



**SUPERINTENDENTS' MEETING  
APRIL 11, 2019**

1. Discussion began at 9:05 a.m. The following were present:  
  
Superintendents: Mr. Gordon Smith, East Longmeadow  
Mr. Martin O'Shea, Longmeadow  
Mr. Todd Gazda, Ludlow  
Ms. Jennifer Willard, Southwick-Tolland-Granville Regional  
Mr. Michael Richard, West Springfield  
  
Collaborative: Mr. Andrew M. Churchill, Executive Director  
Ms. Anna Bishop, Director of Finance and Operations
2. Notes from the February 26, 2019 meeting were enclosed for information.
3. A. Mr. Churchill reviewed the FY20 draft schedule of meetings. The group discussed dates in June being so late in the school year and decided to move their meeting to June 16, rather than the 23<sup>rd</sup>.  
  
B. Mr. Churchill and the group discussed policies regarding consequences for vaping in their district including fines imposed. There is a conference on May 22 that could be beneficial.  
  
C. The group discussed the level of training that each district's SRO receives as well as the SROs role in school discipline and escalation to prosecution. Superintendents would like to develop an SRO job-alike group in order to facilitate communication amongst our seven districts as well as sharing of information which could include the Chief of Police as well. The superintendents would select agenda items to be discussed.  
  
D. Career TEC student award information was included for the Superintendents information. Mr. Churchill noted that these achievements speak well of CTEC programs.  
  
E. Ms. Bishop distributed an analysis of special education and career and technical education for the past 15 years. Career TEC enrollments remain stable. However, Special Education has seen a significant drop. Our Special Education team will be developing some strategic planning goals along with clearer definitions of program offerings before we look at making program cuts.

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- F. The group discussed FY20 budget increases in their respective districts. The LPVEC FY20 budget may still be affected by decisions in the area of special education.
- G. Mr. Churchill noted that there are additional funds available to communities who have more than 100 E L Learners.
- H. Mr. Churchill noted that the Collaborative has an opportunity through community funds, to offer a drivers' education program. Students on coop experience need a drivers' license to get to and from their job.

Ms. Bishop distributed a listing of average bus arrival times and the group discussed if it is feasible to adjust high school start times. Longmeadow has a task force currently studying the issue.

Mr. Churchill distributed a draft brochure that CTEC staff are developing for recruitment purposes.

Mr. Gazda left the meeting at 10:20 a.m.

- 4. The next Superintendents' meeting will be held on May 9<sup>th</sup>.

Discussion concluded at 10:40 a.m.