



MINUTES
Virtual Board of Directors' Meeting
JANUARY 18, 2023

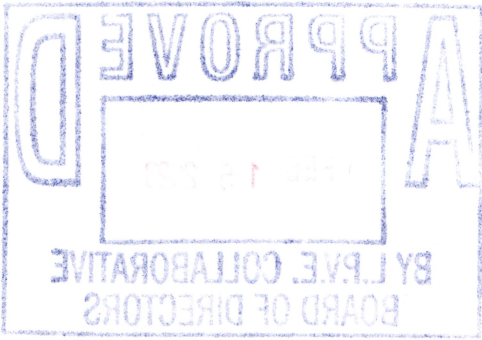
1. The meeting was called to order at 6:34 p.m. by the Vice Chairperson of the Board, Mr. Albert Christopher. The following were present:

Board of Directors: Mr. Albert J. Christopher, Agawam
 Ms. Aimee Dalenta, East Longmeadow
 Ms. Lisa Murray, Hampden-Wilbraham Regional
 Ms. Mary Keane, Longmeadow
 Ms. Diana Coyne, West Springfield

Collaborative: Mr. Roland Joyal, Jr., Executive Director
 Ms. Anna Bishop, Director of Finance

2. A public forum was offered. There were no comments from the public.
3. Ms. Coyne moved to approve this evening's consent agenda as presented. Ms. Murray seconded. On a roll call vote, the following voted YES: Ms. Murray, Ms. Keane, Ms. Dalenta, Ms. Coyne, and Mr. Christopher. Motion carries.
4. F. Mr. Joyal noted that since the Board approved the FY23 budget in September, increased enrollment in Cosmetology necessitated the addition of a 1.0 FTE instructor. Also, a 1.0 FTE speech and language pathologist was added mid-year affecting the overall budget as well. Ms. Bishop would like the overall FY23 final approved budget to reflect actual expenses that will be incurred rather than showing a deficit in these two areas at the close of the fiscal year. The addition of these positions will increase the budget by \$80,313 (0.00293 percent) for a final total of \$27,465,214. Ms. Keane moved to approve the revised FY23 budget in the amount of \$27,465,214 as presented. Ms. Coyne seconded. On a roll call vote, the following voted YES: Ms. Coyne, Ms. Dalenta, Ms. Keane, Ms. Murray, and Mr. Christopher. Motion carries.
6. C. 1. Ms. Bishop noted that invoices from last fiscal year have just recently been received. In order to adhere to accounting standards, these invoices cannot be paid from current year funds and need approval by the Board for use of the transportation enterprise unreserved fund balance. Ms. Murray moved to appropriate from the Enterprise Fund Unreserved Fund Balance the amount of \$7,766.02 to pay the outstanding balances on the FY22 invoices as presented. Ms. Keane seconded. On a roll call vote, the following voted YES: Ms. Murray, Ms. Keane, Ms. Dalenta, Ms. Coyne, and Mr. Christopher. Motion carries.

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4. A. Mr. Joyal brought to the Board's attention the upcoming Open House for Career TEC on February 7th for any members who might wish to attend.
- B. Mr. Joyal noted nothing of significance to report regarding negotiations with the teachers union. He will keep the group abreast of any developments or progress.
- C. Mr. Joyal reported that superintendents have chosen two finalists the Coordinator of Diversity, Equity, Inclusion, and Belonging position. He will inform the Board when the final candidate has been chosen.

Mr. Laing joined the meeting at 6:50 p.m.

- D. Mr. Joyal reported that weekly planning meetings are being held in order to coordinate the infrastructure needed to accommodate the electric busses and charging stations at our three transportation sites.

Mr. Szulborski from UFCW joined the meeting at 7:01 p.m.

- E. Mr. Joyal discussed recruitment efforts for bus drivers using radio, billboards, and in print.

5. At 7:02 p.m., Attorney Spatafore of Murphy, Hesse, Toomey, and Lehane, joined the meeting. Mr. Christopher moved to enter into executive session for the purpose of conducting a grievance hearing with union personnel and to return to open session at its conclusion. Ms. Murray seconded. On a roll call vote, the following voted YES: Mr. Laing, Mr. Christopher, Ms. Coyne, Ms. Dalenta, Ms. Keane, and Ms. Murray. Executive Session began at 7:03 p.m.

Open Session resumed at 7:54 p.m. Attorney Spatafore and Mr. Szulborski had left the meeting.

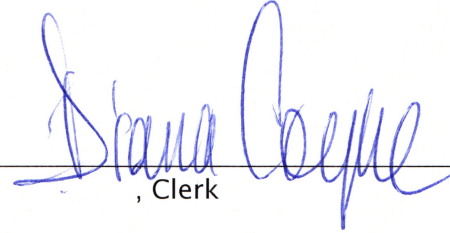
6. A. Ms. Bishop reviewed revenues and expenditures as of December 31st with nothing extraordinary to report.
 - B. Ms. Bishop reviewed the FY24 proposed budget by cost center with an overall increase of 2.3 percent over last year, for a total of \$28,097,576. Any additional information will be considered over the next few months and the final FY24 budget will be presented to the Board in June for approval.
 - D. Ms. Bishop and Mr. Joyal reviewed progress on the parking lot and fuel station project in Agawam as well as roofing and paving at the Brush Hill facility.
8. B. The next regularly-scheduled meeting of the Board of Directors is on February 15th at 6:30 p.m.

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Ms. Coyne moved to adjourn the meeting. Ms. Murray seconded. On a roll call vote, the following voted YES: Mr. Christopher, Ms. Keane, Ms. Coyne, Ms. Murray, Mr. Laing, and Ms. Dalenta. The meeting adjourned at 8:58 p.m.

4/27/23

(date)



, Clerk