub total gallons:

19,500

Estimated Usage: Metered Pump Truck

318,805 gallons



*CERTIFICATE OF NON-COLLUSION*

The undersigned certifies under penalties of perjury that this bid or proposal has been made and submitted in good faith and without collusion or fraud with any other person. As used in this certification, the word "person" shall mean any natural person, business, partnership, corporation, union, committee, club, or other organization, entity, or group of individuals.

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(Signature of individual submitting bid or proposal)

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(Name of Business)

Attachment 4

***TAX COMPLIANCE CERTIFICATION***

Pursuant to M.G.L. Chapter 62C, § 49A, I certify under penalties of perjury that I have, to my best knowledge and belief, complied with the law of the Commonwealth relating to taxes, reporting of employees and contractors, and withholding and remitting child support.

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Social Security Number or  
Federal Identification Number

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Business or Corporate Name

by: \_\_\_\_\_

Signature of Individual Corporate Officer (if applicable)

Attachment 5

**BUSINESS REFERENCE FORM**

Bidder: \_\_\_\_\_

Bid: Additive Premium Diesel Fuel

The Bidder must provide 3 business references from Massachusetts based companies, schools, institutions or governments indicating their names, addresses, telephone numbers, contact persons, dates of service and annual volume of diesel service. The references will demonstrate that during at least the past **five** (5) years, the bidder has provided safe and efficient services for organizations which have needs that are similar to those of this cooperative. One reference will be of a former customer no longer buying diesel from the bidder.

Reference Name: \_\_\_\_\_ Contact: \_\_\_\_\_

Address: \_\_\_\_\_ Phone #: (    ) \_\_\_\_\_

Fax: \_\_\_\_\_ E-mail: \_\_\_\_\_

Dates of Service: \_\_\_\_\_ Product Provided: \_\_\_\_\_

Approximate Annual Volume: \_\_\_\_\_ gallons

Reference Name: \_\_\_\_\_ Contact: \_\_\_\_\_

Address: \_\_\_\_\_ Phone #: (    ) \_\_\_\_\_

Fax: \_\_\_\_\_ E-mail: \_\_\_\_\_

Dates of Service: \_\_\_\_\_ Product Provided: \_\_\_\_\_

Approximate Annual Volume: \_\_\_\_\_ gallons

Former Customer:

Reference Name: \_\_\_\_\_ Contact: \_\_\_\_\_

Address: \_\_\_\_\_ Phone #: (    ) \_\_\_\_\_

Fax: \_\_\_\_\_ E-mail: \_\_\_\_\_

Dates of Service: \_\_\_\_\_ Product Provided: \_\_\_\_\_

Approximate Annual Volume: \_\_\_\_\_ gallons

Diesel Fuel, Invitation for Bids

Attachment 6

Sample

NOTICE OF BUY ORDER

Diesel Fuel

TRAILER TRANSPORT DELIVERIES Section 1

\_\_\_\_\_ *(date)*

This Notice of Buy Order is for the Fixed Price Future Program as defined by the Diesel Fuel Bid of the Lower Pioneer Valley Educational Collaborative and Participants in the Western Massachusetts Fuel Cooperative. By executing this Buy Order, the signator agrees to the terms and conditions listed in the Diesel Fuel Bid. This order is also considered as a contract renewal in the case of successive years as defined in the bid.

This buy order is for \_\_\_\_\_ gallons of ULS Premium Diesel Fuel at the fixed price based on the New York Mercantile Exchange, Heating Oil No. 2, futures settle price for January 2011 as published in the Wall Street Journal for Today PLUS the contract Margin and Overhead price of \$ 0.3049 as awarded from the Diesel Fuel Bid for Trailer Transport deliveries, Section 1.

The receipt of the Fixed Future Priced Fuel will commence on \_\_\_\_\_, 2010 and continue until the above specified amount of fuel is delivered.

Any additional gallons purchased before the fixed price begins or after the number of gallons listed above is used, will be purchased based on the New haven Low Spot Market Price plus the contract Margin and Overhead price of \$ 0.0609 as awarded from the Diesel Fuel for Section 1, Trailer Transport.

THIS BUY ORDER IS MADE TO:

Awarded Vendor
Address
Phone
Fax

By: \_\_\_\_\_

(signature of authorized buyer)

\_\_\_\_\_ (print name)

\_\_\_\_\_ (title)

\_\_\_\_\_ (awarding authority)

\_\_\_\_\_ (address)

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_