



MINUTES
Virtual Board of Directors' Meeting
NOVEMBER 18, 2020

1. The meeting was called to order at 6:33 p.m. by the Chairperson of the Board, Mr. William Fonseca. The following were present:

Board of Directors: Mr. Carmino Mineo, Agawam
 Mr. William Fonseca, East Longmeadow
 Ms. Michelle Emirzian, Hampden-Wilbraham Regional
 Ms. Bronwyn Monahan, Longmeadow
 Mr. Jacob Oliveira, Ludlow
 Ms. Pamela Petschke, Southwick-Tolland-Granville Regional

Collaborative: Mr. Roland Joyal, Jr., Executive Director
 Ms. Anna Bishop, Director of Finance
 Ms. Cheryl Wiblyi, Director of Human Resources

Corporation Board: Ms. Elizabeth Boucher, East Longmeadow
 Ms. Michal Boudreau, Hampden-Wilbraham Regional
 Ms. Nicole Choiniere, Longmeadow
 Mr. Jeffrey Laing, Ludlow
 Mr. Jeffrey Houle, Southwick-Tolland-Granville Regional
 Ms. Jennifer Marcus, West Springfield

Guests: Ms. Paulajo Gaines, MA Department of Elementary & Secondary Ed.
 Ms. Laura Stone, Powers and Sullivan
 Ms. Renee Davis, Powers and Sullivan

2. A public forum was offered. There were no comments from the public.
3. Ms. Stone and Ms. Davis reviewed the financial statements for both the Collaborative and the Corporation reporting that they performed the audit remotely and the statements are consistent with prior years and materially accurate. The Comprehensive Annual Financial Report will be submitted to the Government Finance Officers Association when the supporting documentation is completed. Mr. Mineo moved to approve the FY20 LPVEC financial statements as presented by Powers and Sullivan. Mr. Oliveira seconded. On a roll call vote, the following voted YES: Ms. Emirzian, Ms. Petschke, Ms. Monahan, Mr. Oliveira, Mr. Mineo, and Mr. Fonseca. Approved unanimously.

LOWER PIONEER VALLEY EDUCATIONAL COLLABORATIVE
174 BRUSH HILL AVENUE, WEST SPRINGFIELD, MA 01089 PHONE 413-735-2200 FAX 413-735-2280

LPVEC
MINUTES/BOARD OF DIRECTORS
NOVEMBER 18, 2020
PAGE TWO

Mr. Oliveira moved to designate \$4,671,852 as cumulative surplus, the amount certified by the FY20 audit and to retain the FY20 cumulative surplus funds for the Collaborative's use. Mr. Mineo seconded. On a roll call vote, the following voted YES: Ms. Emirzian, Ms. Petschke, Ms. Monahan, Mr. Oliveira, Mr. Mineo, and Mr. Fonseca. Approved unanimously.

At 7:03 p.m. the Corporation meeting adjourned and Corporation members, Ms. Davis, and Ms. Stone left the meeting.

5. Mr. Mineo moved to approve the consent calendar as presented. Mr. Oliveira seconded. On a roll call vote, the following voted YES: Ms. Emirzian, Ms. Petschke, Ms. Monahan, Mr. Oliveira, Mr. Mineo, and Mr. Fonseca. Approved unanimously.
6. Ms. Bishop discussed seeking reimbursement from member districts for expenses associated with providing PPE relative to the pandemic as the Collaborative is not eligible for grant funding. Mr. Joyal noted that districts can apply for grant funding in the amount of \$225 per student. The Collaborative would request that districts transfer the funds to the Collaborative for those students attending Collaborative programs as they are not in their respective home districts. Board members would like to discuss the issue with their school committee before making any decisions and in addition, would like the dollar amount associated with the number of students attending LPVEC programs. Ms. Bishop noted that the expenses incurred for PPE of course had not been budgeted for FY21 and therefore, the amount would need to be billed back to the districts or Unreserved Fund Balance could offset the expense. Mr. Joyal noted that this will affect any dividends or credits that may be returned to districts in the spring.
7.
 - A. Ms. Bishop reviewed the most up-to-date information relative to revenues and expenditures. She noted that the first two quarters have been billed. Personal Protection Equipment was not anticipated or budgeted and therefore, will affect expenditures until such time as a funding source is identified.
 - B. Ms. Bishop further reviewed special education revenues noting that we currently have 56 students with some referrals pending.
8. Mr. Oliveira moved to enter into Executive Session to discuss strategy with respect to collective bargaining or litigation as an open meeting may have a detrimental effect on the bargaining or litigating position of the public body and the chair so declares. Ms. Emirzian seconded. On a roll call vote, the following voted YES: Ms. Emirzian, Ms. Petschke, Ms. Monahan, Mr. Oliveira, Mr. Mineo, and Mr. Fonseca. Approved unanimously.

Ms. Gaines left the meeting and Executive Session began at 7:33 p.m.

Open Session resumed at 7:53 p.m.

4. Mr. Oliveira moved to approve the FY20 Annual Report. Ms. Petschke seconded. On a roll call vote, the following voted YES: Ms. Emirzian, Ms. Petschke, Ms. Monahan, Mr. Oliveira, Mr. Mineo, and Mr. Fonseca. Approved unanimously.

**LPVEC
MINUTES/BOARD OF DIRECTORS
NOVEMBER 18, 2020
PAGE THREE**

10. Mr. Fonseca noted that the next meeting is scheduled for December 16th.

Mr. Oliveira moved to adjourn the meeting. Mr. Mineo seconded. On a roll call vote, the following voted YES: Ms. Emirzian, Ms. Petschke, Ms. Monahan, Mr. Oliveira, Mr. Mineo, and Mr. Fonseca. Approved unanimously. The meeting adjourned at 7:56 p.m.

(date)

, Clerk