



MINUTES
Virtual Board of Directors' Meeting
April 28, 2021

- 1. The meeting was called to order at 5 p.m. by the Chairperson of the Board, Mr. William Fonseca. The following were present:

Board of Directors: Mr. Carmino Mineo, Agawam
Mr. William Fonseca, East Longmeadow
Ms. Michelle Emirzian, Hampden-Wilbraham Regional
Ms. Bronwyn Monahan, Longmeadow
Mr. Jeffrey Laing, Ludlow
Ms. Pamela Petschke, Southwick-Tolland-Granville Regional
Mr. William Garvey, West Springfield

Collaborative: Mr. Roland Joyal, Jr., Executive Director
Mr. Donald Jarvis, Director of Occupational Education

- 2. A public forum was offered. There were no comments from the public.
- 3. The Board heard presentations from the following general advisory committee representatives: Allied Health, Cosmetology, Building and Property Management, Graphic and Visual Communications, Landscaping and Horticulture, Carpentry, Information System and Networking, Automotive, Machine Technology, Early Education and Care, and Culinary. The Board thanked all for sharing their achievements and for all their hard work during this especially challenging year.

After a short recess, the Board resumed their meeting with Ms. Amy Drake and Ms. Cheryl Wiblyi joining.

- 4. Ms. Petschke moved to approve the consent calendar as presented. Ms. Emirzian seconded. On a roll call vote, the following voted YES: Mr. Mineo, Mr. Fonseca, Ms. Emirzian, Ms. Monahan, Mr. Laing, Ms. Petschke, and Mr. Garvey. Motion carries.

- 5. A. Ms. Drake reported that the Department of Ed has provided their findings from the special education coordinated program review that was recently completed. The only items identified were three areas where the LPVEC is compliant in the practice but is not specifically stated in our handbook. Handbooks will be revised to be more comprehensive.

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- B. Ms. Drake noted that in response to member district needs, a social-emotional elementary program has been developed. Construction on the classroom space is nearly completed and furnishings and curriculum items will arrive soon. Ms. Drake expects to hold an open house in May so districts can see the new program offering. Ms. Drake left the meeting at 6:16 p.m.
- C. Mr. Joyal highlighted some of the accomplishments in Career TEC programs. The group discussed the role of the advisory committee as well as how to promote ninth grade enrollments. Superintendents will discuss enrollments at their next meeting.

Ms. Anna Bishop joined the meeting at 6:30 p.m.

- 6. A. When Juneteenth falls on a Saturday, the Collaborative recommends that the holiday be observed on the prior Friday. Ms. Emirzian moved to approve the FY21 Administrative calendar revision with this recommended change as presented. Mr. Mineo seconded. On a roll call vote, the following voted YES: Mr. Mineo, Mr. Fonseca, Ms. Emirzian, Ms. Monahan, Mr. Laing, Ms. Petschke, and Mr. Garvey. Motion carries.
 - B. Mr. Mineo moved to approve the FY22 LPVEC School and Administrative Calendars as presented. Ms. Petschke seconded. On a roll call vote, the following voted YES: Mr. Mineo, Mr. Fonseca, Ms. Emirzian, Ms. Monahan, Mr. Laing, Ms. Petschke, and Mr. Garvey. Motion carries.
 - C. Mr. Garvey moved to approve the FY22 Board of Directors Schedule of Meetings as presented. Ms. Petschke seconded. On a roll call vote, the following voted YES: Mr. Mineo, Mr. Fonseca, Ms. Emirzian, Ms. Monahan, Mr. Laing, Ms. Petschke, and Mr. Garvey. Motion carries.
- 7. Mr. Fonseca noted that the evaluation process will begin for the Executive Director. Results will be reported at the May meeting.
 - 8. A. Ms. Bishop reviewed the current revenue and expenditure report.
 - B. Ms. Bishop also reviewed the current special education revenues and is happy to report that should all referrals come to fruition, revenues will exceed expenditures.
- 9. At 6:47 p.m., Mr. Garvey moved to enter into executive session to hear a grievance with regard to collective bargaining. Ms. Petschke seconded. On a roll call vote, the following voted YES: Mr. Mineo, Mr. Fonseca, Ms. Emirzian, Ms. Monahan, Mr. Laing, Ms. Petschke, and Mr. Garvey.

Open Session resumed at 6:57 p.m.

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Ms. Petschke moved that should an employee be required to quarantine based on a close contact that occurred during the course of their employment with the LPVEC, the employee may utilize up to five days of paid administrative leave for such absence. After these days have been exhausted, the employee may use their own sick time for any quarantine-related absence or may remain unpaid. This agreement shall be retroactive to January 1 and remain for the balance of the FY21 school year unless the state or federal government offers a leave benefit that would provide coverage for a similar reason. Ms. Emirzian seconded. On a roll call vote, the following voted YES: Mr. Mineo, Mr. Fonseca, Ms. Emirzian, Ms. Monahan, Mr. Laing, Ms. Petschke, and Mr. Garvey. Motion carries.

- 10. Mr. Joyal reported that 44 catalytic converters had been removed from 22 mini buses at the Agawam garage location and replacements are difficult to find but we expect that any transport issues will be resolved by Friday. Security at all garage locations will be reviewed.

Ms. Emirzian noted that her school committee would like the LPVEC to more closely maintain seating charts on buses for contact tracing purposes.

Mr. Joyal noted that negotiations will begin as the current collective bargaining agreement with UFCW 1459 expires June 30th. He will keep the group updated on the progress.

- 11. The next meeting is scheduled for May 26.

Mr. Garvey moved to adjourn the meeting. Mr. Mineo seconded. On a roll call vote, the following voted YES: Mr. Mineo, Mr. Fonseca, Ms. Emirzian, Ms. Monahan, Mr. Laing, Ms. Petschke, and Mr. Garvey. Approved unanimously. The meeting adjourned at 7:14 p.m.

7/23/2021

(date)

William Garvey

, Clerk

