

# LOWER PIONEER VALLEY EDUCATIONAL CORPORATION

174 Brush Hill Avenue  
West Springfield, MA 01089

Telephone: (413) 735-2200  
Fax: (413) 735-2280

## MINUTES

### Board of Directors' Meeting

JUNE 26, 2019

1. The meeting was called to order by the President of the Corporation, Mr. Sean Kennedy. The meeting began at 6:01 p.m. The following were present:

Board of Directors: Elizabeth Boucher, East Longmeadow  
Jeffrey Laing, Ludlow  
Jeffrey Houle, Southwick-Tolland-Granville Regional  
Sean Kennedy, Hampden-Wilbraham Regional

LPVEC: Andrew Churchill, Executive Director  
Anna Bishop, Director of Finance and Operations  
Cheryl Wiblyi, Director of Human Resources

2. Ms. Boucher moved to approve the minutes of the December 19, 2018 Board of Director's meeting as presented. Mr. Houle seconded. Mr. Laing abstained. Motion carries 3:0:1.

Shelley Reed from Agawam joined the meeting at 6:07 p.m.

5. Mr. Churchill gave an overview of the two major ongoing construction projects, the Front Street property in West Springfield and the elevator at Brush Hill. The Front Street property needs to be brought up to code in order for the Municipal Reimbursement Program to utilize the space. The program is expanding and will move from the Brush Hill building when completed. A general contractor will be needed for the project.

A. Ms. Bishop reported that three bids has been received in response to our request for proposals for a general contractor for the Front Street project. Ms. Reed moved to award Bid #2020-01, "Renovations to Twain School", to L. N. Berneche, Inc. of Chicopee, MA as general contractor who has chosen SRI Fire Sprinkler, LLC and E.F. Corcoran Plumbing & Heating as subbidders, in the amount \$232,148 as the most qualified responsive and responsible bidders. Ms. Boucher seconded. Approved unanimously.

B. Ms. Bishop reported that the Corporation had received three bids in response to our request for proposals to modernize the elevators at Brush Hill. Her recommendation is to award to Kurtz, Inc. to serve as general contractor. They have in turn chosen Eagle Elevator for the project and Goodless Electric to perform the electrical work required. Ms. Boucher moved to award Bid #2020-02, entitled Elevator Modernization, to Kurtz, Inc. as General Contractor in the amount of \$572,342 which includes sub-bids to Eagle Elevator and Goodless Electric as the most qualified responsive and responsible bidders. Mr. Houle seconded. Approved unanimously.

HAI

**LPVEC BOARD OF DIRECTORS  
MINUTES, JUNE 26, 2019  
PAGE TWO**

6. Mr. Kennedy turned the meeting over to Mr. Churchill for the purpose of the reorganization of officers of the Board of Directors. Mr. Churchill opened the floor for nominations of the President of the Board. Ms. Reed moved to approve the nomination of Sean Kennedy as President. Ms. Boucher seconded. Approved unanimously. With Mr. Kennedy accepting the position, Mr. Churchill turned the meeting over to the new President.

Mr. Kennedy opened the floor for nominations of the Vice President of the Board. Ms. Boucher moved to approve the nomination of Jeffrey Houle as Vice President. Ms. Reed seconded. Approved unanimously. Mr. Houle accepted the position.

Mr. Kennedy opened the floor for nominations of the Clerk of the Board. Mr. Houle moved to approve the nomination of Shelley Reed as Clerk. Ms. Boucher seconded. Approved unanimously. Ms. Reed accepted the position.

7. Mr. Houle moved that the President of the Lower Pioneer Valley Educational Corporation be, and he hereby is authorized, empowered and directed on behalf of the Corporation, to negotiate, sign, seal, execute, and deliver any and all leases, contracts, agreements, financial instruments, and other documents which are necessary in order to implement and carry out any vote taken by the Board of Directors of the Corporation from July 1, 2019 to June 30, 2020.

Mr. Churchill distributed information regarding an upcoming free training for new school committee members that will be offered in Northampton at CES.

Ms. Boucher moved to adjourn the meeting. Mr. Houle seconded. Approved unanimously. The meeting adjourned at 6:32 p.m.

---

Date

---

Ms. Shelley Reed, Clerk

H A 2