



**MINUTES**  
**Board of Directors' Meeting**  
**LPVEC Conference Room**  
**SEPTEMBER 25, 2024**

1. The meeting was called to order at 6:32 p.m. by the Chairperson of the Board, Mr. Jeffrey Laing. The following were present:

Board of Directors:           Ms. Lisa Murray, Hampden-Wilbraham Regional  
                                      Mr. Gregory Thompson, East Longmeadow  
                                      Mr. Jeffrey Laing, Ludlow  
                                      Ms. Erika Emmelmann, Southwick-Tolland-Granville Regional  
                                      Ms. Julie Anne Wise, West Springfield

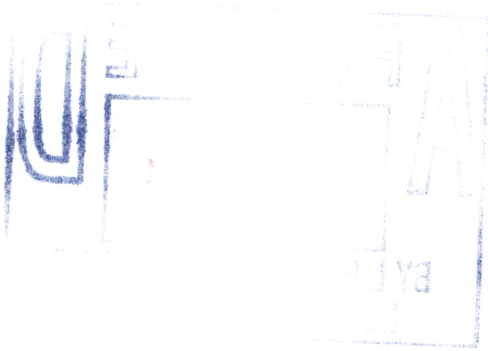
Collaborative:                Mr. Alvin W. Morton, I, Executive Director  
                                      Ms. Anna Bishop, Director of Finance

2. A public forum was offered. There were no comments from the public.
3. Ms. Murray moved to approve this evening's consent agenda as presented. Ms. Emmelmann seconded. Approved unanimously.
4.     A.     (1)     Mr. Morton reviewed staffing shortages with emphasis on transportation. He reported that the superintendent in Hampden-Wilbraham has reached out to the Governor's Office for any assistance they might be able to provide. The group discussed recruitment efforts and the barriers encountered. Mr. Morton also reported on openings in Career TEC as well as Special Education.  
  
                  (2)     Mr. Morton noted that at this time, the LPVEC has 52 special education students enrolled and 630 CTEC students with the addition of the Criminal Justice Program this year.  
  
                  (3)     Mr. Morton reported there are three qualified applicants for the Director of Special and Alternative Education position who will be interviewed in the next week or so. Any board member interested in participating on the hiring committee is welcome.  
  
                  (4)     Mr. Morton also noted that the Transportation General Manager will retire as on November 1<sup>st</sup> and the position will be posted shortly as that hiring process begins.

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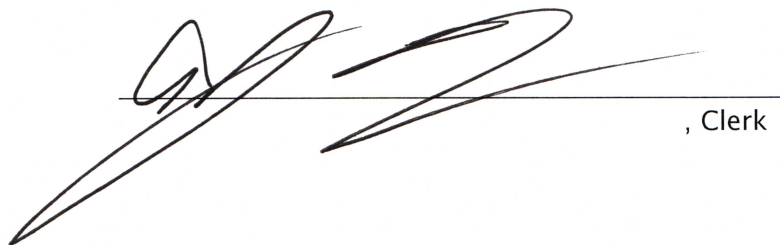
At 7:16 p.m., Ms. Murray moved to enter into executive session to discuss strategy with respect to collective bargaining as an open meeting would have a detrimental effect on the bargaining position of the LPVEC and to discuss the discipline and complaints brought against an employee. Ms. Emmelmann seconded. On a roll call vote, the following voted YES: Mr. Thompson, Ms. Murray, Mr. Laing, Ms. Emmelmann, and Ms. Wise.

Open Session resumed at 7:25 p.m.

6. A. Ms. Bishop reported that moving forward, the budget will be prepared and an initial draft presented to superintendents and business managers in December rather than January. The Board will also receive this initial draft at their December meeting.
  - B. Ms. Bishop reported that the FY24 audit process has begun and the financial statements will be presented by the auditors to both Boards at their November meeting.
  - C. (1) Ms. Bishop reported that the electric bus infrastructure project is progressing and she will keep the Board informed as phases are completed.
  - (4) Ms. Bishop reviewed the fact that site supervisors and managers have been driving buses in addition to their regular responsibilities. This practice will continue and compensation will be based on the list of hours worked on a monthly basis above and beyond their 8-hour regular work schedule.
7. Mr. Morton reported that minor updates have been made to some of the language in the LPVEC Career TEC admissions policy to include Home-Schools students. This policy will be filed with DESE. Over the course of the school year, superintendents would like to re-visit the scoring rubric as it pertains to grades. There was discussion on how non-member district tuitions affect the LPVEC budget and affiliate versus full membership. Ms. Murray moved to approve the policy as presented. Ms. Emmelmann seconded. Approved unanimously.

Ms. Emmelmann moved to adjourn the meeting. Ms. Murray seconded. Approved unanimously. The meeting adjourned at 8:00 p.m.

1-15-25  
(date)

  
, Clerk