

# LOWER PIONEER VALLEY EDUCATIONAL CORPORATION

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## MINUTES BOARD OF DIRECTORS' MEETING JUNE 27, 2018

1. The meeting was called to order by the President of the Corporation, Mr. Sean Kenney at 7:02 p.m. The following were present:

Board of Directors: Ms. Shelley Reed, Agawam  
Mr. Sean Kennedy, Hampden-Wilbraham Regional  
Mr. Ryan Kelly, Longmeadow  
Mr. Jeffrey Houle, Southwick-Tolland-Granville Regional

Collaborative: Mr. Andrew Churchill, Executive Director  
Ms. Anna Bishop, Director of Finance

2. A public forum was offered. There was no public comment.
3. Ms. Reed moved to approve the minutes of the April 25, 2018 meeting as presented. Mr. Houle seconded. Approved unanimously.
4. Ms. Bishop has reviewed the bids submitted for design services to expand the Machine Technology Program for the upcoming school year. She recommends Dietz and Company Architects of the two submittals. Mr. Houle moved to award the proposal entitled "Design Services for Building Renovations 2018-05, submitted and opened on April 23, 2018, to Dietz and Company Architects, Inc., as the most qualified responsive and responsible bidder, pending successful contract negotiations. In the event that an agreement cannot be reached, the project will be awarded to Roy S. Brown Architects. Ms. Reed seconded. Approved unanimously.
5. Mr. Churchill noted that in addition to the Machine Shop expansion, we are also bringing the elevators up to current code and renovating the Front Street property for use by our Municipal Medicaid Program.
6. A. Mr. Kennedy turned the meeting over to Mr. Churchill for the purpose of the reorganization of officers of the Board of Directors. Mr. Kelly nominated Mr. Kennedy as President of the Board. Ms. Reed seconded. Approved unanimously. Approved unanimously. With Mr. Kennedy accepting the position, Mr. Churchill turned the meeting over to the Mr. Kennedy.

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- B. Mr. Kennedy nominated Mr. Houle as Vice President. Ms. Reed seconded. Approved unanimously. Mr. Houle accepted the position.

Mr. Kennedy moved to nominate Mr. Kelly as Clerk. Ms. Reed seconded. Approved unanimously. Mr. Kelly accepted the position.

7. Mr. Houle moved that the President of the Lower Pioneer Valley Educational Corporation be, and he hereby is authorized, empowered and directed on behalf of the Corporation, to negotiate, sign, seal, execute and deliver any and all leases, contracts, agreements, financial instruments, and other documents which are necessary in order to implement and carry out the vote taken by the Board of Directors of the Corporation. Ms. Reed seconded. Approved unanimously.

Mr. Houle moved to adjourn the meeting. Ms. Reed seconded. Approved unanimously. The meeting adjourned at 7:09 p.m.

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(Date)

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(Signature) , Clerk